

St. Anne's on the Sea Town Council

Minutes of the Council Meeting of the Town Council held
on 24th April 2018 at 7pm
at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA

Present:	Councillors	K Henshaw – Chairman T Ford A Jacques C Lanyon E Nash G Neale V Settle	
	Officers	S Taylor S Dunn J Nightingale D Treece-Birch	Town Clerk Deputy Town Clerk Responsible Finance Officer Town Enterprise & Promotion Officer
	Members of the Public	26	

Prior to this meeting long service awards were presented by the Mayor to the following St. Anne's business in recognition and appreciation of their support of the town:

- *Gavin's Barbers– 22 years*
- *Granville Auto Centre – 25 years*
- *Tiggi's – 35 years*
- *Whiteside Taxis– 138 years*

076/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Akeroyd, Little, Trudgill and Willder.

077/18 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Mayor welcomed everyone to the Council meeting.

The Mayor advised that on the 12th February 2018 she was seriously ill and subsequently was misdiagnosed for six days. This resulted in a major operation for a burst appendix. Approximately 1 month later, she was readmitted to hospital following a fall and a pulmonary embolism was discovered.

The Mayor stated that she was now well on the way to a full recovery and planning her fundraising events for her proposed second term of office as St. Anne's Mayor.

She thanked everyone for their "Get Well" wishes and the Town Clerk, Deputy Town Clerk, Councillors Carol Lanyon and Tony Ford for visiting her at home during her convalescence.

078/18 MINUTES OF THE PREVIOUS COUNCIL MEETING

RESOLVED That the minutes of the Council Meeting held on 30th January 2018 be approved as a correct record and signed accordingly, subject to the following amendment; 022/18, 1st paragraph, 2nd sentence should read "Councillor Lanyon".

079/18 COMMITTEE MINUTES

Planning Committee 18th January 2018
Neighbourhood Plan Delivery Committee 5th February 2018
Planning Committee 15th February 2018

Appendix B
Appendix C
Appendix D

Policy and Resources Committee 27th February 2018
Planning Committee 15th March 2018

Appendix E
Appendix F

RESOLVED That the minutes of the above Committees be noted.

080/18 PUBLIC PARTICIPATION

The meeting was adjourned at this point to allow for public participation.

Members of the public raised the following items:

- What was happening to St. Anne's Library and when was it to be re-opened as a library facility for the town
- The wonderful condition of the parks within St. Anne's
- The blue plaque unveiling of Alpha House, Garden Street on 1st May 2018
- The excellent quality of the Spring edition of the Town Council Newsletter

The meeting then re-convened.

081/18 ACCOUNTS

RESOLVED That the schedule of accounts for payments in the sum of £34,229.01 be approved.

082/18 ST. ANNE'S NEIGHBOURHOOD DEVELOPMENT PLAN

The Chairman of the Neighbourhood Plan Delivery Committee, Councillor Ford informed the meeting that the governance arrangements have been changed by the newly formed Blackpool Enterprise Zone Economic Prosperity Board. This Enterprise Zone which included Blackpool Airport was within the Parish of St. Anne's and the Neighbourhood Plan designated area. The Economic Prosperity Board would then become the joint decision-making body for Blackpool and Fylde, so it was important that the Town Council was involved.

After lobbying from the Town Council, these changes included the formation of a Project Board, which would include representatives from all Councils, including St. Anne's Town Council. The Town Council representative would be privy to all the programme and project managements details within the Enterprise Zone and be able to make recommendations as oppose to formal decisions.

The Town Clerk reported that Oyston Estates Limited have now submitted a further appeal in relation to the Neighbourhood Plan, which has yet to be heard by the Court, the deadline for submission of legal papers was 29th March 2018.

RESOLVED That the progress on St. Anne's Neighbourhood Development Plan be noted and all actions agreed and supported.

083/18 ST. ANNE'S ENTERPRISE PARTNERSHIP

Councillor Nash updated the Council on the progress and actions of STEP, as follows;

- STEP had undertaken a recent reorganisation of what it should and should not support as a group
- The Town Council would now deliver St. Anne's Food Festival 2018 in partnership with Mr Veli Kirk of Anatolia Restaurant in St. Anne's
- A move towards business improvement as oppose to delivery of events
- Fewer theme groups on the Project Board
- That both the Chairman and Deputy Chairman had stepped down from STEP due to work commitments, Mr Ed Nash – NAAFI Café was now temporary Chairman, with Ms Aileen Ames, - Higher Aims as Deputy Chairman

- Mr Darrel Treece-Birch was now the STEP Manager which was a more accurate reflection of his role and the work that he undertook and delivered.
- The next quarterly meeting was on 6th June 2018 at the Lindum Hotel, from 6.15 pm

RESOLVED That the progress on St. Anne's Enterprise Partnership be noted and all actions agreed and supported.

084/18 LANCASHIRE COUNTY COUNCIL

St. Anne's Library

Councillor Tony Ford stated that he was sure he was not the only Councillor was approached regularly about the situation regarded St. Anne's Library. The Library was a local and important community hub, without access for residents for a considerable time. It was a Grade 2 listed building had been awarded a well-deserved Blue Plaque for historical significance.

It was considered that it had taken too long for Lancashire County Council to share a report as to the true state of the fabric of the building; it appeared that successive administrations at County Hall had failed to maintain the building correctly.

The meeting discussed the temporary measures that had been provided with the provision of a Library van which held a finite stock of material. The Council acknowledged the effort and gave credit to the individuals who have brokered these temporary arrangements. There was an increase in the number of services and organisations who insisted upon on-line responses; local residents without a computer no longer had access to the very popular public computers available in the now closed St. Anne's Library building.

The Council agreed that the Town Clerk be requested to formally write to both the Chief Executive and the Leader of Lancashire County Council expressing the Town Council's concerns over the delays in repairing and reopening St. Anne's Library permanent building. It was also agreed that correspondence should include the request for a formal report on the current state of repairs, an indication of the building work, a time scale for the completion of the repairs and a projected opening date.

Road Surfaces within St. Anne's

Councillor Ford raised the issue of the very poor road surfaces that residents of the town are currently having to endure.

The Council were of the view that it was important that both the Leader of Lancashire County and the Chief Executive be made aware of the disquiet that was currently existing within St. Anne's regarding the state of many of the roads with delayed maintenance and slow response to requests for repairs. There was a large number of visitors anticipated within this summer, it was viewed that both residents and visitors deserved better basic infrastructure.

The Council instructed that the Town Clerk write to the post holders indicated above expressing in the strongest terms the town's resident's unhappiness with the current state of the town's roads and pavements, insisting that resources were deployed as soon as possible to address the issues raised.

RESOLVED a) That Town Clerk be requested to formally write to both the Chief Executive and the Leader of Lancashire County Council expressing the Town Council's concerns over the delays in repairing and reopening St. Anne's Library permanent building.
b) That Town Clerk write to both the Chief Executive and the Leader of Lancashire County Council expressing in the strongest terms the town's residents unhappiness with the current state of the towns roads and pavements, insisting that resources be deployed as soon as possible to address the issues raised.

085/18 ASSET OF COMMUNITY VALUE – VICTORIA HOTEL, 27 CHURCH ROAD, ST. ANNE'S

Councillor Nash reported to the meeting that the re-nomination of the Victoria Hotel, 27 Church Road, St. Anne's protection as an 'Asset of Community Value – Public House', expired on 23rd May 2018. He added that for the property to continue to be listed as a Community Asset, the process would need to be

supported and approved formally by the Town Council.

The Town Clerk advised that if the Town Council decision was made to protect the Victoria Hotel as an 'Asset of Community Value' the process would be taken, agreed and implemented by Fylde Council who were the authorised Planning Body.

RESOLVED a) That the Victoria Hotel, 27 Church Road, St. Anne's be formally re-nominated as an 'Asset of Community Value – Public House' for consideration by Fylde Council.
b) That the Town Clerk be authorised to undertake the re-nomination process of the Victoria Hotel, 27 Church Road, St. Anne's as a 'Asset of Community Value – Public House' to be forwarded to Fylde Council for consideration.

086/18 MAYOR REQUEST – CONTRIBUTION TO THE ARTS SOCIETY: YOUNG ARTS

The Mayor requested that the Council consider making a donation towards the Arts Society Fylde – Young Arts art exhibition which had celebrated the new Shannon Lifeboat arriving within St. Anne's. She suggested that despite the exhibition date having passed, the Town Council contribute £100 to support the excellent work undertaken and delivered by the Arts Society Fylde.

RESOLVED That the Town Council provide a one off £100 donation payable to The Arts Society Fylde in support of their work celebrating the arrival of the St. Anne's Shannon lifeboat and their excellent support of youth groups within the town.

087/18 FIRST WORLD WAR – 100th ANNIVERSARY COMMEMORATION

The Town Clerk updated the Council on the recommendations of the First World War 100th Anniversary Working Group as follows;

- The purchase of three silent soldiers with a total contribution of £750 paid directly to the Royal British Legion – *located outside both West Lodge and East Lodge adjacent to Ashton Gardens*
- The purchase of two bespoke 'Lest We Forget Bench Seats' at a cost of approximately £1000 each – *located on the first garden tier adjacent to the War Memorial within Ashton Gardens*
- The purchase and installation of a large engraved single standing stone at a cost between £4000 - £6000 – *located within a plant bed close to the lake within Ashton Gardens*

The Town Clerk advised that under Town Council Financial Regulation 4.1, the silent soldiers had already purchased and the £750 donated to the Royal British Legion. The decision made was deemed to very urgent due to the difficulty in obtaining the silent soldiers and if there had been a delay the items would not have been available; the Town Council fully supported and agreed with this decision.

The Council discussed the recommendation of the Working Group, agreeing to support the purchase of the bespoke benches and the Silent Soldiers.

RESOLVED a) That the Town Clerk be authorised to purchase two of the bespoke benches to be sited in Ashton Gardens as part of the First World War – 100th Anniversary Commemoration.
b) That the bespoke benches to include reference to their provision by St. Anne's Town Council.
c) That the purchase of three Silent Soldiers be approved and included as part of the celebrations.
d) The Town Clerk be authorised to continue with the agreed First World War – 100th Anniversary Commemoration project and provide regular updates to the Town Council.

088/18 TOWN COUNCIL RESIGNATION

The Mayor read out to the meeting a letter of resignation from Councillor Rebecca Meadowcroft in their position as a Town Councillor from 10th April 2018. The former Councillor thanked all the Town Council Councillors and Officers for all their advice and support and applauded the organisation for all the fantastic work that they delivered.

The Town Clerk updated the Council on the process for this 'casual vacancy' which included the option for co-opting a Member onto the Town Council. This would prevent the need for a by-election which had a potential cost to the Town Council of approximately £5000. It was confirmed that if an election was not called by 10 electors by 1st May 2018, the Town Council could either co-opt an individual who was qualified to serve as a Councillor or leave the vacancy open. It was confirmed that if an individual was co-opted by the Town Council the decision would be made formally at a future Town Council meeting.

The Council discussed the vacancy process and agreed if after the 1st May 2018 an election was not called the Town Clerk would be asked to produce information for potential candidates and publicise the vacancy.

RESOLVED a) That the resignation of Town Councillor Rebecca Meadowcroft be accepted.
b) That if after the 1st May 2018 an election was not called by the Electoral Services Manager at Fylde Council, the Town Clerk be authorised to produce information for potential candidates and publicise the vacancy.

089/18 BANK MANDATE

The Town Clerk requested that two additional signatories being Mrs S Dunn and Mr J Nightingale be added to the bank mandate for authority to countersign cheques in the Town Clerks absence. This would be on the proviso that there was a policy of having two Town Councillor signatories and one officer signature on each cheque. This would assist in the smooth running of the Council in the Town Clerk's absence.

RESOLVED a) That the both the Deputy Town Clerk – Mrs Sarah Dunn and the Responsible Finance Officer – Mr John Nightingale be added to the Town Council bank mandate as approved signatories.
b) That all Town Council cheques be signed and authorised by two Town Councillors and one Town Council Officer in only this combination.

090/18 BUDGETARY REPORT

The Town Clerk reported that the Town Council had kept within approved budgetary limits for the financial year from 1st April 2017 – 31st March 2018. It was noted that there were no areas of concern within the budgetary report.

RESOLVED That the Town Council Budgetary Report from 1st April 2017 – 31st March 2018 be accepted and approved.

091/18 MEMBERS REPORTS – INFORMATION ONLY

Councillor Ford informed the meeting that St. Anne's in Bloom wished to deliver a scheme for old golf bags to be planted up and placed in various locations within the Town in July and August this summer. If anyone had an old golf bag they wished to donate to the project, they were asked to contact Councillor Ford or St. Anne's in Bloom on their Facebook Page.

Councillor Ford advised on the following updates at St. Anne's Railway Station and the South Fylde Railway Line, these included;

- A ticket vending machine had been installed at St. Anne's Station which ensured a record of passengers who went on train journeys from the Station
- A new waiting shelter was planned to provide protection from the weather for passengers at St. Anne's Station
- There had been delays created on the South Fylde Line which was the result of the electrification of the Blackpool North to Preston line
- The new timetable came into effect in May 2018 which would result in fewer trains being routed through to Colne and an increase in the trains travelling to Ormskirk. It was anticipated that this would result in an improved service as the majority of the delays were on the trains travelling

through to Colne.

Councillor Jacques reminded the meeting that St. Anne's Carnival was being held from 6-8th July 2018 and would include the 'Piano in Ashton Gardens' event on the evening of 6th July 2018. It was noted that there would be a Town Twinning delegation and the Municipal Council of Caudry during the Carnival.

Councillor Nash reported the following items;

- The Lancashire County Council Lifesavers scheme were requesting suggestions for the locations of 30 defibrillators; if anyone had a proposal, please contact him in the first instance.
- The many proposed celebrations for both Armistice Day and Remembrance Sunday 2018 (both which on the same day in 2018) which included a vigil at the St. Anne's War Memorial.
- The Strategic Transport Plan - Transport Plan for the North had now been established and it had a budget of over £90 billion to be spent to improve transport within the region over the next 30 years.

The Town Clerk provided details of the District Parish Liaison meeting held on 18th April 2018 which was attended by Councillor Ford and the Clerk. The representatives had attended this meeting to discuss the recharging of election costs to the Parishes. Councillor Ford added that he had proposed that due to the small impact of the election re-charges on Fylde Council's budget, these costs be absorbed by the District Council. This would create a large amount of goodwill amongst the Fylde Parishes and reduce the requirement for valuable officer time being spent on the allocation of these costs. The alternative was Parish/Town Council being charged 15-20 % of their total budget to pay what was considered to be unfair charges.

Councillor Settle informed the meeting that he had attended a recent informal meeting with the Chief Executive Officer of Fylde Council which discussed future re-charging of election costs. The subject was under review and would be discussed further. He added that he would robustly defend any proposed increase in election re-charges invoiced to the Town Council and ultimately paid for by the town's residents.

The Town Clerk reported that highly successful St. Anne's Food Festival was being held on Sunday 12th August 2018 and was being run as an official Town Council event.

The Mayor thanked everyone for who attended the Town Council meeting, everyone was welcome.

092/18 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held on **Tuesday 22nd May 2018 commencing 7pm** at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA.

The meeting finished at 8.15 pm

Signed.....

Chairman
22nd May 2018

St. Anne's on the Sea Town Council
PAYMENTS LIST
Vouchers 440 - 552 in Cash Book, greater than £300.00

Report 12.01.18 - 31.03.18

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
458	IBanking	112	Blackpool Council	Christmas Lights	£23,500.00
477	IBanking	30	Fylde Council	Lodge Rent	£1,625.00
483	1984	152	Shepherd Rd Allotment Society	Refund of NSLAG Fees	£480.00
484	1984	153	Shepherd Rd Allotment Society	Refund of Insurance	£313.78
497	IBanking	112	NPower	Electricity for 2016 display	£383.26
513	IBanking	136	Leander Architectural	Blue Plaque	£313.11
516	1986	167	JM Services Limited	Installation, maintenance, removal and storage of bunting for 2017	£1,732.50
529	IBanking	53	Scribe 2000 Ltd	Scribe annual licence	£577.50
530	IBanking	55	Came & Company	Council Insurance from 01.04.18	£2,043.30
531	1988	57	LALC	Annual Subscription from 01.04.18	£1,910.56
547	IBanking	162	On Site Kitchen Rentals	Food Festival - kitchen deposit	£600.00
552	IBanking	111	The Royal British Legion	Contribution to the Silent Soldier Campaign	£750.00
Total					£34,229.01

Signed.....

Chairman

Date 22nd May 2018