

St. Anne's on the Sea Town Council

Minutes of the Meeting of the Town Council held on 25th November 2014 at 7pm Parish Rooms, Oxford Road, St. Anne's on the Sea FY8 2EA

Present:	Councillors	E Nash	Chairman
		C Akeroyd	
		T Ford	
		A Jacques	
		C Lanyon	
		D Prestwich	
		V Settle	
	V Willder		
	Officers	S Taylor	Town Clerk
		S Dunn	Community Development Manager
		H Kennedy	Promotion and Event Officer
Youth Council	W Harris		
	S England		
	Members of the Public	3	

287/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Goodman, Little, Henshaw and Mackenzie.

288/14 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The meeting acknowledged the success of the Town Clerk having been awarded the Certificate in Local Council Administration (CiLCA). It was noted that the Community Development Manager also held the CiLCA qualification.

The Mayor detailed numerous events that he had attended with his consort Barbara Nash, including:

10th October – Attended the Home-Start Fylde Annual General Meeting at the Town Hall

11th October – Opened the United Reform Church convention

18th October – Welcomed all taking part in the Sand Yachting event

25th October – launched Poppy Appeal at War Memorial, Ashton Gardens, St. Anne's. Also attached the first poppy at Soper's Poppy Tree, Wood Street, St. Anne's

9th November – Laid remembrance wreath on behalf of the Town Council at Ashton Gardens, St. Anne's

11th November - Represented the town at the War Memorial Armistice, Ashton Gardens, St. Anne's

22nd November – Attended the Annual General Meeting of Just Good Friends at Memorial Hall St Alban's Road, St. Anne's

289/14 MINUTES OF THE PREVIOUS COUNCIL MEETING

RESOLVED That the minutes of the Council Meeting of the Council held on the 30th September 2014 be approved as a correct record and signed accordingly.

290/14 COMMITTEE MINUTES

Planning and Environment Committee
Policy and Resources Committee
Leisure and Community Committee

16th October 2014
21st October 2014
10th November 2014

In response to a request, the Town Clerk confirmed that the accounts have been received for the Community Interest Company, Veterans for the Fylde.

RESOLVED That the minutes of the above Committee be noted.

291/14 NEIGHBOURHOOD PLAN/EMERGING LOCAL PLAN

The Town Clerk updated the progress of the Neighbourhood Plan, as follows;

- The Steering Group had met with Fylde Borough Council on 7th November 2014 and undertaken a full policy discussion regarding H2 designation in the emerging Local Plan
- The Steering Group were having regular meetings regarding production of the Design Guide and allocation of open spaces.
- The relevant officer at Lancashire County Council had been contacted regarding the review of Blackpool Airport
- Envision were now working on a draft of the Neighbourhood Plan
- The revised timeline was that the Neighbourhood Plan consultation period would be from March 2015, with a referendum scheduled for late summer.

RESOLVED That the progress on St. Anne's Neighbourhood Development Plan is noted and all actions agreed.

292/14 PUBLIC PARTICIPATION TIME

Members of the public discussed the following items:

- The success of the Just Good Friends Group
- The importance of Silver Line, free confidential helpline providing information, friendship and advice to older people, open 24 hours a day, every day of the year
- Proposals for Friends of St. Anne's Palace to be a venue for community group meetings
- Information on Community groups within St. Anne's
- The extension of the Christmas Lights in the Town Centre
- The levels of crime within the town, including incidences of pick pockets
- The importance for pedestrians to wear bright clothing to ensure they were seen by motorists; this included children and adults
- Proposals for future street names within the town
- The potential for Booths Supermarket to sponsor the 78 bus service

293/14 ACCOUNTS FOR PAYMENT

The Town Clerk confirmed that voucher number 111 was for the purchase of a marquee for the Shepherd Road Allotment Committee.

RESOLVED That the schedule of accounts for payment in the sums of £22,131.43 be approved.

294/14 YOUTH COUNCIL

Will Harris reported that:

- The RNLI was the charity that the Youth Council were supporting. The Youth Council intended to help raise funds and the organisations profile, including giving support at RNLI events

- The Youth Council would be going on a educational visit to the Magistrates Court in the near future
- That the Youth Council would be providing a stall at the Christmas Lighting Switch on Event on 29th November 2014

Will Harris thanked the Town Council for the provision of a Youth Council agenda item.

RESOLVED To note and support the work of the Youth Council.

295/14 ST ANNES IN BLOOM - UPDATE

Councillor Ford reported that St. Anne's on the Sea gained **gold** in the Best Large Coastal Resort category, North West in Bloom Awards. This award was a great credit to the community organisation St. Anne's in Bloom.

A 'Clean Sweep Award' was awarded to St. Anne's in Bloom but was in fact for the work undertaken by all of Fylde Council street cleaning teams. Councillor Ford had requested that the Borough Council formally acknowledge and publicise this in some manner to all the relevant officers involved.

Six active community organisations within the town were awarded 'It's Your Neighbourhood' awards, including both Town Council Allotment sites, Blundell Road and Shepherd Road that received 'outstanding' in this category.

In response to a query as how these awards are recognised, Councillor Ford reminded the Council that St. Anne's In Bloom had held a thank you event for everyone who was involved. Councillor Ford advised that both he and Councillor Lanyon had visited areas within the Fylde to see how they celebrated and promoted their area's success in North West in Bloom Awards. The proposal for St. Anne's was to have street signs at the towns gateways promoting what had been awarded from North West In Bloom. These signs were ordered and installed by Lancashire County Council and there was a cost involved. It was hoped that the Town Council would support and give financial support once the sign costs were received.

It was noted that Councillor Ford would produce a report on the celebration of the town's success for the next Leisure and Community Committee.

The Chairman thanked both Councillors Ford and Lanyon and St. Anne's In Bloom for all their excellent work.

RESOLVED To note, acknowledge and continue to support the success of St. Anne's In Bloom.

296/14 SOUTH FYLDE LINE COMMUNITY RAIL PARTNERSHIP

Councillor Ford updated the Council on the Sintropher project which assesses and promotes development of new or improved tram services, linked to national rail systems. The EU-funded Sintropher project has considered this option for the South Fylde Line. A successful application to include the line in a Sintropher Plus scheme where wider benefits can be considered and has been made with the European Union. While this hardly guarantees that a scheme can be implemented, it moves the agenda forward. Data and evidence is being collected by Consultants that are being funded by the EU. Proposals for Sintropher include the heavy rail network terminating at St. Anne's, with trams linked to Blackpool.

The Community Rail Partnership had been asked to undertake a presentation to all new franchise bidders for the South Fylde Line. Demonstration of community working was an integral part of any franchise bid.

297/14 TOWN COUNCIL SOCIAL MEDIA POLICY

The Town Clerk informed the meeting that currently a Town Council Twitter site promoting the Christmas Light Switch On Event had been in operation as a test, in preparation for further social media to be rolled out in the future.

RESOLVED To adopt and approve the Town Council Social Media Policy.

298/14 WEST LODGE – OPENING AND CLOSING TIMES

RESOLVED a) That the Town Council offices would be closed from noon on the 24th December 2014 and reopen on Friday 2nd January 2015. Arrangements would be made to collect the post and deal with emails during this period.
b) That the Town Council offices would be closed on Monday 1st December 2014.

299/14 OUR LADY STAR OF THE SEA CHURCH – CHRISTMAS CRIB

The Town Clerk reported to the meeting that Our Lady Star of the Sea Church had asked for a small donation to pay for repairs to crib erected outside the Church every Christmas. The contribution of £50 was for the materials only; the labour was to be provided by Knights of Columbia representatives.

RESOLVED a) That a donation of £50 be given from the Town Council towards the refurbishment of the crib erected outside Our Lady of the Star Church.
b) That the £50 be allocated from the Town Council projects budget heading.

300/14 MEMBERS REPORTS – FOR INFORMATION

Councillor Ford informed the Council that double yellow lines had been painted at Durham Avenue and St David's Road North. A no cold calling area review was asked for by the residents of Mayfield Road. After the consultation process over 50% of residents agreed to this therefore this location should become a no calling area zone in 2015. Councillor Ford advised that Lancashire County Council administered the no cold calling scheme and had been very helpful to the Mayfield Road area proposal.

Councillor Jacques reported that additional parking restrictions had now been installed on St. Georges Road. She requested that for future meetings a sign be posted on the outside of the Council meeting room informing people where the meeting was. Councillor Jacques advised that the Carnival Queen would be selling charity Christmas raffle tickets to raise funds for her nominated charity Rosemere Cancer Foundation at the Switch On event on 29th November and at the Catholic Centre on 14th December 2014.

Councillor Willder updated the Council on the recent road traffic accident at the junction of Singleton Avenue and Shepherd Road and the additional road safety precautions that Lancashire County Council was implementing in this location. She added that the Rotary Club of St. Anne's were holding a 'Santa's Grotto' at Storytellers Inc on The Crescent, from Friday 19th December to Monday 22nd December inclusive. The Grotto would be open from 10 am to 3.30 pm every day with all proceeds going to charitable causes.

Councillor Settle reported that he had received encouraging responses to the 'A Lost Bridleway?' article in the recently distributed Town Council newsletter. He also reported on a meeting he attended at the Solaris Centre, Blackpool regarding a proposal for a Transport Museum on the Fylde. The meeting was organised by the Blackpool, Fylde & Wyre Economic Development Company (BFWEDC) and there was much enthusiasm for a Transport Museum of the Fylde.

Councillor Lanyon informed the meeting of the future improvements to Lindsay Court, situated off Squires Gate Lane. She recently attended a meeting for the leaseholders of the flats and the managing company. The intention was for the 96 units to be brought up to modern building standards, with improved insulation, double glazing and other energy efficiency savings such as solar panels. There would be an initial cost to the residents of approximately £9,600 per dwelling, but this would be recouped over a period of time by substantial reductions in energy bills.

Councillor Prestwich said that she had received excellent feedback regarding the Town Council Newsletter.

The Mayor said that on the 5th December 2014 the Town Mayors Carol Service was being held at St. Anne's Parish Church starting at 7pm. Everyone was welcome for a selection of carols, readings and hand bell ringers, followed by refreshments. A prize draw would be held for a magnificent hamper donated by Booths. Tickets were £4 per adult; children were free with all proceeds being donated to the Mayors chosen charity, Veterans4Fylde. It was noted that this charity may be taken over by a larger charity due to its success.

The meeting was advised by that the Christmas Switch On Event was Saturday 29th November 2014. It is the first year the Town Council has taken on sole responsibility, with a glittering extension of the lights into Park Road, Orchard Road and Wood Street. There would be several choirs singing from 3.30 pm, cast members from the Lytham Pantomime 'Aladdin', with Master of Ceremonies an Elvis impersonator, Clayton Mark. The switch on was preceded by a lantern possession through The Square starting from the Town Hall, led by Father Christmas and the Carnival Queen, featuring Brownies and Cub packs carrying lanterns specially made for the occasion. Everyone was encouraged to attend and join in the carol singing.

Because this was the last full Council meeting of 2014, the Mayor wished everyone the very best for Christmas and the New Year.

301/14 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held at **Parish Rooms, Oxford Road, St. Anne's on the Sea FY8 2EA on Tuesday 27th January 2015 at 7.00 pm.**

The meeting finished at 8.19 pm.

Signed.....

Chairman
27th January 2015

Up to 13th November 2014-

**St Annes on The Sea Town Council
PAYMENTS LIST VOUCHERS 178 - 212**

<u>Voucher</u>	<u>Cheque</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
	No				
178	1475	36	S A Taylor - expense	Stationery	14.84
179	1475	32	S A Taylor - expense	Office Supplies	1.47
180	1475	155	S A Taylor - expense	Expenses - Neighbourhood Plan	27.23
181	1475	12	S A Taylor - expense	Travelling Expenses	1.41
182	D/Debit	58	Information Commissioner	Data Protection Registration	35.00
183	1476	154	SB Waste Management	Skip Hire Shepherd Road	100.00
184	1477	131	City Distributors Limited	Newsletter Delivery	409.50
185	1478	12	H Kennedy	Travelling Expenses	11.05
186	1479	131	Dexfort (NW) Ltd t/a Grosvenor	Newsletter Printing	1,079.00
187	1480	110	St Annes Carnival	Grant	1,000.00
188	1481	110	St Annes Parish Church	Community Grant	1,000.00
189	1482	110	Girlguiding Kilgrimol Centre	Community Grant	500.00
190	D/Debit	34	O2	Telephone Rental and Calls	35.96
191	1483	156	J Russell	Lodge Cleaning	88.00
192	D/Debit	34	British Telecom	Internet Line	96.91
193	1484	14	James Knowles & Co	HR Fees	40.00
194	D/Debit	160	AV Partsmaster Ltd	Projector Light	71.97
195	D/Debit	155	Sainsburys	Neighbourhood Plan	2.08
196	D/Debit	155	Sainsburys	Neighbourhood Plan	4.25
197	1485	112	Electricity North West Ltd	Christmas Light FHSIF	2,926.41
198	1486	37	Konica Minolta Ltd	Printer costs	243.41
199	1487	37	Konica Minolta Ltd	Printer Rental	128.40
200	1489	32	S Dunn refund	Supplies	2.24
201	1489	36	S Dunn refund	Stationery	0.49
202	1489	12	S Dunn	Travelling Expenses	2.60
203	1489	155	S Dunn refund	Refreshments	0.69
204	1488	92	Fylde Borough Council	Remembrance Wreath	20.00
205	1488	118	Fylde Borough Council	Remembrance Wreath	20.00
206	1490	40	St Annes Parish Church	Room Hire	22.75
207	1491	163	Alan Jones Chartered Surveyors	Survey	3,250.00
208	D/Debit	151	United Utilities	Water Charges - Shepherd Rd Allotments	438.35
209-12	1492-5	10	Salaries	Salaries	4,577.17
				Sub Total c/f	£16,151.18

**St Annes on The Sea Town Council
PAYMENTS LIST CONTINUED VOUCHERS 213-234**

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
				Sub Total b/f (from 1st sheet)	£16,151.18
213	D/Debit	10	Lancashire County Council	Superannuation - October	1,158.69
214	1496	10	HM Revenue	Tax and NI	1,455.78
215	D/Debit	138	United Utilities	Water Charges - Blundell Rd Allotments	34.84
216	1497	15	SLCC	Subscriptions	246.00
217	1498	136	Jewson Ltd	Blundell Road - Maintenance	20.37
218	1499	156	J Russell	Lodge Cleaning	88.00
219	1500	124	Arranpaul Audio Ltd	Stage Hire	550.00
220	D/Debit	34	O2	Telephone Rental and Calls	35.96
221	1475	160	S Taylor refund	Charger	5.82
222	1501	55	Zurich Municipal	Insurance Premium - Christmas Lights	67.64
223	1502	32	Viking Direct	Lodge Supplies	17.80
224	D/Debit	124	Crafty Crocodiles	Lantern Materials - Christmas Parade	42.87
225	D/Debit	124	Great UK Deals Ltd	LED Tea Lights - Christmas Parade	67.75
226	D/Debit	124	Funwarehouse	Santa Suit	35.00
227	1503	161	S Taylor - refund	Street Reps meeting	3.10
228	1503	12	S Taylor	Travelling Expenses	6.54
229	1504	30	Fylde Borough Council	Rent	1,625.00
230	1505	112	RSS Events	Safety Equipment	224.00
231	1506	124	Road Safety Services Limited	Road Closure	160.00
232	1507	91	A Ford refund	Expenses - St Annes in Bloom	83.79
233	1507	91	A Ford	Travel Expenses - CRP	11.41
234	1508	136	Jewson Ltd	Blundell Road - development	39.89
				TOTAL	£22,131.43

Signed.....

Chairman
27th January 2015