

St. Anne's on the Sea Town Council

Minutes of the Annual General Meeting of the Town Council held on
14th May 2013 at 7pm

St. Margaret's Church Centre, St. Leonard's Road, St. Anne's on the Sea.

Present:	Councillors	A Jacques	Chairman
		T Ford	
		K Henshaw	
		C Lanyon	
		C Little	
		B Mackenzie	
		E Nash	
		D Prestwich	
		V Settle	
		V Willder	
	Officers	P Jackson	Town Clerk
		S Taylor	Town Clerk Designate
		S Dunn	Community Development Officer
	Members of the Public		40
	Press		1

145/13 APPOINTMENT OF TOWN MAYOR

Councillor V Willder was proposed and seconded as Town Mayor for the Municipal Year 2013 – 2014.

RESOLVED That Councillor V Willder be appointed as Town Mayor for the ensuing Municipal Year.

Councillor Jacques then vacated the Chair in favour of Councillor Willder and passed over the Chain of Office.

146/13 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor V Willder thereupon signed and accepted the Statutory Declaration of Acceptance of Office which was witnessed by the Town Clerk.

147/13 APPOINTMENT OF DEPUTY TOWN MAYOR

Councillor E Nash was proposed and seconded as Deputy Town Mayor for the Municipal Year 2013 – 2014.

RESOLVED That Councillor E Nash be appointed as Deputy Town Mayor for the ensuing Municipal Year.

148/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Akeroyd and Goodman.

149/13 DECLARATIONS OF INTEREST

There were no declarations of interest.

150/13 TOWN MAYOR'S ANNOUNCEMENTS

The outgoing Town Mayor, Councillor Jacques said that it had been a pleasure to attend the many events on behalf on the Council. She gave thanks to everyone involved in these events and thanked everyone for their support during her year in office.

Councillor C Little on behalf of the Council, thanked Councillor Jacques for the high number of civic events that she attended as Town Mayor. Councillor Little also thanked Councillor Jacques for the excellent work she had undertaken within her mayoral year.

The newly elected Town Mayor, Councillor Willder expressed her appreciation of the work of the outgoing Town Mayor and said that she looked forward to her own year as Town Mayor, a role she was going to undertake with much enthusiasm.

151/13 COUNCIL MINUTES

RESOLVED That the minutes of the Council Meeting of the Council held on the 9th April 2013 be approved as a correct record and signed accordingly subject to the following amendment:

- **Under Member Reports Councillor Henshaw raised the possibility of presenting certificates to private business that had traded in St. Anne's on the Sea for period from 25 to 100 years.**

152/13 COMMITTEE MINUTES

Planning and Environment Committee
Policy and Resources Committee
Planning and Environment Committee

11th April 2013
30th April 2013
9th May 2013

RESOLVED That the minutes of the above Committees be noted.

The meeting was adjourned for 15 minutes to allow for questions from the public.

153/13 PUBLIC PARTICIPATION

Mr D Wood thanked Councillor Jacques for the fantastic job she had achieved in her Mayoral Year. He added that he was looking forward to working and supporting the present Town Mayor, Councillor Willder.

Mr D Wood raised the possibility of future Blue Plaques being erected within the town. The Council Chairman advised that the Town Council supported by the Heritage Society, was committed to funding future plaques.

As part of public participation, the Chairman introduced all members of the Town Council including the Town Clerk and the Community Development Officer to the attending members of the public.

The meeting then re-convened.

154/13 APPOINTMENTS TO STANDING COMMITTEES AND WORKING PARTIES

The Town Clerk informed the meeting of the amendments to the proposed Committee membership.

Councillor Settle reported that the Town Council were to become part of the Lancashire County Council's public rights of way partnership scheme to protect the public rights of way within St. Anne's, with particular focus upon the Heyhouses area. The Council's aspiration was to link up St. Anne's public rights of way with Lytham Hall to the East and the planned Midgeland Farm Community Woodland to the West.

- RESOLVED** **That the appointments to Working Parties be deferred to the next meeting of the Policy and Resources Committee and;**
- **That the Public Rights of Way Sub-Committee be created;**
 - **That appointments to the Public Rights of Way Sub-Committee be deferred to the next meeting of the Policy and Resources Committee;**
 - **That the following Committee appointments be made:**

Policy and Resources Committee

Councillors Nash (Chairman), Ford, Goodman, Lanyon, Little, Settle, Jacques and Town Mayor (ex-officio)

Planning and Environment Committee

Councillors Ford (Chairman), Akeroyd, Henshaw, Jacques Lanyon, Mackenzie, Nash and Town Mayor (ex-officio)

Leisure and Community Committee

Councillors Little (Chairman), Akeroyd, Goodman, Henshaw, Mackenzie, Prestwich, Settle and Town Mayor (ex-officio).

155/13 APPOINTMENTS TO OUTSIDE ORGANISATIONS

- RESOLVED** That appointments to Outside Organisations be deferred to next meeting of the Policy and Resources Committee and;
- That the Blackpool Airport Consultative Committee which had been omitted from this the list of Appointments to Outside Bodies, be included.

156/13 INTERNAL AUDIT REPORT

The Town Clerk reported that in response to the recommendation to increase the Fidelity Guarantee this had now been implemented. The amount insured had been increased from £100,000 to £250,000, with the charge of £19.43 for the full year being waived by the insurance company for the remainder of the current year.

- RESOLVED** To note the report and the action taken.

157/13 ANNUAL REPORT

The Town Clerk advised the meeting that the Annual Report had been discussed at the Annual Parish Meeting of the Town Council. Particular items were reported as follows:

Blundell Road Allotments

It was reported that the development of the new allotment site had now been completed and all the plots had been let. Blundell Road had only been in use as an allotment for 12 months and this was a credible achievement for the future.

St Anne's in Bloom

The town equalled its success of 2011 when it again won Silver Gilt in its category of Large Coastal Town in 2012. The meeting was advised that there had been increased volunteer involvement, including support from local business that had resulted in the provision of additional planters across the town. It was intended to review 2012 assessments for improvement in 2013.

Neighbourhood Planning

One of the outcomes from the Localism Act has been the ability of town and parish councils to become involved in neighbourhood planning. The Town Council have recently taken the first steps by asking the Borough Council to declare the town a neighbourhood planning area.

The Mayor highlighted other events that were taking place within St. Anne's on the Sea, which included the Kite Festival, Christmas events, the new Town Flag and the Music and Arts Festival. She also requested that local residents support these events by becoming involved and attending.

- RESOLVED** To note the Annual Report to 31st March 2013

158/13 ACCOUNTS FOR PAYMENT

RESOLVED That the schedule of accounts for payment in the sums of £15392.69 be approved.

159/13 REVIEW OF STANDING ORDERS

It was reported that the National Association of Local Councils had indicated that in response to recent changes in legislation, they intended to publish revised Standing Orders during the Autumn of 2013. In response to this, the Council would be undertaking a review of their Standing Orders after NALC had published the legal guidance.

RESOLVED That the review of the Council's Standing Orders would be deferred until the NALC legal review and amended guidance had been published.

160/13 MEMBERS REPORTS

Councillor Henshaw reported that the Blackpool Airport Consultative Committee there had been numerous complaints received regarding helicopters. This body that she been appointed to as the Town Council's representative, was currently reviewing its impact, future format and existence.

Councillor Lanyon gave a verbal report to the meeting on the Youth Council's visit to the House of Parliament on Monday 13th May 2013, hosted by MP Mark Menzies. This visit had been a very interesting and exciting day and was a fantastic insight into the history and day-to-day workings of the House of Parliament. Councillor Little added that it was a great success and the Youth Council had represented the Town Council in an exemplary manner. Councillor Lanyon, on behalf of the Council, thanked Councillor Ford for taking on the responsibility for the organisation of the visit.

Councillor Jacques reported that St. Anne's on the Sea Carnival was to take place on Saturday 6th and Sunday 7th July 2013. She thanked Fylde Borough Council for the use of Ashton Gardens and the provision of free bunting. She could be contacted directly if anyone wished to be part of the parade.

Councillor Nash advised that the Armed Forces Veteran Week ran from the 24th - 30th June 2013. If anyone wanted to be involved in any events within St. Anne's, to contact him directly.

Councillor Ford informed the meeting of South Fylde Line Community Rail Partnership railway walks. These walks were designed to encourage visitors to the area by offering self-guided walks starting and finishing at different stations along the line. St. Anne's Railway walk was scheduled for the 5th June 2013 from 10.30 am. The walk was based on the highly successful St Annes Town Trail and now started and finished at the town's station.

Councillor Ford displayed the Blue Plaque that was to be sited at St. Anne's Church Parish Rooms. The Town Council had paid for the Plaque, working in conjunction with Lytham St. Anne's Civic Society.

Councillor Ford, on behalf of the Town Council, thanked the Town Clerk Philip Jackson, for all his substantial hard work since his appointment in 2008. Blundell Road Allotments were a testament to Philip's foresight and vision which ensured that the Council supported and developed the local community. It was noted that Philip, who was retiring after the meeting, had made the Town Council a "can do" organisation led by a "can do" Town Clerk. The Town Council recognised that without Philip's invaluable leadership, the Council would not be the successful organisation it was today.

Councillor Mackenzie discussed the work of Fylde Civic Awareness Group that explained the workings of local government to people interested in standing for election to a local Council. She added that if anyone wanted information on the process called hydraulic fracturing or 'fracking', to contact her directly.

The Mayor informed the Council that she had decided for her Mayoral year that she was supporting Home – Start Fylde. They were a Charity who offered a unique service that had assisted families who were experiencing difficulties while bringing up young children. The Mayor then thanked everyone for attending the Council meeting and advised that there were other Council Committee meetings that the public were welcome to attend.

161/13 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held at St Margaret's Church Centre, St Leonard's Road West, St. Anne's on the Sea on Tuesday, 25th June 2013 at 7.00 pm.

Signed

Chairman
25th June 2013

3 May 2013 (2013-2014)

St Annes on The Sea Town Council
DRAFT PAYMENTS LIST: Vouchers 1 to 37

<u>Vchr.</u>	<u>Cheque</u>	<u>Cde.</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
1	1070	19	Scribe 2000 Ltd	Accounts Software	294.00
2	1071	49	St Anne's on the Sea In Bloom	In Bloom Grant	1,500.00
3	1072	3	Lancashire County Training Partnership	Training Sally 6+20 July 2013	60.00
4	1073	30	Precious Metals Kraftwork	Mayor's Chain	1,200.00
5	1074	45	Shepherd Road Allotment Society	Refund of rubbish removal	120.00
6	1075	13	Konica Minolta Ltd	Printing	11.83
7	1076	13	Konica Minolta Ltd	Photocopy Charge (3 months)	154.08
8	101077	15	St Margarets Church P.C.C.	Room Hire	35.00
9	1078	45	SB Waste Management	Skip Hire Shepherd Road	240.00
10	1079	136	Jewson Ltd	Materials etc for Blundell Road	28.53
11	1077	145	Cheque cancelled	Cheque cancelled	0.00
12	1081	3	LALC	Training Sally CiLCA	150.00
13	1082	3	LALC	Training Sally 6+20 July 2013	150.00
14	1083	4	James Knowles & Co	Calculation of PAYE	42.00
15	1083	4	James Knowles & Co	Calculation of PAYE	-42.00
16	1081	145	St Annes Kite Festival	Grant Kite Festival	1,000.00
17	1085	139	T Ford - refund	Rail Tickets - Youth Council	1,504.50
18	1088	27	T Ford	T Ford Expenses	11.87
19	1088	136	T Ford - refund	Blundell Road - Materials	55.77
20	D/Debit	138	United Utilities	Water Charges - Blundell Rd Allotments	8.29
21	1089	44	Lancashire County Council	H Bar Marking	131.00
22	1090	45	Jewson Ltd	Shepherd Road - Ground maintenance	211.20
23	1091	20	Ian T Cropper	Internal Audit Fee	175.00
24	1092	62	A D Joy	Town Plan Consultant Fee	682.36
25	1093	2	P Jackson	Travelling Expenses	10.40
26	1093	11	P Jackson	Expenses P Jackson Postage	1.10
27-29	1093/95	1	Salaries	Salaries	4,842.93
30	1095	2	S Taylor	Expenses S Taylor Travelling	5.20
31	1095	12	S Taylor (refund)	Expenses S Taylor Stationery	15.61
32	DDebit	1	Lancashire County Council	Superannuation Apr	720.62
33	1097	24	James Knowles & Co	End of Year PAYE costs	84.00
34	1098	12	Office Depot (UK) Ltd	Stationery	117.78
35	1099	47	Shepherd Road Allotment Society	Shepherd Road - NSALG fees	22.00
36	1100	142	Leander Architectural	Blue Plaque - St Annes Parish Rooms	349.62
37	1101	6	Fylde Borough Council	Office Rent	1,500.00
TOTAL					15,392.69

Signed.....

Chairman

Date 14th May 2013