

St. Anne's on the Sea Town Council

**Minutes of the Full Council Meeting of the Town Council held on
12th November 2013 at 7pm**

St. Margaret's Church Centre, St. Leonard's Road, St. Anne's on the Sea FY8 2NT.

Present:	Councillors	V Willder	Chairman
		C Akeroyd	
		T Ford	
		G Goodman	
		A Jacques	
		C Lanyon	
		C Little	
		B Mackenzie	
		E Nash	
		D Prestwich	
		Officers	S Taylor
		S Dunn	Community Development Manager
		H Kennedy	Promotion and Event Officer
	Members of the Public		5

360/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor K Henshaw and V Settle.

361/13 DECLARATIONS OF INTEREST

Councillor Prestwich declared a personal interest in agenda item 9, grant approval for the Just Good Friends group. She was a member of the Just Good Friend Group and attended their meetings and events on a regular basis.

Councillors Little and Willder declared a personal interest in agenda item 9, grant approval for the Just Good Friends group. They both attended meetings of this group.

362/13 TOWN MAYOR'S ANNOUNCEMENTS

The Mayor advised that on Saturday 21st September 2013 she opened the Annual General Meeting of the Festival of School Lodges at the Inn on the Prom. This was considered to be an honour as normally ladies were not allowed to attend their meetings. She advised that the regalia used at these meetings was of outstanding quality.

On Friday 27th September 2013 the Mayor attended two Macmillan coffee mornings/afternoons. The first was at South Hey Centre; all the residents are part of the Sheltered Community of Progress Housing Group (New Fylde Housing). At this event the Fylde Coast Community Radio was being broadcast live to thousands of local people. The Mayor spoke about being the Mayor of St Annes and of the Housing situation within the town. The second event was at another Progress Housing Group

residential home. At both events there had been an excellent quality of cakes, which raised a large amount of funds for Macmillan.

The Mayor and Deputy Mayor attended a Harvest Festival on Saturday 5th October 2013. This event was to raise funds for the St. Anne's Carnival Queen Zara Harris nominated charities. It was a flower arranging event, with cakes and was very enjoyable afternoon.

The Mayor reported that she had attended the Home-start Fylde Annual General Meeting on the 15th October with the Fylde Mayor. This organisation offers a unique service that helps families who experience difficulties while bringing up young children.

The Mayor reported that on Sunday 20th October the Reverend Peter Law-Jones left St Thomas Church. He was also the Chairman of Home-start Fylde and intended to keep in touch with this project. He had been an excellent Church leader and would be sadly missed.

On the 23rd October 2013, the Mayor had met with representatives from Aldi regarding the store opening on 23rd November 2013; see minute number 365/13 for details of this event.

The Mayor welcomed Miss Heather Kennedy the Promotion and Event Officer who was new in post, to the Council.

363/13 COUNCIL MINUTES

- RESOLVED**
- a) That the minutes of the Council Meeting of the Council held on the 24th September 2013 be approved as a correct record and signed accordingly.**
 - b) That the Council support in principle the friends of Hope Street Park refurbishment of the Pavilion, detailed under minute 338/13 of the Policy and Resources Committee.**

364/13 COMMITTEE MINUTES

Planning and Environment Committee 26th September 2013
Leisure and Community Committee 7th October 2013
Planning and Environment Committee 24th October 2013
Policy and Resources Committee 29th October 2013
Leisure and Community Committee 4th November 2013

- RESOLVED**
- a) That the minutes of the above Committees be noted.**
 - b) That under minute 329/13 of the Planning and Environment Committee 24th October 2013, application number 13/605 was supported and the minutes have been amended.**

The meeting was adjourned for 15 minutes to allow for questions from the public.

365/13 PUBLIC PARTICIPATION

The Aldi Area Manager, Mr Newton, attended the meeting regarding the opening of their new store on Thursday 21st November 2013 at Clifton Drive North, St Annes on the Sea. A Grand Opening Day was planned with a DJ, Town Crier, community choir, 100 Golden Ticket spot prizes and free samples on offer. St Anne's Mayor Viv Willder would be performing the official opening ceremony at 8 am.

Mr Newton reported on the following points:

- The new store provided jobs for 30 people , the majority being residents of St. Anne's
- It was predicted 10 – 15,000 customers per week would use the store
- Provision of 60 customer parking spaces allowing 90 minutes of shopping time
- There would be CCTV monitoring to prevent misuse
- Staff would be using the two long stay car parks, not parking on the road

The Mayor presented a certificate to Blackpool and Fylde Rail Users Association from the Royal Horticulture Neighbourhood Award – “level 4 Thriving” under the 2013 North West in Bloom competition. It was reported that the Town Council had given a grant towards this project.

The meeting then re-convened.

366/13 ACCOUNTS

RESOLVED **That the schedule of accounts for payment of sums of £21452.01 be approved.**

367/13 GRANTS

It was reported that the Grants Working Party had recommended the following payments;

- Breverton Group – toward the cost of a Multi Sensory Play Area £1000
- Lancashire Hussars – to assist in community engagement and promotion £500
- Just Good Friends – toward the cost of outreach work and publicity £500
- St. Margaret's Parish Centre – towards the cost of a full kitchen refurbishment for the centre £1000

RESOLVED **That the community grants recommended by the Grants Working Party be approved.**

368/13 TOWN COUNCIL CHRISTMAS CLOSING

The Town Council offices would not be open from noon on the 23rd December 2013 until Thursday 2nd January 2014. Arrangements would be made to collect the post and deal with emails during this period.

369/13 CAMERA AT ST. LEONARDS ROAD

Councillor Ford reported that there was an issue with Town Council dog bags being thrown onto the track at St Leonards Road railway bridge. He had held a meeting with Network Rail who were very concerned; there was instance where a dog bag narrowly missed a Network Rail employee. He advised that to help alleviate this issue, it was proposed that the Town Council purchased a CCTV camera for this area. This would assist as a deterrent, and assist in monitoring when people threw the dog bags onto the track. It would also help in identifying the individuals that were taking large numbers of dog bags from the bag dispenser, in one go.

Councillor Little advised that Fylde Borough Council were in the process of producing a protocol for all CCTV's in the borough. It would be appropriate for the Town Clerk to

contact the Borough Council to establish if the Town Council could be included in this code of practice.

- RESOLVED**
- a) That the Town Clerk contact the Head of Governance at Fylde Borough Council to establish the legalities surrounding the CCTV code of practice.
 - b) Subject to confirmation from Fylde Borough Council that a CCTV be purchased for St. Leonards Road bridge.

370/13 TOWN COUNCIL PLANNING DAY

It was confirmed that the Town Council Planning Day was being held on Wednesday 4th December from 1.45 – 5.30 pm, in the first floor conference room at the Inn on the Prom.

371/13 MEMBERS REPORTS

Councillor Ford reported that Shepherd Road Allotments annual bonfire had been dampened down by the Fire Brigade. He did not consider that the bonfire had caused a problem to anyone, so had contacted Lancashire Fire and Rescue Service for their reasons for this course of action.

Councillor Lanyon informed the Council that Blundell Road Allotments had been awarded a Royal Horticulture Neighbourhood Award – “level 5 Outstanding” under the 2013 North West in Bloom competition. It was also reported that they had been nominated for the Lancashire Green Awards 2013, the outcome of the nomination to be decided on the 13th November 2013.

Councillor Nash advised that Victoria Hotel Community Association was meeting at the Victoria Hotel on 26th November 2013 at 7.30pm. He reported that on Lancashire Day 27th November 2013, there was a Freedom Parade and Homecoming through St. Anne's centre from 12 noon to 1pm. On Sunday 29th June 2014 an Armed Forces Day was being held in Ashton Gardens. It was noted that on 6th August 2013 a Blue Plaque was to be unveiled at Lytham Assembly Rooms to commemorate “E” Company 4LOYALS, drawn from the towns of St. Annes and Lytham. This event would culminate in a march to Preston.

Councillor Little detailed that she and members of the Youth Council had attended the Lancashire County Council Youth Offer on 11th November 2013, at the YMCA. She reported that Youth Council were excellent in the way that they represented the Town Council at this event; they should be congratulated on their exemplary behaviour.

Councillor Little asked for volunteers for the Christmas Switch on event that was being held on Saturday 23rd November 2013. Councillor Willder advised that the Town Council Light up St. Annes for Christmas event was anticipated to be the largest community event in the North West of England. The aim of the event was to have residents, shops; offices and business switch on a Christmas light simultaneously with the Town Centre Christmas light display switch on. There was to be a full afternoon's entertainment, including music and dance provided by local schools, dance and community groups.

Celebrities attending the event included, Nick Wymer from ITV's My Phone Genie, Britain's Got Talent personality James Edgington, Radio Lancashire's Sally Naden and

characters from Lowther Theatre Mother Goose pantomime. The event finale was a lantern parade that was being led by Father Christmas in his sleigh, just before the big switch on at 4.15pm.

372/13 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held at St Margaret's Church Centre, St Leonard's Road West, St. Anne's on the Sea on **Tuesday 17th December 2013 at 7.00 pm.**

The meeting finished at 8.12pm.

Signed.....

Chairman
17th December 2013

373/13 MATTERS TO CONSIDERED IN PRIVATE SESSION

RESOLVED That, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:

374/13 TOWN CLERK – PROBATION OUTCOME

RESOLVED

- a) To note the Town Clerk's positive probation review outcome.
- b) That the Town Clerk has authority to employ a cleaner for the cleaning of West Lodge.

4 November 2013 (2013-2014)

St. Anne's on the Sea Town Council
PAYMENTS LIST: Vouchers 164 to 232

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
164	1193	123	Beyond Marquees	Marquee Hire - Music and Arts Festival	172.50
165	1194	137	Legacy3Innovations	Android App	250.00
166	1195	130	Johnston Publishing Ltd	Job Advert - PEO	550.00
167	1196	123	Blackpool Circus School CIC	Circus Workshops - MAF	210.00
168	1197	153	Smiths Equipment Hire Ltd	Shepherd Road - Repairs	17.50
169	1198	152	Smiths Equipment Hire Ltd	Shepherd Road - Supplies	60.00
170	1199	98	C Ballard refund	Guild of Town Criers Subs	35.00
171-173	1200-03	10	Salaries	Salaries September	3,433.58
174	1204	137	Legacy3Innovations	Town App Hosting Fee	149.00
175	1205	123	D Skelly	Compere/Organiser MAF	100.00
176	1206	136	T Hamed	Blundell Road - development	180.00
177	1207	63	Arrow Flexible Packaging Ltd	Dog Waste Bags	245.70
178	1208	123	St. Annes Palace Ltd	Masonic Hall Hire - MAF	250.00
179	1209	36	Office Depot (UK) Ltd	Office Stationery	71.51
180	1210	130	JM Services (NW) Ltd	Bunting on Lodge	100.00
181	D/Debit	10	Lancashire County Council	Superannuation Sept	742.05
182	1211	62	A D Joy	Town Plan Consultant Fee	682.36
183	1212	32	S Dunn refund	Supplies - Office	1.19
184	1212	123	S Dunn refund	Supplies for MAF	0.99
185	1212	123	S Dunn refund	Supplies for MAF	3.61
186	1212	12	S Dunn	Travelling Expenses	9.10
187	1213	32	S Taylor refund	Office Supplies	27.74
188	1213	123	S Taylor refund	Supplies for MAF	5.81
189	1213	12	S Taylor	Travelling Expenses	44.24
190	1213	12	S Taylor refund	Expenses etc Blundell Road	13.75
191	1214	154	W. H. Tarmacing Ltd	Shepherd Road - Road maintenance	3,024.00
192	1215	136	T Ford - refund	Blundell Road Trailer	74.10
193	1215	91	T Ford	Travelling Expenses	16.71
194	1216	123	PBHS	Red Rose Chorus - Big Sing MAF	40.00
195	1217	14	James Knowles & Co	HR Fees Months 4-6	40.00
196	1218	15	Lancashire Wildlife Trust	Subscriptions	50.00
197	1219	40	St Margarets Church P.C.C.	Hall Hire	35.00
198	1220	123	Guardian Concert Band	Guardian Concert Concert - MAF	150.00
199	D/Debit	34	British Telecom	Internet Line	92.91
200	1221	123	DR Design	Leaflets + Banners - MAF	336.00
201	1221	152	DR Design	Shepherd Road Signage	11.50
202	1222	32	S Dunn refund	Supplies for Lodge	14.51
203	1223	153	Shepherd Road A/Society	Shepherd Road - Development	261.30
204	D/Debit	58	Information Commissioner	Data Protection Registration	35.00
205	D/Debit	34	O2	Telephone Rental and Calls	33.70
206	1224	10	HM Revenue	Tax and NI - July	465.60
207	1225	10	HM Revenue	Tax and NI - August	506.60
208	1226	10	HM Revenue	Tax and NI - September	541.00
209	D/Debit	151	United Utilities	Water Charges - Shepherd Rd Allotments	396.44
210	D/Debit	138	United Utilities	Water Charges - Blundell Rd Allotments	43.01
211	1227	63	Bakes & Cakes Ltd	Street Reps Sandwiches for meeting	39.60
212	1228	37	Konica Minolta Ltd	Printer Rental	218.78
213	1229	37	Konica Minolta Ltd	Photocopy Charge (3 months)	128.40
214	1230	136	Smiths Equipment Hire Ltd	Blundell Road - development	57.78
215	1231	94	V Wilder - refund	Mayoral Chain - Repair	65.00
216-217	1232-33	10	Salaries	Salaries October	3,199.35
218	1234	10	HM Revenue	Tax and NI up to October	2,917.08
219	D/Debit	10	Lancashire County Council	Superannuation - October	751.84

**St. Anne's on the Sea Town Council
CONTINUED**

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
220	1235 canx	153	Shepherd Road A/Society	Replacement Gate Lock - refund	0.00
221	1236	56	LALC	Local Council Book - C Arnold Baker	65.00
222	1237	38	S Dunn refund	Vacuum Bags	7.49
223	1238	34	S Taylor (refund)	Telephone Rental	24.99
224	1238	35	S Taylor (refund)	Stamps	59.00
225	1238	12	S Taylor	Travelling Expenses	22.98
226	1239	153	M Smedley - refund	Shepherd Road Replacement Gate	190.99
227	1240	136	Jewson Ltd	Blundell Road - limestone	19.28
228	1241	31	Clever Media Ltd	ICT Support and resolution	55.00
229	D/Debit	34	O2	Telephone Rental	35.13
230	1242	92	Royal British Legion	Poppy Wreath Donation	20.00
231	1243	38	S Dunn refund	Keys for Lodge	10.83
232	1244	152	Shepherd Road A/Society	Wood Preserver	40.48
				Total	£21,452.01

Signed.....

Chairman
17th December 2013