

St. Anne's on the Sea Town Council

Minutes of the Neighbourhood Plan Delivery Committee held on 7th August 2017, 1.30pm
West Lodge, 5 St George's Road, St. Anne's on the Sea, Lancashire FY8 2AE.

Present: Councillors T Ford - Chairman
 C Lanyon
 S Trudgill
 C Little (part meeting)
 V Settle (part meeting)

 Officers S Taylor Town Clerk
 S Dunn Community Development Manager

191/17 **ELECTION OF A CHAIRMAN**

RESOLVED Councillor Ford was elected as Chairman for the remaining municipal year.

192/17 **APOLOGIES**

There were no apologies provided for the meeting.

193/17 **TERMS OF REFERENCE**

The Town Clerk presented the suggested Terms of Reference for the Committee. It was explained that these could be amended if required, however normally this would be every two years. The Committee agreed small amendments to the wording, including the name of the Committee be amended to 'Neighbourhood Plan Delivery Committee' and the flexibility of when the document would be reviewed.

RESOLVED a) That the Committee name be amended to Neighbourhood Plan Delivery Committee.
b) That the Committee terms of reference be reviewed every 2 years or as and when required.

194/17 **NEIGHBOURHOOD PLAN -PROJECTS**

[Councillor Little arrived at this point in the meeting]

The Committee discussed the projects detailed in the attached **Appendix A.**

Primary Projects

DH2 Signage Strategy

Railway station

Councillor Ford proposed some versions of proposed "conceptual" art for gateway signage at the railway station. The artwork was created by Heyhouses School and different background options prepared by two different design companies. The finished boards would be 2 m x 0.3 m. Costs were estimated at £60 per board plus fixing material, with a total of approximately £260 for 4 signs (each sign would be double sided).

[Councillor Settle arrived at this point in the meeting]

Town Entrances

Councillor Ford suggested the current Welcome to St. Anne's on the Sea signs be made double-sided with a 'Thank you for visiting our garden town by the sea' message on the reverse. Large planted containers could help establish more colourful gateways and entrances and would be more feasible if done as a joint project with St. Anne's In Bloom. Permissions would need confirming before planters were sited.

Lighting strategy

This item links with Christmas lighting (infrastructure) and TR4 Getting around St. Anne's (cycleways) and therefore would be deferred due to capital costs involved.

Corridor Tree Planting (also links with EN4 Urban Trees Supply)

Key "corridor" areas were identified as King Edward's / AKS area, Church Road and Clifton Drive towards the former Pontins site. This policy ties in with Fylde's Council's Tree Strategy which is now to encourage tree planting.

EN5 Community Tree Planting

Small areas where specimen trees can be planted needed to be identified.

EN2 Green Infrastructure

A "123 list" of potential projects which could be funded by the Community Infrastructure Levy needed to be compiled.

The Health Walk at Blackpool Road North playing fields and which was funded by the Town Council should be added to the list of completed projects.

E1 – E4 Town Centre / Town Centre Development

The possible establishment of a BID is still being explored so this policy is ongoing. The Town Enterprise and Promotion Officer was tasked to reported on progress of the potential BID to the next Policy and Resources Committee meeting.

TR4 Getting Around St. Anne's

Links with DH2 and EN2

Secondary Projects

These including the following suggestions and amendments

TR2 Better public transport

- Circular bus service for evenings
- Bus shelters – the Town Council had been offered the management of the bus shelters from Fylde Council, but no appropriate budget had been provided. Under these circumstances the Town Council declined the offer.

DH1 Creating a distinctive St. Anne's

- "Flower Power" horticulture event / festival -It was felt that too much work would be required to hold this as soon as 2018 but it could be done on a small scale in Ashton Gardens in 2019.
- SS2 Island Site - Further information is awaited and it was noted that this area was commercially sensitive.

RESOLVED

- a) That the Community Development Manager liaise with DR Design to ensure the station signs being ordered and delivered.**
- b) That the Community Development Manager liaise with the Town Council Lengthsman to ensure the station signs are installed and erected safely.**
- c) That the Community Development Manager contact Lancashire County Council to obtain a cost for updating the town entrance/gateway signs as agreed.**

- d) That the Community Development Manager contact Alan Wallbank at Fylde Council to discuss suitable tree types that can be planted on key routes and report back to a future Committee.
- e) That the Community Development Manager contact Lancashire County Council requesting clarification on their policy as to what content is deemed permissible on lamppost banners and when these can be displayed.
- f) That both County Councillors be contacted regarding minute reference 196/17 e), to ensure that any decision from Lancashire County Council is appropriate to St. Anne's.
- g) That the Community Development Manager contact both Fylde Council and St. Anne's in Bloom regarding the potential for provision of flower planters at the entrances to St. Anne's.
- h) The Committee agreed that not all the actions within the Neighbourhood Plan could be delivered by the Town Council. Working with community groups to ensure the delivery of specific projects could be investigated.
- i) That the Town Clerk work with Fylde Council to ensure that the list of projects that can be funded by CIL include all items detailed with the Neighbourhood Plan delivery/project list.

195/17 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Neighbourhood Plan Delivery Committee would be held at West Lodge, 5 St. George's Road, St. Anne's on the Sea, Lancashire FY8 2AE on **Monday 2nd October 2017, at 1.30 pm.**

The meeting closed at 3.23 pm

Signed.....

Chairman

2nd October 2017

PRIMARY PROJECTS		
NDP Policy reference	Outline of project	Notes
EN2 Green Infrastructure	<ul style="list-style-type: none"> • Agree extent of Green Infrastructure network • Agree Local Green Space designations 	Completed
EN3 Starr Hills Nature Reserve	Implementation of the sand dunes management action plan	
EN4 - Urban Trees Supply	Tree survey required	Links with FBC Tree Strategy
EN5 - Community Tree Planting	Establish working arrangements with FBC and LCC to develop a programme for community tree planting in particular along strategic corridors	Quick Wins?
DH2 - Corridors and Gateways	<p>Develop programme for corridor improvement</p> <ul style="list-style-type: none"> • Corridor Tree Planting project • Lighting Strategy • Signage Strategy <p>Develop programme for improving gateways, consider:</p> <ul style="list-style-type: none"> • Early win phased improvement approach, e.g. utilising signage, banners as first step. • Consider design competition over several years • Need for standardised signage designs • Relate to Town's original concept, i.e. north, south, east, west 	
E1 – E4 The town centre and town centre development	Investigate and if appropriate, progress establishment of a Business Improvement District (BID).	
TR4 - Getting around St. Anne's	<ul style="list-style-type: none"> • Develop and maintain a safe network for pedestrians and cyclists • Input into LCC/Blackpool Council Cycle Study 	

SECONDARY PROJECTS Require CIL funding or cannot commence yet for other reasons		
SECONDARY PROJECTS		
NDP Policy reference	Outline of project	Notes
GP1 - Settlement Boundary (Lytham Moss)	See notes	Possibility of judicial review instigated by developer affecting this area.
DH1 - Creating a distinctive St. Anne's	<ul style="list-style-type: none"> • Design Guide to be adopted • Design Review Panel • 'Flower Power' garden event to support our Garden Town by the Sea aspiration 	Deferred from P+R Committee meeting of 18 th July 2017.
SS1 - Blackpool Airport	Partnership working with other stakeholders including FBC and LCC	
SS2 - Island Site	Partnership working with other stakeholders including FBC	
TR2 - Better public transport	Partnership working with FBC, LCC, Network Rail and the bus and rail operators to encourage better planning and improvement of public transport.	