

St. Anne's on the Sea Town Council

Minutes of the Policy and Resources Committee held on 18th February 2014, 2pm at West Lodge, 5 St Georges Road, St. Anne's on the Sea, Lancashire FY8 2AE.

Present:	Councillors	V Settle T Ford A Jacques C Lanyon C Little E Nash V Willder	Chairman Ex-officio
	Officers	S Taylor	Town Clerk

053/14 DECLARATIONS OF INTEREST

Councillors Settle and Willder declared a personal interest in agenda item 6 – Hope Street Park Pavilion, in that this was within their Ward.

Councillor Ford declared a personal interest in agenda item 12 - The Fylde High Street Innovation Fund – Bids Submitted, in that he was a member of the Committee that decided how the funding was allocated.

Councillor Settle declared a personal interest in agenda item 17 - Kite Festival, in that he was the nominated Council representative and Chairman of the Kite Festival Committee.

054/14 MINUTES OF PREVIOUS MEETING

RESOLVED That the minutes of the meeting held on 14th January 2014 be approved.

055/14 LYTHAM ST. ANNES PARKING ASSESSMENT AND RECOMMENDATIONS – REQUEST FROM FYLDE BOROUGH COUNCIL

The Town Clerk advised that she had received a request from Fylde Borough Council to give £5000 towards the Lytham St. Anne's Parking Assessment that had been commissioned by Lancashire County Council.

The Committee discussed this request highlighting the following points:

- It was considered to be double taxation; the other two centres did not have a Town Council therefore St. Anne's Council Taxpayers would be contributing twice
- There was no mention of contributions from other groups
- A stand alone parking assessment should be undertaken of St. Anne's centre as a whole

The Council were disappointed with the quality of the report from the consultant; street names that were spelt incorrectly for example. In addition there was no reference made in the document that the Town Council was considered to be a key stakeholder.

It is for these reasons that the Committee resolved not to contribute to the commissioned assessment.

- RESOLVED** a) That the Town Council would not be making a financial contribution to the Lytham St. Anne's Parking Assessment.
b) That the Town Clerk write directly to the Chief Executive, Fylde Borough Council advising that no financial contribution would be made and outlining the reasons why.

056/14 MUSIC AND ARTS FESTIVAL 2014

- RESOLVED** It was agreed to defer this agenda item to the Leisure and Community Committee meeting on 24th February 2014.

057/14 LIFEBOAT CONCERT

- RESOLVED** It was agreed to defer this agenda item to the Leisure and Community Committee meeting on 24th February 2014.

058/14 BUS SHELTERS IN ST. ANNE'S ON THE SEA

The Town Clerk advised that the Borough Council had enquired if the Town Council wished to take over the cleaning and management of designated bus shelters within the St. Anne's parish.

- RESOLVED** That the Town Council did not wish to take over the cleaning and management of designated bus shelters within the parish of St. Anne's.

059/14 COMMUNITY GRANTS REVIEW

The Town Clerk advised that the Council may wish to review the Community Grant process to ensure the best use of money and benefit for the community. It was noted that there was confusion surrounding the different funding available, these included:

- Community Grants
- Guaranteed Grants
- Project funding

- RESOLVED** a) That a Grants Working Party to be formed to review the Council grant and funding available for the community.
b) That the Grants Working Party membership comprised of Councillors Little, Goodman and Willder.
c) That The Grants Working Party report back to the Policy and Resources Committee.

060/14 OPEN SPACE TRANSFER

The Town Clerk reported that she had written to Councillor David Eaves, Leader of Fylde Borough Council requesting an initial meeting to discuss a proposed open space transfer to the Town Council. It was anticipated that this meeting would take place shortly.

061/14 HOPE STREET PARK PAVILION

Councillor Settle reported that Fylde Borough Council had agreed to fund part of the refurbishment costs of Hope Street Park Pavilion. He advised that there was a substantial differential in rebuild costs proposed by Lancashire County Council and Progress Housing Group.

062/14 ST. ANNE'S CHRISTMAS SWITCH ON EVENT 2014

RESOLVED It was agreed to defer this agenda item to the Leisure and Community Committee meeting on 24th February 2014.

063/14 PUBLIC RIGHTS OF WAY SUB-COMMITTEE

Councillor Settle reported that he and the Town Clerk had held a meeting with Lancashire County Council discussing various issues connected to the network. It had been confirmed that clean crusher run could be used on footpath surfaces because this did not contaminate water courses.

064/14 COMMITTEE TIMETABLE

RESOLVED a) To agree the Committee Timetable for 2014/15.
b) That the next meeting of the Town Council on 8th April 2014 be held in the Parish Rooms.

065/14 FYLDE HIGH STREET INNOVATION FUND – BIDS SUBMITTED

The Town Clerk confirmed that the Town Council had been successful in the following bids:

- Street Signs £5500
- Christmas Light Infrastructure £8000

The Town Clerk reported that as part of the Christmas Light infrastructure project, she was working with the Borough Council to transfer ownership of the existing lights to the Town Council. This transfer would come with a budget attached for 2014/15.

The Town Clerk advised that the extension of the town's Christmas Lights included bespoke light fixtures to the columns in Orchard and Park Road and fairy lights in Wood Street. It was agreed to set up a Christmas Light Infrastructure Working Party for this project.

RESOLVED a) That the Town Council agree to take on the ownership of St. Anne's Christmas Lights (subject to Borough agreement).
b) That a Christmas Light Infrastructure Working Party be formed.
c) That the membership of the Christmas Light Infrastructure Working Party include, Town Clerk, Councillor Nash, Community Development Manager and the Promotion and Event Officer.

066/14 TOWN TEAM

Councillor Nash reported that he was working with Paul Drinnan to establish the Town team; however the group was still in its infancy. He was investigating liaising with the Federation of Small Businesses and also looking at how to work effectively with the Chamber of Trade.

067/14 KITE FESTIVAL

The Committee was briefed by Councillor Settle on the Kite Festival's organiser plans for 2014. These included it being an event open to International kite flyers, being held over 2 days on 26th and 27th July 2014. Councillor Settle requested that the grant be increased to £1500 for 2014, in light of the growth in this festival.

It was noted that updates on this event would be reported back to the Leisure and Community Committee.

- RESOLVED** a) To agree to give the Kite Festival a grant of £1500 for 2014.
b) That the Kite Festival becomes a guaranteed grant from 1st April 2015.

068/14 TOWN PLANNING DAY - OUTCOME

The Town Clerk distributed the work that had been completed on the Town Planning Day. This included a delivery plan and detailed officer roles and responsibilities.

- RESOLVED** a) That the delivery plan for the Town Planning Day outcomes be distributed to all Committee Members prior to the next meeting.
b) That this item be discussed in full at the next meeting of the Policy and Resources Committee.
c) That the Town Clerk organise the Town Planning Day for 2015 in October.

069/14 WORK PLAN

The Committee considered the Work Plan and updated as required.

The Town Clerk reported that extensive work had been undertaken on the Town App by both the Community Development Manager and the Promotion and Event Officer.

- RESOLVED** a) To consider the updated Work Plan at the next meeting and to note the following:
b) That the Neighbourhood Plan becomes a full Council standing agenda item.
c) That the Town App QR code be circulated to all Council members.

070/14 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Policy and Resources Committee would be held at West Lodge, 5 St. George's Road, St. Anne's on the Sea, Lancashire FY8 2AE on **Tuesday 25th March 2014 at 2.00 pm.**

The meeting ended at 4.10 pm.

Signed.....

Chairman
18^h February 2014