

St. Anne's on the Sea Town Council

Minutes of the Annual Council Meeting of the Town Council held
on 24th May 2016 at 7pm
at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA

Present:	Councillors	V Settle B Bridgwater T Ford K Henshaw A Jacques C Lanyon C Little E Nash G Neale V Willder	Chairman
	Officers	S Taylor S Dunn D Treece-Birch J Nightingale	Town Clerk Community Development Manager Town Enterprise and Promotions Officer Town Council Support Officer
	Members of the Public		90+

126/16 APPOINTMENT OF TOWN MAYOR/CHAIRMAN 2016/2017

Councillor C Little was confirmed as Town Mayor for the Municipal Year 2016–17.

Councillor Lanyon congratulated Councillor V Settle on the exemplary manner in which he had conducted himself as Mayor for 2015-2016; this was seconded and fully supported by the Council.

RESOLVED That Councillor C Little be appointed as Town Mayor for the ensuing Municipal Year.

Councillor Settle then vacated the position of Town Mayor/Chairman in favour of Councillor Little and passed over the Chain of Office.

127/16 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor C Little thereupon signed and accepted the Statutory Declaration of Acceptance of Office which was witnessed by the Town Clerk.

128/16 APPOINTMENT OF DEPUTY MAYOR FOR 2016/2017

The Mayor announced she had chosen Councillor K Henshaw as Deputy Mayor for the Municipal Year 2016-17

This proposal was supported and seconded with Councillor Henshaw being declared the Deputy Mayor for the Municipal Year.

RESOLVED That Councillor K Henshaw be appointed Deputy Mayor for the 2016-17 Municipal Year.

129/16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Akeroyd.

130/16 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Mayor welcomed everyone to the Council meeting.

Councillor Little advised that it was with great honour that she accepted the role of Mayor of St. Anne's on the Sea. She added that she would strive to uphold the traditions and customs of the role to the best of her ability.

The Mayor detailed how she had lived in St. Anne's for 25 years and her daughter was born in the town. Neither herself or her husband could imagine living anywhere else.

The Chairman also reported on the following;

- The excellent work of the recently launched STEP group
- The amount of work involved in producing the Neighbourhood Plan, that the town would reap the benefits
- She had represented Fairhaven Ward as a Borough Councillor for 9 years, and been a St. Anne's Town Councillor since 2011
- How much she had enjoyed working with Councillor Settle – Mayor 2015-2016, supporting him as Deputy Mayor
- Her thanks to Councillor K Henshaw for agreeing to be Deputy Mayor for 2016-2017
- The Mayors charity for 2016-2017 was the RNLI
- Her thanks to John Nightingale – Town Council Support Officer and her daughter Gabrielle, who would be co-ordinating the fund raising activities for her Mayoral year

The Mayor thanked everyone for coming to the meeting, including her personal guests.

131/16 MINUTES OF THE PREVIOUS COUNCIL MEETING

RESOLVED That the minutes of the Council Meeting held on 12th April 2016, be approved as a correct record and signed accordingly.

132/16 COMMITTEE MINUTES

Leisure and Community Committee 18th April 2016
Planning and Environment Committee 21st April 2016
Policy and Resources Committee 10th May 2016

Appendix B
Appendix C
Appendix D

RESOLVED a) That the minutes of the above Committees be noted.
b) That the Treasury Management and Investment Strategy – minute reference 117/16 of the Policy and Resources Committee, be approved and adopted by the Council.

133/16 PUBLIC PARTICIPATION

The meeting was adjourned at this point to allow for public participation.

Members of the public raised the following items:

- The success of the recent launch of St. Anne's Enterprise Partnership
- How the number of events in the town was increasing

The meeting then re-convened.

134/16 ACCOUNTS

RESOLVED That the schedule of accounts for payments in the sum of £3447.32 be approved.

135/16 ST. ANNE'S NEIGHBOURHOOD DEVELOPMENT PLAN

The Town Clerk reported that there would be a **public hearing for St. Anne's Neighbourhood Plan on Tuesday 7th June 2016, 10 am at St. Anne's Palace**, 18 Garden Street, St. Anne's FY8 2AA. It was explained that the independent examiner appointed to consider the Plan had made the decision to hold the public hearing. There were various reasons for this decision; including the size of the town (27,000 people), recent legal challenges and the lack of a recent Fylde Local Plan.

The hearing would hear responses from both Fylde Council and St. Anne's Town Council. The Town Council would be attending to answer any specific queries raised by the examiner. Fylde Council was attending to respond to questions regarding housing allocations, Blackpool Airport and other strategic housing matters.

After the hearing the examiner would advise on whether the Neighbourhood Plan polices were 'fit for purpose' and advise if any amendments were required. After this was completed Fylde Council would arrange for the referendum to take place. If more than 50% of those voting voted 'yes' then the Plan would become a legal entity and part of planning policy for St. Anne's.

RESOLVED That the progress on St. Anne's Neighbourhood Development Plan be noted and all actions agreed and supported.

136/16 ST. ANNE'S ENTERPRISE PARTNERSHIP

Councillor Nash updated the Council on the partnership, including the following points;

- The partnership was going from strength to strength,
- The open meeting was held Monday 23rd May 2016 from 5-9 pm and had been well attended, with up to 100 people visiting this event
- The partnership was holding a Food Fayre from 4th – 21st August 2016 within St. Anne's with a focused day event to be held in the Square car park on Sunday 14th August 2016

Mr Treece-Birch read a statement from the Chairman of STEP – Beverley Wood, a summary as follows;

- It had been a long road to get to the stage the partnership was now at, which was thriving
- The STEP organisers were really pleased with both the launch and the interest in the group
- What everyone wanted was for St. Anne's to thrive
- Thanked everyone for 'pulling together' to make STEP happen

Mr Treece-Birch reported that there had been a plethora of ideas from the launch event and he was analysing the responses and taking these forward for discussion by STEP. He added that there had been 41 new members who had signed up to the partnership at the event.

RESOLVED That the progress on St. Anne's Enterprise Partnership be noted and all actions agreed and supported.

137/16 APPOINTMENTS TO STANDING COMMITTEES

The Council agreed to appoint the following named Members to the Town Council Standing Committees;

Policy and Resources Committee

Membership

Councillors Ford, Jacques, Lanyon, Nash, Settle Willder and Town Mayor (ex-officio)

Planning and Environment Committee

Membership Councillors Akeroyd, Bridgwater, Ford, Lanyon, Jacques and Town Mayor (ex-officio)

To ensure that meetings are quorate, there are three reserve Members for this Committee; Councillors Bennett, Willder, Henshaw

Leisure and Community Committee

Membership Councillors Akeroyd, Henshaw, Neale, Settle, Willder and Town Mayor (ex-officio)

RESOLVED That the Town Council appointments to Standing Committees be approved.

138/16 APPOINTMENTS TO WORKING PARTIES/GROUPS

The Council agreed to appoint the following named Members to the Town Council Working Parties/Groups;

Neighbourhood Plan Steering Group

Councillor Ford, Councillor Lanyon, Councillor Settle

Grants Working Party

Councillor Bennett, Councillor Jacques, Councillor Meadowcroft, Councillor Neale, Councillor Willder

Internal Scrutiny

Councillor Henshaw, Councillor Willder

Public Rights of Way Working Party

Councillor Bennett, Councillor Ford, Councillor Jacques, Councillor Lanyon, Councillor Settle

St. Anne's Enterprise Partnership (STEP)

Councillor Nash

Setting Council Budget Group/Staffing

Council Chairman and the three Committee Chairman - *it should be noted that all three Committee Chairmen will be elected at the first meeting of each Standing Committee.*

RESOLVED That the Town Council appointments to Town Council Working Parties/ Groups be approved.

139/16 APPOINTMENTS TO OUTSIDE ORGANISATIONS

The Council agreed to appoint the following Councillors and Officers to the named outside organisations;

Citizen's Advice Bureau - Councillor Akeroyd

LALC Fylde Area Committee - Councillor Jacques

District Parish Liaison Committee - Town Clerk

Community Rail Partnership - Councillor Ford

Shepherd Road Allotment Society – Town Clerk/Town Council Support Officer

Blundell Road Allotment Committee - Councillor Ford

St. Anne's on Sea in Bloom - Councillor Ford

St. Anne's Kite Festival - Councillor Settle

St. Anne's Youth Council – Councillor Ford, Councillor Lanyon

Blackpool Airport Consultative Committee - Councillor Henshaw, Councillor Nash

St. Anne's Music and Arts Festival Committee - Councillor Willder

RESOLVED That the Town Council appointments to Outside Organisations be approved.

140/16 GRANTS

The Grants Working Party had met and agreed Town Council Community Grants to the following organisations;

Friends of St. Anne's Art Trail	£1000 – to fund new art work on St Anne's Art Trail
Fylde Cat Rescue	£1000 – to fund two new outdoor cat shelters
Supporters of Ashton Gardens	£1000 – contribution towards the Centenary event for Ashton Gardens scheduled for 6 th August 2016.

RESOLVED To approve the Community Grants in the amounts agreed by the Grants Working Party, to the above organisations.

141/16 INTERNAL AUDIT REPORT 2015-2016

It was reported that the Internal Auditor, Mr IT Cropper had completed the Internal Audit of the Council administrative affairs, records and accounts on Friday 13th May 2016. Mr Cropper reported that the books and records were found to be again accurate, sound, well organised and maintained without any issues arising.

The Council noted the suggested addition to the Mayoral Policy, however agreed that this was not considered necessary.

The Town Clerk advised they would discuss the process for electronic banking with the Town Council's insurers.

RESOLVED

- a) That the Internal Audit Report be noted and agreed.
- b) That the Town Clerk contact the Town Councils insurers regarding the agreed process for electronic banking.
- c) That the Mayoral Policy not be amended at the present time.

142/16 ANNUAL REPORT

The Chairman informed the meeting that the Annual Report had been discussed at the Annual Parish Meeting held on the 12th April 2016.

RESOLVED To note the Annual Report to 31st March 2016.

143/16 MEMBERS REPORTS – INFORMATION ONLY

Councillor Ford reported that there was a new friends group for St. Anne's railways, which included making improvements to both stations within the parish, St. Anne's on the Sea and Squires Gate. The purpose of this group was to make cosmetic improvements and to attract future grant funding. He added that the new Franchise was now in place on the South Fylde Railway, with the return of a winter Sunday service. The Community Rail Partnership continued to lobby for a half hourly service on the South Fylde railway line.

Councillor Nash reminded the Council that Armed Forces Day was being held on Sunday 26th June 2016 in Ashton Gardens from 2-4.30 pm. It was planned to be a larger event which included a parade.

Councillor Jacques advised that St Annes Carnival would take place on the 9th and 10th July 2016. The Carnival was held to raise funds for local charities and was not a commercial venture.

Councillor Ford stated that St. Anne's in Bloom needed entries for the best front garden competition. There were now three categories;

- Best large front garden
- Best small front garden
- Best container garden

It was noted that you could nominate yourself or nominate a garden that you liked. More volunteers were needed for St. Anne's in Bloom, Councillor Ford could be contacted in the first instance for more information.

The Mayor reported that there would be a free concert at the RNLI boathouse on Saturday 11th June 2016 from 2-4 pm to celebrate the Queens 90th Birthday. This was being arranged by the Town Council with all proceeds raised being donated to the RNLI. This event was open to all.

144/16 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held on **Tuesday 20th September 2016, commencing 7pm at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA.**

The meeting finished at 7:47 pm

Signed.....

Chairman
20th September 2016

St Annes on the Sea Town Council**PAYMENTS LIST****Vouchers up to 39 in Cash Book, greater than £300.00****Report 01.04.16 - 17.05.16**

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
17	I/banking	112	NPower	Christmas Lights - Electricity	£322.32
34	1852	34	St. Anne's in Bloom	Grant - TCSG	£1,500.00
37	I/Bankin	30	Fylde Council	Rent	£1,625.00
Total					£3,447.32

Signed.....

Chairman
20th September 2016

