

St. Anne's on the Sea Town Council

Minutes of the Council Meeting of the Town Council held
on 24th November 2015 at 7pm
at Pensioners Hall (Next to YMCA), St. Anne's on the Sea. FY8 1UZ.

Present:	Councillors	V Settle	Chairman
		C Akeroyd	<i>(from minute reference 279/15)</i>
		B Bridgwater	
		K Henshaw	
		A Jacques	
		C Lanyon	
		C Little	
		E Nash	
		G Neale	
	Officers	S Taylor	Town Clerk
	S Dunn	Community Development Manager	
Members of the Public		12	

275/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ford and Councillor Willder.

276/15 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Mayor detailed numerous events that he had attended, including;

- The opening of the Irish Shilaylee Bar on 29th September 2015, along with other Council Members
- St. Margaret's Church Harvest Festival on 18th October 2015
- Methodist Church on 14th October 2015, an evening presented by Lytham St Annes Choral Society
- Town Twinning trip to Werne, Germany from 22-28th October 2015; it was reported that the Werne representatives had been wonderful hosts
- Lowther Pavilion on 21st November 2015, an event presented by Lytham Authors Association
- St Annes Parish Church on 21st November 2015, a play called Cork Jackets and Drills, that commemorated the Mexico Lifeboat Disaster

277/15 MINUTES OF THE PREVIOUS COUNCIL MEETING

RESOLVED That the minutes of the Council Meeting held on the 29th September 2015 be approved as a correct record and signed accordingly.

278/15 COMMITTEE MINUTES

Planning and Environment Committee 17 th September 2015	Appendix B
Leisure and Community Committee 5 th October 2015	Appendix C
Planning and Environment Committee 15 th October 2015	Appendix D
Policy and Resources Committee 27 th October 2015	Appendix E

RESOLVED That the minutes of the above Committees be noted.

279/15 YOUTH COUNCIL

Representatives gave a presentation of the Youth Council's recent Town Twinning visit to Wene, Germany, from 22-28th October 2015. Highlights of the visit included;

- Sim-ju Festival and Parade
- The successful stall selling St. Anne's memorabilia
- The service held at the Sun Church, which was an international church meeting
- Meeting the German Youth Union, the German equivalent to St. Anne's Youth Council
- Visit to Munster
- Nordkirchen Castle and firework display

The Youth Council thanked both Councillor Tony Ford and Councillor Carol Lanyon for escorting the party on the Town Twinning visit to Werne. The representatives of the Youth Council also thanked the Town Council for providing the travel costs to Werne.

RESOLVED **That the presentation by the Youth Council of the Town Twinning visit to Werne, Germany be noted.**

280/15 PUBLIC PARTICIPATION

The meeting was adjourned at this point to allow for public participation.

Members of the public raised the following items:

- Policing levels
- The potential for crime to increase prior to Christmas
- The scheme that provided grants from £5000 to £100,000 for organisations who wanted to assist the Police in crime prevention
- The excellent improvements that the 'Litter Improvements Flag Team' had achieved which was supported by Sarah Wilson, Fylde Borough Council. In response to this item, the Town Clerk was requested to pass on the compliment to the relevant officers at Fylde Council.

The meeting then re-convened.

281/15 ACCOUNTS FOR PAYMENT

RESOLVED **That the schedule of accounts for payment in the sum of £25,123.21 be approved.**

282/15 NEIGHBOURHOOD PLAN

The Council was updated the progress of the Neighbourhood Plan, as follows;

- That the Local Green Space criteria supporting the reasons for the designations detailed within the Neighbourhood Plan, had now been completed.
- That the final Neighbourhood Plan was awaiting Steering Group approval
- That the decision from Natural England regarding the decision regarding the HRA was still outstanding; it was anticipated to receive this soon
- That subject to the HRA decision, it was planned that the St. Anne's Neighbourhood Plan would be submitted to Fylde Council for the examination process early in 2016
- It was anticipated that the referendum to ensure the Plan was 'made' would take place in May 2016 (subject to the HRA)

RESOLVED **That the progress on St. Anne's Neighbourhood Development Plan is noted and all actions agreed and supported.**

283/15 CHRISTMAS LIGHT SWITCH ON – 28th NOVEMBER 2015

Sarah Dunn updated the Council on the Christmas Light Switch On event, being held on Saturday 28th November, highlighting the following;

- The event would take place in the car park adjacent to St Annes Road West
- The event formally began at 3.30pm with school choirs, Polkadot Company Pantomime stars
- There would be a lantern parade starting from the Town Hall at 4.50 pm
- The lights would be switched on by the Carnival Queen
- The lights would be formally switched on at 5.15pm, which was later than in previous years
- The roads would be closed for approximately 45 minutes to ensure the safety of the lantern parade and that public safety legal requirements were complied with.

Sally Taylor advised that the lights had been extended into Garden Street and St Georges Road, for 2015. The lights had been updated which included new features for the lampposts features in the square and pole features replacing fairy lights on lampposts in Wood Street.

Councillor Little thanked the Town Crier - Colin Ballard, the Town Council Support Officer – John Nightingale, Mayfield School children and teachers and Ms K Casey-St.Pierre, for their involvement and support in the lantern making workshop that was held on 3rd November 2015.

Councillors Akeroyd, Henshaw, Jacques, Lanyon all would be supporting and assisting at the event. The Town Mayor and Deputy Mayor would be representing the Town Council on the stage for the actual switch on event.

The Youth Council would be manning the 'roll a penny' stall, with tables being collected from West Lodge on the Saturday morning. Money collected from the stall will be donated to the RNLI.

RESOLVED That all the actions to deliver and provide the Town Council Christmas Light Switch On event 2015, be supported, agreed and approved.

284/15 UPDATE ON ST ANNES ENTERPRISE PARTNERSHIP

The Council were updated by Councillor Nash a on the progress of the St. Anne's Enterprise Partnership (STEP) as follows;

- The last 2 months had seen tremendous growth in the actions of STEP
- Darrel Treece-Birch had held a series of workshops to provide an information base for the group to work from
- There would be a board meeting in December
- The large open event to encourage the traders, businesses, community groups and other interested parties, was to be held early in 2016

RESOLVED That the progress on St. Anne's Enterprise Partnership is noted and all actions agreed and supported.

285/15 TOWN COUNCIL OPENING TIMES

**RESOLVED a) That the Town Council offices would be closed from noon on the 23rd December 2015 and reopen on Monday 4th January 2016. Arrangements would be made to collect the post and deal with emails during this period.
b) That the Town Council offices would be closed on Monday 30th November 2015.**

286/15 TOWN COUNCIL WEBSITE

- RESOLVED**
- a) That this item be deferred to a future meeting of Policy and Resources Committee
 - b) That more information be obtained regarding the finance arrangements for the proposal be obtained from the project organiser.

287/15 MEMBERS REPORTS – INFORMATION ONLY

Councillor Little informed the meeting that St. Anne's traders were organising a 'Victorian Festival from 5-6th December 2015. This was the first time that this event had been held and it was hoped that it would become a regular town fixture. Traders were holding many Victorian themed events on their forecourts, traders and hoteliers would be in fancy dress, choirs and bands would be attending, with the town traders coming together to put on the event. It was noted that both Sarah Dunn and Darrel Treece-Birch were supporting the event and the event organisers, on behalf of the Town Council and STEP.

Councillor Jacques advised that the Carnival Committee would be taking part in the Victorian Festival, using the Betfred forecourt.

Councillor Nash reported the Victoria Hotel Community Association (VHCA) were organising a Christmas tree and light display in St. Albans Road and Church Road, to support the traders. This had been supported by STEP and the Lancashire County Council Parish Community Fund.

Councillor Lanyon updated the Council on the following;

- The exemplary manner in which the Youth Council represented the town at Werne, German Town Twinning visit
- The success of St. Anne's in Bloom 2015 that included Neighbourhood Awards to Shepherd Road Allotments – outstanding, Blundell Road – outstanding, Supporters of Ashton Gardens – thriving, Mellings Wood – thriving. Friends of St. Anne's Library also were awarded a Neighbourhood Award.
- The daffodil planting had now been completed along Queensway, with bulbs planted from the corner of Division Lane and the junction with Kilnhouse Lane. This work had been undertaken by St. Anne's in Bloom, volunteers and members of the Town Council.

The Mayor detailed to the meeting that the Mayors Carol Service was being held on Friday 18th December 2015, at St. Margaret's Church from 6.30 pm. Tickets would be £3.00 for adults with children attending free. All proceeds raised were for the Mayors charity, Sign Hi, Say Hi!

288/15 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held on **Tuesday 26th January 2016, commencing at 7pm at the Church Hall, St. Anne's on the Sea United Reformed Church, St Georges Road, St. Anne's on the Sea, FY8 2AE.**

The meeting finished at 7.55pm.

Signed.....

Chairman
26th January 2016

St Annes on the Sea Town Council PAYMENTS LIST VOUCHERS 192-247 (Report 16.11.15 2015-16)

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
192	1724	110	RNLI Lytham St Annes	Grant	£250.00
193	1725	156	J Russell	Lodge Cleaning	£88.00
194	1726	153	Smiths Equipment Hire Ltd	Shepherd Rd - Materials	£9.60
195	1727	155	Keith Reed Ltd	Neighbourhood Plan	£300.00
196	DDebit	34	O2	Telephone calls	£36.51
197	DDebit	34	British Telecom	Telephone Rental and Calls	£48.29
198	DDebit	34	British Telecom	Telephone Rental and Calls	£48.91
199	DDebit	34	British Telecom	Internet Line	£42.60
200	1729	70	Fylde Borough Council	Election Recharge Costs	£10,657.78
201	1728	91	Fylde Borough Council	Poppy Wreath	£20.00
202	1728	118	Fylde Borough Council	Poppy Wreath	£20.00
203	DDebit	58	Information Commissioner	Data Protection Registration	£35.00
204	1730	14	James Knowles & Co	HR Fees	£100.00
205	1731	13	NALC	Training	£175.00
206	CCard	160	Amazon	IT Storage	£240.47
207	CCard	38	Google	IT Storage	£1.35
208	CCard	36	Amazon	Stationery	£15.89
209	CCard	36	Quickdraw	Stationery	£2.01
210	CCard	36	Amazon	Stationery	£2.49
211	CCard	36	Amazon	Stationery	£3.24
212	CCard	36	Book Depository	Stationery	£8.52
213	CCard	36	Amazon	Stationery	£4.37
214	CCard	160	Adobe	IT Software	£7.14
215	CCard	35	Post Office	Stamps	£108.00
216	CCard	12	Royal National Hotel	NALC Conference	£73.33
217	CCard	57	HSBC	Card Charge	£32.00
218-21	1733/5+41	10	Salaries	Salaries	£5,245.16
222	1736	10	HM Revenue	PAYE	£1,368.43
223	1737	37	Konica Minolta Ltd	Printing	£142.36
224	1738	164	ZPQ Designs	Flyers - STEP	£68.00
225	1739	112	FTS Ltd	Christmas Lights Infrastructure	£1,075.00
226	DDebit	10	Lancashire County Council	Superannuation	£1,284.53
227	174041	152	Fylde Borough Council	PROW - development	£450.56
228	1742	152	Shepherd Road Allotment Society	Shepherd Rd - NSALG Fees	£350.00
229	1743	12	S Taylor	Travel Expenses	£5.40
230	1743	12	S Taylor - refund	Travel Expenses	£102.50
231	1743	36	S Taylor - refund	Stationery	£8.06
232	1743	35	S Taylor - refund	Postage	£1.50
233	DDebit	56	LSAE	Subscription Newspaper	£41.60
234	DDebit	151	United Utilities	Water Charges - Shepherd Rd Allotments	£232.22
235	1744	36	T Ford - refund	Stationery	£16.65
236	1744	136	A Ford - refund	Blundell Rd - maintenance	£7.92
237	1745	156	J Russell	Lodge Cleaning	£110.00
238	DDebit	138	United Utilities	Blundell Road - Water Charges	£16.48

239	1746	40	St Annes Pensioners Association	Hall Hire	£40.00
240	CCard	38	Google	IT Storage	£1.32
241	CCard	160	Adobe	IT Software	£7.14
242	CCard	32	Aldi	Office Supplies	£7.98
243	1748	30	Fylde Borough Council	Rent	£1,625.00
244	1750	40	FOSAP Ltd	Room Hire	£70.00
245	1751	131	Vivid	Newsletter	£165.00
246	1752	124	K.Casey-St.Pierre	Christmas Switch On	£250.00
247	1753	133	Webgineering	Website Domain Fees	£100.00
				Total	£25,123.31

Signed.....

Chairman
24th November 2015