

St. Anne's on the Sea Town Council

Minutes of the Policy and Resources Committee held on 2nd December 2014, 2pm,
West Lodge, 5 St Georges Road, St. Anne's on the Sea, Lancashire FY8 2AE.

Present:	Councillors	V Settle T Ford A Jacques C Lanyon C Little	Chairman
	Officers	S Taylor S Dunn	Town Clerk Community Development Manager

302/14 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Nash.

303/14 DECLARATIONS OF INTEREST

There were no declarations of interest.

304/14 MINUTES OF PREVIOUS MEETING

It was noted that;

- Reference 262/14b, Councillor Settle was meeting with Bryan Ward on 3rd December 2015

RESOLVED a) That the minutes of the meeting held on 21st October be approved, subject to the following amendment;
b) That Councillor Settle was Chairman of the Policy and Resources Committee on 21st October 2014.

305/14 FYLDE HIGH STREET INNOVATION FUND – BIDS SUBMITTED

Christmas Lights Infrastructure Project

The Town Clerk reported that there had been technical issues as late on as Saturday afternoon with the time clocks having not been set. There were also several lighting problems which had still not been resolved since the switch on event. This was a frustrating and unnecessary situation given the amount of staff time and effort invested in the project since the funding was obtained.

Street Display Signs

The signs are currently being made and there is still a possibility that they may be installed before Christmas but the timescales are now in the hands of the manufacturers and Lancashire County Council.

Banners

The eight lamppost banners were taken down to accommodate the Christmas Lighting because of the load-bearing limitations on the lampposts. There is an ongoing cost to taking the banners down and re-installing them, of £159 per banner.

RESOLVED a) That the Town Council undertakes a tendering process for Christmas Lights in 2015.

RESOLVED b) That a review be undertaken to research alternative providers for the banners in order to reduce costs.

306/14 TOWN TEAM

Councillor Ford reported that he has been contacted by Paul Drinnan of Fylde Borough Council and a meeting is planned for January. Membership of the Town Team will be by selective rather than via a generic invitation so that an effective cross section of representatives can be achieved. Councillor Ford and Councillor Nash would be meeting with Paul Drinnan next week.

307/14 SEASIDE FESTIVAL – ST ANNES MUSIC AND ARTS FESTIVAL

There has been some media speculation about this idea but it was noted that all of the festival would be subject to significant funding. For a month-long event this would be considerable and concerns were expressed about this issue.

Councillor Settle referred to the annual funding allocation from the Town Council Support Fund to the Carnival and to the Kite Festival and asked if it could be considered that the St Anne's Music and Arts Festival be treated in the same manner. It was reported that Councillor Gail Goodman has offered to represent the Town Council's interests on the St Anne's Music and Arts Festival Committee.

RESOLVED a) That the Policy and Resources Committee agree in principle to consider the allocation of funding to the St. Anne's Music Festival from the Town Council Support Fund.
b) To refer this item to Leisure and Community Committee to discuss this proposal further.

308/14 DISCLOSURE AND BARRING SERVICE (DBS) – FORMERLY CRIMINAL RECORDS CHECKS

Councillor Ford advised that he had previously held what was formerly 'Criminal Records Bureau' (CRB) clearance in his capacity as a magistrate. Due to his ongoing work with the Youth Council including possible trips to Werne, the Committee agreed that DBS cover would be advisable for himself and for Councillor Lanyon.

RESOLVED That the Town Council support and fund DBS clearance for Councillors Ford and Lanyon.

309/14 UPDATED FORWARD PLAN 2014/15

The following items on the Forward Plan were discussed:

5.1 Neighbourhood Plan

Consultees such as English Heritage and the Civic Society will be invited to contribute to the Design Guide discussions. Further discussions regarding the open spaces are still to be discussed.

6.2 Past Mayors Certificates

Delivery of this project to be reviewed.

8.2 Certificates for Businesses

Delivery of this project to be reviewed.

RESOLVED a) That due to the pressure of workloads, the Town Clerk undertakes a review of the Forward Plan and prioritise the delivery of projects accordingly.
b) That priority be given to the Neighbourhood Plan and Town Council budget setting.

310/14 BUDGET PLANNING 2015 - 2016

The Committee agreed that to agree the budget in the first instance, the Town Clerk would arrange a meeting of the Council Chairmen. It was noted that next year's budget could not be determined until decisions have been made regarding the Public Offices. An Extraordinary Meeting of the Council may be called to discuss the Public Offices decision. Councillor Ford reported that the Town Council support grant has been agreed by Fylde Borough Council.

RESOLVED That the Town Clerk arrange a budget meeting with the Council Chairmen to discuss the 2014-2015 Council budget.

311/14 APPOINTMENT OF INTERNAL AUDITOR

The Committee considered whether to appoint the current Auditor to complete the annual internal audit for the Town Council for the financial year ending 31st March 2015.

RESOLVED To appoint Mr IT Cropper as the Internal Auditor for year ending 31st March 2015.

312/14 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Policy and Resources Committee would be held at West Lodge, 5 St. George's Road, St. Anne's on the Sea, Lancashire FY8 2AE on **Tuesday 10th February 2014 at 2.00 pm.**

Signed.....

Chairman
10th February 2015