

St. Anne's on the Sea Town Council

Minutes of the Annual Council Meeting of the Town Council held
on
14th May 2014 at 7pm
at
Church Hall, St. Anne's on the Sea United Reformed Church,
St. Georges Road, St. Anne's on the Sea, FY8 2AE.

Present:	Councillors	E Nash C Akeroyd R Bennett B Bridgwater T Ford K Henshaw A Jacques C Lanyon C Little G Neale V Settle V Willder	Chairman
	Officers	S Taylor S Dunn	Town Clerk Community Development Manager
	Members of the Public		12

114/15 APPOINTMENT OF TOWN MAYOR/CHAIRMAN FOR 2015/16

Councillor V Settle was confirmed as Town Mayor for the Municipal Year 2015–16.

RESOLVED That Councillor V Settle be appointed as Town Mayor for the ensuing Municipal Year.

Councillor Nash then vacated the position of Town Mayor/Chairman in favour of Councillor Settle and passed over the Chain of Office.

115/15 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor V Settle thereupon signed and accepted the Statutory Declaration of Acceptance of Office which was witnessed by the Town Clerk.

116/15 ELECTION OF DEPUTY MAYOR

The Mayor announced he had chosen Councillor C Little as Deputy Mayor for the Municipal Year 2015-16.

This proposal was supported and seconded with Councillor Little being declared the Deputy Mayor for the Municipal Year.

RESOLVED That Councillor C Little be appointed Deputy Mayor for the 2015-16 Municipal Year.

117/15 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The newly elected Town Mayor, Councillor Settle thanked Councillor Nash for all his hard work and supporting 85 civic events during the 2014-2015 Mayoral year. He added that Councillor Nash worked tirelessly for all veterans and was an ex-military officer. Councillor Settle informed the meeting that Councillor Nash was also Fylde Council's nominated Member for Veterans.

Councillor Jacques on behalf of the Council, advised that Councillor Nash had been an excellent Town Mayor. Councillor Jacques also noted that Councillor Nash had travelled 'far and wide' as Town Council Mayor, promoting the town across the country.

Councillor Settle welcomed everyone to the meeting. He also welcomed the three new Councillors to the Town Council.

On behalf of the Town Council, Councillor Settle formally thanked Barbara Mackenzie, who stood down as a Town Councillor at the recent election. He advised that Barbara Mackenzie had been one of the founder members of St. Anne's on the Sea Town Council and was instrumental in the Council being a success.

118/15 MINUTES OF THE PREVIOUS COUNCIL MEETING

RESOLVED That the minutes of the Council Meeting held on the 21st April 2015 be approved as a correct record and signed accordingly.

119/15 COMMITTEE MINUTES

RESOLVED That the minutes of the Planning and Environment Committee 16th April 2015 be noted.

120/15 PUBLIC PARTICIPATION

Members of the public raised the following items:

- That the Town Council should be independent and not a political organisation
- Congratulated the Council on going from 'strength-to-strength' and new and previous Members
- The new summer timetable came into operation from Sunday 17th May 2015
- That there was no connection from St. Anne's on a Sunday to pick up the Blackpool to Carlisle train; this should be investigated

The meeting then re-convened.

121/15 ACCOUNTS

RESOLVED That the schedule of accounts for payment in the sum of £12023.86 be approved.

122/15 APPOINTMENTS TO STANDING COMMITTEES

The Town Clerk informed the meeting of the proposed Committee membership.

Policy and Resources Committee

Membership Councillors Ford, Jacques, Lanyon, Little, Nash, Willder and Town Mayor (ex-officio)

Planning and Environment Committee

Membership Councillors Akeroyd, Bridgwater, Ford Lanyon, Jacques and Town Mayor (ex-officio)

To ensure that meetings are quorate, there are three reserve Members for this Committee; Councillors Bennett, Willder, Henshaw

Leisure and Community Committee

Membership Councillors Akeroyd, Henshaw, Little, Neale, Willder and Town Mayor (ex-officio)

RESOLVED That membership of the Standing Committees be approved.

123/15 APPOINTMENTS TO WORKING PARTIES/GROUPS

The Council agreed the following membership of each working party/group, as follows;

Neighbourhood Plan Steering Group

Councillor Ford, Councillor Lanyon, Councillor Settle

Grants Working Party

Councillor Bennett, Councillor Little, Councillor Neale, Councillor Willder

Christmas Event Working Group

Councillor Bridgwater, Councillor Henshaw, Councillor Little

Internal Scrutiny

Councillor Henshaw, Councillor Little

Public Rights of Way Working Party

Councillor Bennett, Councillor Ford, Councillor Jacques, Councillor Lanyon, Councillor Settle

Town Centre Enterprise Partnership (name under review)

Councillor Nash

Christmas Lights Tender Process Working Party

Councillor Little, Councillor Willder

Setting Council Budget Group/Staffing

Council Chairman and the three Committee Chairman - *it should be noted that all three Committee Chairmen will be elected at the first meeting of each Standing Committee.*

RESOLVED a) That membership of the Working Parties/Groups be approved.
b) That under the Town Centre Enterprise Partnership, Councillor Nash would also attend Chamber of Trade meetings, as the Town Council's representative.

124/15 APPOINTMENTS TO OUTSIDE ORGANISATIONS

The Council agreed to appoint the following Councillors to the detailed outside organisations;

Citizen's Advice Bureau - Councillor Akeroyd

LALC Fylde Area Committee - Councillor Jacques

District Parish Liaison Committee - Town Clerk

3 Tier Forum - Councillor Neale

Community Rail Partnership - Councillor Ford

Shepherd Road Allotment Society – Councillor Ford, Councillor Lanyon

Blundell Road Allotment Committee - Councillor Ford

St. Anne's on Sea in Bloom - Councillor Ford

St. Anne's Kite Festival - Councillor Settle

St. Anne's Youth Council - Councillor Ford * Councillor Lanyon *

(* Handing over to Councillor Bennett & Councillor Bridgwater after Youth Council visit to Werne in 2015)

Blackpool Airport Consultative Committee - Councillor Henshaw, Councillor Nash

St. Anne's Music and Arts Festival Committee - Councillor Willder

RESOLVED That the Town Council appointments to outside organisations be approved.

125/15 ACCOUNTS

The Council agreed that the following Members remain on the bank mandate;
Councillor Akeroyd, Councillor Ford, Councillor Jacques, Councillor Willder

RESOLVED That the above Councillors remain on the Town Council Banking mandate and any associated mandates.

126/15 NEIGHBOURHOOD PLAN

The Steering Group Chairman updated the progress of the Neighbourhood Plan, as follows;

- That there was now a Neighbourhood Plan completed; all Steering Group Members had read the draft and were very pleased at the quality of the document
- That both Lancashire County Council and Lancashire Enterprise Partnership were in discussions with the Town Council as to future development of Blackpool Airport Enterprise Zone in relation to the Neighbourhood Plan
- That Lancashire County Council had identified the area 'H2' as a Biological Heritage Site
- That Natural England had agreed in principle to 'H2' being safeguarded from development.
- That a large amount of work was being undertaken on the Neighbourhood Plan by Envision supported by Town Council Officers
- **Members were reminded that there was a Neighbourhood Plan event at the Pavilion Café, from 4-6pm on Wednesday 17th June 2015, with light refreshments, open to the public**

RESOLVED That the progress on St. Anne's Neighbourhood Development Plan is noted and all actions agreed.

127/15 GENERAL POWER OF COMPETENCE

RESOLVED a) That the Town Council recognise that it meets the eligibility requirements for use of the General Power of Competence and that this power be re-affirmed and used by the Town Council for the next four years.
b) That the Town Council meets the eligibility conditions in that; at least two thirds of Councillors are elected and that the Town Clerk holds CiLCA.

128/15 ANNUAL REPORT

The Chairman informed the meeting that the Annual Report had been discussed at the Annual Parish Meeting on the 21st April 2015.

RESOLVED To note the Annual Report to 31st March 2015.

129/15 FUNDING FOR ARMED FORCES DAY AT PAVILION CAFÉ, ASHTON GARDENS

It was noted that the event to celebrate Armed Forces Day in St. Anne's was being held on Sunday 28th June 2015, in Ashton Gardens.

RESOLVED That a sum of up to £150 be made available from the grants budget to the Pavilion Café for their contribution to the Armed Forces Day Event on 28th June 2015, being held in Ashton Gardens.

130/15 PUBLIC RIGHTS OF WAY

The Mayor informed the meeting that in 2013 the Town Council took over the maintenance of the public rights of way network within the parish. The Town Council's aspiration was to strive to have the best public rights of way in Lancashire.

Improvements to the network included;

- Improved surfaces on the bridleways, suitable for horses and walkers
- In conjunction with Fylde Council, planting of native wild flowers in strips along the network
- Six new sign posts, unique because they displayed an image of the town flag

RESOLVED That the progress and improvement on the parish public rights of way network is supported and all actions agreed.

131/15 MEMBERS REPORTS – INFORMATION ONLY

Councillor Jacques informed the meeting that St. Anne's Carnival was being held on 11th – 12th July 2015, this would be promoted in the Town Council Newsletter distributed in June. She added that the event was held to raise funds for charity and did not make a profit. Competitions being held as part of the event included;

- Dress Up Your Dog Competition
- Decorating Ginger Breads Competition
- Plant Pot Garden Competition.

Entry forms could be obtained from the Storytellers Inc. – 7 The Crescent, St. Anne's FY8 1SN.

Councillor Ford reported on St. Anne's on the Sea in Bloom, including;

- St. Anne's were 'Gold Medal Winners' in 2014, with the group aiming to achieve a gold award in 2015
- Record number of 'front garden competition entries' in 2014
- The closing date for nominations for 'front garden competition entries 2015' was the third week in June
- Any front garden within the parish could be nominated, all Members were asked to look out for and to nominate good quality gardens to St. Anne's in Bloom, for this year's competition

Councillor Little advised that the shops at Alexandria Drive wanted to have signage similar to the town centre sign project funded by the Fylde High Street Innovation Fun and the Town Council. She asked that the Town Council consider this request for a future project.

The Mayor announced that he was holding a 'Town Mayoral Summer Ball' on Saturday 25th July 2015, 7pm at St. Annes Palace, 18 Garden Street. The event was open to all, tickets cost £20, a buffet would be provided, with all proceeds being donated to charity. It was noted that this was being held during the Kite Festival weekend of the 25-26th July and during the final weekend of the Music and Arts Festival.

The Town Clerk reminded all Members that articles were required for the summer edition of the Town Council Newsletter, to be returned to the Community Development Manager by Wednesday 20th May 2015.

132/15 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held at **St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA**, on **Tuesday 14th July 2015 at 7.00 pm.**

The meeting finished at 7.39pm.

Signed.....

Chairman
14th July 2015

Up to 5 May 2015 (2015-2016)
St Annes on The Sea Town Council
PAYMENTS LIST – VOUCHERS No 10 - 33

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
10	1623	32	S Dunn refund	Supplies	0.83
11	1623	92	S Dunn refund	Civic Photograph	9.98
12	1623	158	S Dunn refund	Easter Supplies	5.94
13	1624	37	Konica Minolta Ltd	Printing	99.89
14	DDebit	10	Lancashire County Council	Superannuation - April	1,098.03
15	1625	156	J Russell	Lodge Cleaning	88.00
16	1626	13	I Cropper	Training	100.00
17	1627	112	Npower Ltd	Christmas Lights-power charges	279.87
18	1628	130	Stockport MBC-your council	Advertising	75.00
19	1629	37	Konica Minolta Ltd	Printer Rental	128.40
20	DDebit	34	O2	Telephone Rental and Calls	36.30
21	1630	119	St Annes Carnival Association	TC Support Grant	1,500.00
22	1631	115	St Annes in Bloom	TC Support Grant	1,500.00
23	1632	122	St Annes Kite Festival	TC Support Grant	1,500.00
24	1633	123	Friends of St Annes Arts	TC Support Grant	1,500.00
25-26	1634-1635	10	Salaries	Salaries	3,522.23
27	1636	14	James Knowles & Co	HR Fees	70.00
28	1637	57	B.A.F.R.U.A	Subscriptions	5.00
29	CCard	160	Google	Data Storage	1.67
30	CCard	160	Adobe Systems Software	IT Software	7.14
31	CCard	130	Reed Uk Ltd	TCSO Advertisement	119.00
32	CCard	38	Furniture For Work	Office Storage	325.00
33	CCard	155	Survey Gizmo	Neighbourhood Plan	51.58
TOTAL					12,023.86

Signed.....

Chairman
15th July 2014