

St. Anne's on the Sea Town Council

Minutes of the Meeting of the Town Council held on 21st April 2015 at 7pm, at St. Thomas's Church Hall, St. Thomas's Church, St. Thomas's Road, St. Anne's on the Sea FY8 1JL

Present:	Councillors	E Nash C Akeroyd T Ford G Goodman K Henshaw A Jacques C Lanyon D Prestwich V Settle	Chairman
	Officers	S Taylor	Town Clerk
	Members of the Public		4

102/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Little, Councillor Mackenzie and Councillor Willder.

103/15 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Mayor reported that the Mayoral year had been hectic, busy and most rewarding; with the Mayor having attended 74 events with additional events to come. These varied from opening fetes, inducting and welcoming new clergy and a rabbi, to commemorative events both WW1 and WW2.

His most moving experience had been when he laid a posy on the war grave of Crichton Burton, son of the first mayor of St Anne's in the parish churchyard. He added that the most fun had been the Mayoral Carol Service in December. His furthest afield was a visit to Horwich at the opening of the town museum. The Mayor advised that his most meaningful experience was the Duke of Lancaster's Regimental Carol Service in Kirkham.

The Mayor detailed numerous events that he had attended in March and April, including;

- 20th March 2015 - presented £1000 Community Grant cheque from the Town Council, for the Community Centre kitchen refurbishment
- 21st March 2015 - cut the ribbon to open the Eco shop in Orchard Road
- Easter Sunday, 5th April 2015 - attended St Margaret's Church with the Squire of Lytham and St. Anne's, both read a lesson
- Easter Monday, 6th April 2015 - attended the Town Council Easter Egg Hunt Event, including drawing the winners names of the various competitions and presented the prizes
- 18th April 2015 - attended a quiz night at St Paul's Church Ansdell & Fairhaven. (*Uniquely the previous, current and next years Town Mayor were on the same table*)
- 19th April 2015 - attended the Scouts St George's Day celebration
- 20th April 2015 - attended the Men's Fellowship dinner at the Parish Church

The Mayor then gave thanks to Councillor Gail Goodman who supported him as Deputy Town Mayor during his Mayoral year. He also thanks his wife, Mrs Barbara Nash who as consort was as stylish, loyal and cheerful as any Mayor could wish for.

104/15 MINUTES OF THE PREVIOUS COUNCIL MEETING

The Council discussed minute number 061/15(a) Town Council Mayor Succession, with suggested amended wording to the process;

"That in the event there was more than one Councillor with the same number of years' service, the Town Clerk was advised in writing prior to the meeting that a Member wished to be included in the Mayor/Mayor Elect process."

- RESOLVED**
- a) That the minutes of the Council Meeting of the Council held on the 17th March 2015 be approved as a correct record and signed accordingly.
 - b) That the correction of voucher 334 (2014-2015) for £60 payable to Funky Monkey Face Painting, cheque number 1573, be noted and agreed.
 - c) That the Town Clerk provide a written process for the Town Mayor Succession and this be brought to a future Policy and Resources Committee.

105/15 COMMITTEE MINUTES

Planning and Environment Committee	19 th March 2015
Leisure and Community Committee	23 rd March 2015
Policy and Resources Committee	31 st March 2015

RESOLVED That the minutes of the above Committee be noted.

106/15 NEIGHBOURHOOD PLAN

The Steering Group Chairman updated the progress of the Neighbourhood Plan, as follows;

- That both Lancashire County Council and Lancashire Enterprise Partnership were in discussions with the Town Council as to future development of Blackpool Airport Enterprise Zone in relation to the Neighbourhood Plan
- That Lancashire County Council had identified the area 'H2' as a Biological Heritage Site
- That Natural England had agreed in principle to 'H2' being safeguarded from development.
- That a large amount of work was being undertaken on the Neighbourhood Plan by Envision supported by Town Council Officers

RESOLVED That the progress on St. Anne's Neighbourhood Development Plan is noted and all actions agreed.

107/15 PUBLIC PARTICIPATION TIME

Members of the public discussed the following items:

- That the 78 Number Bus Service route be amended to include a stop at the Booths Supermarket, Heyhouses Lane
- That the 78 Number Bus Service route be extended to include an evening service in and out of St. Anne's
- The inclusion of the Town Flag on bus shelters within St. Anne's

The meeting then re-convened.

108/15 ACCOUNTS FOR PAYMENT

RESOLVED That the schedule of accounts for payment in the sum of £23,428.97 for 2014/15 be approved.
That the schedule of accounts for payment in the sum of £6563.16 for 2015/16 be approved.

109/15 HOPE STREET PAVILION REFURBISHMENT

Council Settle reported that recently he along with Councillors Willder and Councillor B Nash (Fylde Borough Councillor for Heyhouses Ward), met with Mr Paul Walker – Director of Development Services and Mark Wilde – Parks and Green Spaces Manager, regarding the plans for the refurbishment of the Pavilion in Hope Street.

The current funds for the refurbishment project were as follows:

St. Anne's Town Council – donating £5000
Fylde Borough Council – providing £20,000
Friends of Hope Street – raised £19,000
Lancashire Enterprise – grant of £20,000
Unknown Benefactor – given £22,000
Funds from Insurance Claim - £57,000
Total amount raised towards the project £143,000

Fylde Council Officers had advised that the refurbishment would commence shortly and it was noted that there was potential of a shortfall of monies for the project of £9000.

RESOLVED

- a) That the Town Clerk contact Mr Paul Walker to ascertain if the shortfall would be funded by Fylde Council.
- b) That if there was any prospect of the Lancashire Enterprise funding being lost (due to project time delays), that the Town Clerk be authorised to arrange an Extraordinary meeting of the Town Council.
- c) If due to the election this meeting could not be arranged, the Town Council be authorised to consider providing 50% of the shortfall as a 'last resort'. This could only be considered in the case of an extreme emergency i.e. the cancellation of the project.

110/15 BUDGETARY REPORT

The Town Clerk discussed the Budgetary Report (receipts and payments) for the year ending 31st March 2015. It was noted that these reports would be included in the Internal Audit process on 20th May 2015.

RESOLVED To note the report.

111/15 STATEMENT OF ACCOUNTS 2014/2015 – ANNUAL GOVERNANCE STATEMENT

The Town Clerk presented the Statement of Accounts and Annual Governance Statement for approval. The Receipts and Payments Schedule including the Balance Sheet, Bank Balances and situation on Reserves was also presented.

RESOLVED

- a) That the Statement of Accounts and Annual Governance Statement for 2014/2015 be approved.
- b) That the Receipts and Payments Schedule be noted.

112/15 MEMBERS REPORTS – FOR INFORMATION

Councillor Ford advised that the North West In Bloom Signs celebrating that St. Anne's were 'Gold Medal Winners in 2014', were now in place at the four designated town entrance gateways. It was noted these signs were funded by St. Anne's Town Council.

The meeting was updated by Councillor Ford on the support the Youth Council provided to the RNLI Lifeboats 'Leg It' event on 19th April 2015. Youth Councillors provided support to provision of the refreshments, an event marshall and a competitor. In recognition of the Youth Council's contribution they had been presented with a commemorative RNLI t-shirt.

Councillor Jacques informed the meeting that organisation for St. Anne's Carnival on 11th – 12th July 2015 was going very well. Competitions being held as part of the event included;

- Dress Up Your Dog Competition
- Decorating Ginger Breads Competition
- Plant Pot Garden Competition.

Entry forms could be obtained from the Storytellers Inc. – 7 The Crescent, St. Anne's FY8 1SN.

Councillor Settle advised that all the new signposts on the Public Rights of Way had now been installed by both Councillors Ford and Settle. These posts were unique in that they included a logo of the town flag on each sign. He then updated the meeting on the snowdrop recycling work that himself, Councillor Ford and Councillor Lanyon had recently undertaken in partnership with Lytham Hall.

The Mayor highlighted to the meeting that Councillor Dawn Prestwich was standing down from the Town Council from 7th May 2015. She had been a Borough Councillor since 1977 and a Town Councillor since 2011. It was also noted that both Councillor Gail Goodman and Councillor Barbara Mackenzie were not standing for re-election on the Town Council. On behalf of the Town Council, the Mayor thanked them for all their hard work in supporting the Town Council and improving the Town.

The Mayor thanked all the Town Councillors for working together so effectively within the last four years, achieving so much as a Council and the many successful projects delivered.

The Mayor gave congratulations the Councillor Cheryl Little, Councillor Vince Settle and Councillor Viv Willder, whose seats were uncontested so would be part of the Town Council. The Mayor also congratulated Beccy Bridgwater, the new Councillor for Park Ward. Their seat was also uncontested and she would become a Town Councillor at the next meeting of the Town Council on 14th May 2015.

113/15 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held on **Thursday 14th May 2015 at 7.00 pm**, at the Church Hall, St. Anne's on the Sea United Reformed Church, St. Georges Road, St. Anne's on the Sea, FY8 2AE.

The meeting finished at 7.53 pm.

Signed.....

Chairman
14th May 2015

13 April 2015 (2014-2015)

St Anne's on The Sea Town Council
PAYMENTS LIST - VOUCHERS 350-399 (2014-2015)

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
350	N/A	157	SATC	Allotment Administration	450.00
351	1578	158	St John Ambulance	First Aid	25.00
352	1579	152	St Annes Timber Supplies Ltd	Supplies	15.00
353	1580	55	Zurich Municipal	Insurance renewal	1,858.62
354	1581	131	Vivid	Newsletter Typesetting	160.00
355	1582	135	Lancashire County Council	Street Signs - Installation	2,222.40
356	1583	12	H Kennedy	Travel Expenses	9.75
357	1584	10	S Dunn	Travel Expenses	7.15
358-60+382	1585-87+1604	10	Salaries	Salaries	4,817.17
361	1588	10	HM Revenue	PAYE	1,490.17
362	DDebit	10	Lancashire County Council	Superannuation - March	1,184.21
363	DDebit	34	British Telecom	Internet	47.44
364	1589	31	Jewson Ltd	Paint for West Lodge	59.93
365	1590	136	KC Compost	Compost charge	45.00
366	1590	136	KC Compost	Compost charge	210.00
367	1591	135	Sign of the Times	TC - Name Plates	130.00
368	1592	31	DS McGinnis	Lodge Painting	80.00
369	1593	12	S Taylor	Travelling Expenses	11.25
370	1593	35	S Taylor - refund	Postage	106.00
371	1593	158	S Taylor - refund	Easter Supplies	20.00
372	1594	110	St Thomas Church PCC	Community Grant	1,000.00
373	1595	31	Jewson Ltd	Painting supplies for Lodge	55.93
374	1596	138	S Taylor refund	Flag Repair	20.00
375	1597	155	Keith Reed Ltd	Neighbourhood Plan	3,000.00
376	1598	155	Halsall Lloyd LLP	Neighbourhood Plan - Design Guide	3,000.00
377	1599	92	Mark Liebenburg	Civic Photograph	100.00
378	1600	98	C Ballard refund	Town Crier Clogs	126.50
379	1601	156	J Russell	Lodge Cleaning	88.00
380	1602	38	St Annes Carpets & Flooring	Office Carpet	295.00
381	1603	131	City Distributors Limited	Newsletter	580.00
383	1605	10	HM Revenue	PAYE	124.80
384	1606	131	Gosvenor Print & Design	Newsletter Printing	1,013.00
385	1607	111	Lancashire County Council	North West In Bloom Signs	343.60
386	DDebit	34	O2	Telephone calls	50.47
387	1608	13	I T Cropper	Training	100.00
388	1609	152	Jewson Ltd	PROW - signs installation	43.77
389	1610	136	A Ford refund	Blundell Road - Materials	45.37
390	1610	136	A Ford refund	Blundell Road - Materials	4.20
391	1610	91	A Ford refund	Rail Travel to CRP	7.80
392	1610	152	A Ford refund	PROW - signs installation	21.26
393	1610	91	A Ford	Travel Expenses	40.25
394	1611	14	James Knowles & Co	HR Fees	40.00
395	1612	40	St Annes Parish Church	Hall Hire	22.75
396	1613	160	Clever Media Ltd	IT Services	140.00

397	Ccard	160	Adobe	Adobe Photo Plan - Software	7.14
398	Ccard	160	Adobe	Adobe Professional	158.00
399	Ccard	155	SurveyGizmo	Survey gizmo neighbourhood plan	52.04
				Total	£23,428.97

Signed.....

Chairman
14th May 2015

13 April 2015 (2015-2016)

**St Anne's on The Sea Town Council
PAYMENTS LIST - VOUCHERS 1-9 (2015-2016)**

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
1	1614	53	Scribe 2000 Ltd	Software licence	245.00
2	1615	36	Office Depot (UK) Ltd	Stationery	58.51
3	1616	36	Office Depot (UK) Ltd	Stationery	16.76
4	1617	130	SLCC	Advertisement - TCSO	90.00
5	1618	155	Fylde Borough Council	Pest Control Contract	525.00
6-8	1619	10	Salaries	Salaries	4,336.08
9	1622	10	HMRC	PAYE	1,291.81
				Total	£6,563.16

Signed.....

Chairman
14th May 2015