

St. Anne's on the Sea Town Council

Minutes of the Council Meeting of the Town Council held
on 26th January 2016 at 7pm
at Church Hall, St. Anne's on the Sea United Reformed Church, St Georges Road,
St. Anne's on the Sea FY8 2AE

Present:	Councillors	V Settle C Akeroyd R Bennett B Bridgwater T Ford K Henshaw A Jacques C Lanyon C Little E Nash	Chairman
	Officers	S Taylor S Dunn	Town Clerk Community Development Manager
	Members of the Public		4

027/16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Neale and Councillor Willder.

028/16 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Mayor detailed events that he had attended, including;

- The opening of the Micro-Pub No 10 Ale House, Park Road on 28th November 2015
- The Mayor Carol Service, held at St. Margaret's Church on 18th December 2015. This event raised £213 for the Mayors Charity, Sign Hi, Say Hi!

029/16 MINUTES OF THE PREVIOUS COUNCIL MEETING

RESOLVED That the minutes of the Council Meeting held on the 24th November 2015 be approved as a correct record and signed accordingly.

030/16 COMMITTEE MINUTES

Planning and Environment Committee 19th November 2015
Leisure and Community Committee 7th December 2015
Planning and Environment Committee 10th December 2015
Planning and Environment Committee 14th January 2016

Appendix B
Appendix C
Appendix D
Appendix E

Councillor Ford informed the Council that there had been an additional meeting of the Planning and Environment Committee, on 21st January 2016. This was due to eight planning applications going missing from the reporting system between Fylde Council and the Town Council. He raised concerns at the present process and the amount of additional work that the missing applications had created. The Town Clerk advised that the process had now been amended and that it was being monitored by both Fylde Council and the Town Council.

RESOLVED a) That the minutes of the above Committees be noted.
b) That the Town Clerk monitor the process of planning applications being forwarded to the Town Council, as a Statutory Consultee.

031/16 TOWN COUNCIL PRECEPT 2016/17

The meeting was informed that the budget had been discussed and agreed by the Staffing/Setting Council Budget Group on 12th January 2016 and the Policy and Resources Committee meeting of the 19th January 2016.

The Council wished to raise the Precept to deliver two particular actions;

- Employ a Lengthsman to support the Town Council, including the physical maintenance of Blundell Road Allotments; the task had grown substantially and was currently being undertaken by a Councillor
- Deliver the Neighbourhood Plan actions, which included a town wide tree planting scheme and improvement to the town gateways.

The Council considered the proposed net expenditure of £187,193 for 2016/17; an increase of £1.80 per year (just over 3 pence per week) – 11% rise to the Precept with a Band D Council Taxpayer paying £18.15 per year. The meeting agreed to reduce the overall increase by using £12,000 out of Council reserves.

It was noted that the Council Tax Support Grant payable from Fylde Council was £17,896, a reduction of 5.85%. It was also noted that Government had advised all Councils that the Council Tax Support Grant should be passed on in full, not reduced year on year.

The Town Clerk reminded the meeting that Council reserves were an estimate, the final figure would be confirmed at the end of the financial year.

RESOLVED

a) That the Town Council budget for 2016 - 2017 be approved.
b) To levy a Precept of £175,193 (One Hundred and Seventy Five Thousand, One Hundred and Ninety Three Pounds) for the Financial Year 2016 – 2017. (*This excludes the Local Tax Support Grant of £17,896*).
c) That £12,000 be taken out of Town Council reserves and allocated into the Town Council Budget for 2016 – 2017.

032/16 TOWN CLERK BUDGET AUTHORITY

RESOLVED To delegate the spending of items contained within the Town Council budget for 2016 – 2017, to the Town Clerk.

033/16 PUBLIC PARTICIPATION

The meeting was adjourned at this point to allow for public participation.

During the public participation Mr David Wood presented a book and a clock to the Town Council commemorating the Flying Scotsman. Sir Nigel Gresley who designed the A1 pacific, Flying Scotsman, which was the first steam locomotive to officially record over 100 mph in passenger service locomotive. He had married Miss Ethel Frances Fullagar who lived in from St. Anne's, on 17th October 1901 at St. Anne's Parish Church.

Members of the public also raised the following items:

- That from the 21st February 2016 the Sunday rail service was reinstated on the Blackpool South Line.
- That Arriva would be the new franchisee on the Blackpool South Line from April 2016.
- It was proposed that Arriva would provide a year-round service on the Blackpool South Line from December 2017, including Sundays in winter.
- The electrification of the Preston to Blackpool North line and the major impact that this would have, there may be potential for the Blackpool South Line to be used more when this project went ahead.

- That negotiations for a hovercraft service from Barrow/Blackpool/St. Anne's/Southport/Liverpool were being held up due to Natural England's stance on the impact on wildlife the hovercraft would have.
- The further planting of daffodils on Queensway, all undertaken by volunteers
- The success of the Kite Festival and that additional free hotel rooms were required for the competitors

Mr Arnold Sumner thanked the Town Council for all its hard work on delivering events within St. Anne's, including the provision of Christmas lights in the town centre.

The meeting then re-convened.

034/16 ACCOUNTS

RESOLVED **That the schedule of accounts for payment in the sum of £37,422.60 be approved.**

035/16 ST. ANNE'S NEIGHBOURHOOD DEVELOPMENT PLAN

The Chairman of the Neighbourhood Plan Steering Group updated the progress of the Neighbourhood Plan, as follows;

25 th January 2016	Neighbourhood Plan had been submitted formally to Fylde Council, including all associated documents, total documents submitted were 12, including Neighbourhood Plan, Design Guide, Associated Design Guide and Neighbourhood Plan Profile 2016.
	This was a legal process, Fylde Council publicised the Plan for six weeks, then collated any comments, which were sent to the examiner.
11 th February 2016	Fylde Council put the Plan out for consultation for six weeks.
11 th February 2016	Fylde Council applied to the Neighbourhood Planning Independent Examiner Referral Service (NPIER), for an examiner. The process to apply for examiner could not take place until the Plan went out to formal consultation; the application then went into a queue.
11 th March 2016-24 th March 2016	Examiner was agreed by Town Council and Fylde Council and then appointed.
End of March 2016	After consultation Fylde Council collated responses and these were forwarded to examiner.
March – May 2016	Liaison between examiner, Town Council and consultants, Plan and associated documents amended (as required) in line with examiners findings.
May/June/July 2016 (estimated)	Referendum undertaken for the Neighbourhood Plan.
July 2016	Subject to a yes vote , St. Anne' Neighbourhood Plan would be in place, policies would be taken into consideration for all planning applications within the boundary of St. Anne's.

Councillor Ford informed the Council that substantial promotion of the Plan was required to ensure a positive vote for the Plan, requiring a yes from 51% of all votes cast.

It was reported that Envision have completed additional work for the total rewrite of the Neighbourhood Plan, requesting an additional £2,000 which was considered to be excellent value for money. It was noted that there was provision in the existing budget for this amount.

The Chairman of the Neighbourhood Plan Steering Group expressed their frustration with the many different stages and challenging deadlines that the Town Council had to comply with, to ensure delivery of the Plan. The amount of work that it had taken to get to this stage of the Neighbourhood Plan process had far exceeded the amount envisaged. The Town Clerk added that further extensive work would be required when Plan was amended in line with the examiner's comments.

RESOLVED a) That the progress on St. Anne's Neighbourhood Development Plan is noted and all actions agreed and supported.
b) That the additional £2000 costs from Envision for re-writing St. Anne's Neighbourhood Development Plan, be agreed and paid out of the existing budget.

036/16 COMMITTEE TIMETABLE

The Council agreed to move the date for the Annual meeting of the Council from 17th May 2016 to 24th May 2016.

RESOLVED a) That the Town Council Committee Timetable for 2016-2017 be agreed, subject to;
b) That the Annual meeting of the Council be moved to Tuesday 24th May 2016.

037/16 APPOINTMENT OF MAYOR ELECT

The Town Clerk advised that as detailed in the Town Council Mayoral Succession Process, three Councillors were eligible to be considered for Mayor Elect 2016-2017. These were Councillor C Lanyon, Councillor C Little and Councillor K Henshaw, however only Councillor Little wished to be considered for the Mayor Elect role.

The Council agreed and appointed Councillor C Little as Mayor Elect for 2016 – 2017 for the Municipal Year.

RESOLVED That Councillor C Little be appointed Mayor Elect for the 2016 – 2017 Municipal Year.

038/16 MEMBERS REPORTS – INFORMATION ONLY

Councillor Ford informed the meeting that the Flying Scotsman had just been brought back into service after a £4.2 million overhaul. He also updated the Council of the 'Christmas Tree Recycling Service' which was run by volunteers and Fylde Council. This year over 1000 trees had been placed on the beach as part of the environmental initiative to stop the erosion of the sand dunes. On a recent inspection, the initiative was working and protecting and developing the dunes.

Councillor Nash reported that the next stage of the town centre improvement scheme was scheduled to start in May/June of 2016; St Andrews Road South would be where the improvements of the street scene would be undertaken.

Councillor Jacques advised that St Annes Carnival would take place on the 9th and 10th July 2016

Councillor Little detailed the Town Council support of the Kite Festival, including £1500 grant, financial administration and support on arranging the support services for this event.

039/16 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held on **Tuesday 12th April 2016, commencing at 7pm at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA. The Council meeting will take place after the Annual Parish meeting, which will be held at 6.30 pm, at the same venue.**

The meeting finished at 7.40pm.

Signed.....

Chairman
12th April 2016

St Annes on the Sea Town Council
PAYMENTS LIST VOUCHERS 248 - 281 (Report 17.11.15 - 15.01.16)

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
248	1754	91	V Settle - refund	Flag Institute	£20.00
249	1755	93	The Pavilion Cafe	Town Planning Day	£86.00
250	1756	93	FOSAP Ltd	Room Hire	£70.00
251	1757	12	S Dunn	Travel Expenses	£1.95
252	1757	32	S Dunn - refund	Supplies	£0.83
253	1757	164	S Dunn - refund	Supplies	£1.72
254	1757	32	S Dunn - refund	Supplies	£0.83
255-258	1758-61	10	Salaries	Salaries	£5,296.43
259	1762	10	HM Revenue	PAYE	£1,191.70
260	DDebit	10	Lancashire County Council	Superannuation	£1,284.53
261	1763	36	S Taylor refund	Stationery	£5.83
262	1763	36	S Taylor refund	Stationery	£5.33
263	1763	32	S Taylor refund	Batteries	£8.33
264	1764	152	Shepherd Road Allotment Society	NWIB	£88.00
265	1764	154	Shepherd Road Allotment Society	Shepherd Rd - Materials	£275.00
266	1765	93	Lancashire County Training	Training	£25.00
267	1766	93	Fillip Training	Training	£500.00
268	1767	156	J Russell	Lodge Cleaning	£66.00
269	1768	131	City Distributors Limited	Newsletter	£526.50
270	1747	154	Jewson Ltd	Shepherd Rd - Materials	£106.06
271	CCard	53	Google	IT Storage	£1.34
272	CCard	155	Survey Gizmo	Neighbourhood Plan	£50.56
273	CCard	53	Adobe	IT Software	£7.14
274	CCard	112	Screwfix	Safety Equipment	£52.84
275	CCard	35	Post Office	Postage	£108.00
276	1770	112	The Pavilion Cafe	Christmas Lights	£78.67
277	1771	136	KC Compost	Blundell Rd - maintenance	£45.00
278	1772	164	DR Design	STEP	£129.00
279	1773	136	Leander Architectural	Blue Plaque - Public Offices	£295.00
280	1774	94	Claytons Jewellers Ltd	Mayoral Chain - Repair, additional links	£680.83
281	1775	124	Mark Daniels	Christmas Switch On	£860.00
Total c/f					£11,868.42

St. Anne's on the Sea Town Council
PAYMENTS LIST VOUCHERS 282 - 316 (Report 17.11.15 - 15.01.16)

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
				Balance b/f	£11,868.42
282	1776	131	House of Print (UK) Ltd	Newsletter	£1,090.00
283	DDebit	34	British Telecom	Internet Line	£42.60
284	1769	164	Salvation Army	Victorian Weekend	£30.00
285	1777	150	C Remnant	Allotment Deposit Refund	£15.00
286	1778	150	A Booker	Allotment Deposit Refund	£15.00
287	1779	150	T Medley	Allotment Deposit	£15.00
288	1780	155	K Keeley	Neighbourhood Plan	£2,470.00
289	1781	155	Keith Reed Ltd	Neighbourhood Plan	£5,676.00
290-293	1782-85	10	Salaries	Salaries	£5,257.24
294	1786	10	H M Revenue	PAYE	£1,326.53
295	1787	12	S Taylor	Travel Expenses	£10.35
296	1787	12	S Taylor - refund	Travel Expenses	£4.50
297	1787	12	S Taylor - refund	Subsistence	£4.40
298	1788	124	Lytham Round Table	Christmas Switch On	£50.00
299	DDebit	34	British Telecom	Internet	£55.00
300	1789	156	J Russell	Lodge Cleaning	£88.00
301	DDebit	10	Lancashire County Council	Superannuation	£1,284.53
302	1790	124	RSS Limited	Christmas Switch On	£88.00
303	1790	124	RSS Limited	Christmas Switch On	£400.00
304	1791	40	St Annes URC	Room Hire	£66.00
305	1792	14	James Knowles & Co	HR Fees	£40.00
306	CCard	160	Google	IT Storage	£1.37
307	CCard	155	Survey Gizmo	Neighbourhood Plan	£51.45
308	CCard	160	Adobe	IT Software	£7.14
309	CCard	34	British Telecom	Telephone Rental and Calls	£81.07
310	1793	138	Buxtons Badges	Flag Pins	£106.00
311	1794	133	Webgineering	Website Upgrade	£500.00
312-315	1795-98	10	Salaries	Salaries	£5,413.28
316	1799	10	HM Revenue	PAYE	£1,365.72
Total					£37,422.60

Signed.....

Chairman
12th April 2016