

# St. Anne's on the Sea Town Council

## Minutes of the Meeting of the Town Council held on 27<sup>th</sup> January 2015 at 7pm Parish Rooms, Oxford Road, St. Anne's on the Sea FY8 2EA

Present:	Councillors	G Goodman	Chairman		
		C Akeroyd			
		T Ford			
		K Henshaw			
		A Jacques			
		C Lanyon			
		B Mackenzie			
		D Prestwich			
		V Settle			
		V Willder			
		Officers		S Taylor	Town Clerk
				S Dunn	Community Development Manager
				H Kennedy	Promotion and Event Officer
		Members of the Public		5	

### 009/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Little and Nash.

### 010/15 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Deputy Mayor, Councillor Goodman detailed numerous events that the Town Mayor had attended with his consort Barbara Nash, including:

#### 29<sup>th</sup> November 2014:

- Supporters of Ashton Gardens fair opening at 1000
- Fylde Christian service Church Coffee Morning at 1100
- United Reform Church Christmas Fair opening at 1200
- JR Taylors photo shoot at 1400
- Visited community stalls at Switch On Event at 1500
- Took part in lantern parade at 1630 and Christmas lights Switch On 1700, with Deputy Mayor

**5<sup>th</sup> December 2014** - Town Mayor's Carol Concert Parish Church that raised £521 for Charity, with Deputy Mayor

**6<sup>th</sup> December 2014** - Salvation Army Christmas Fair opening

**14<sup>th</sup> December 2014** - Carnival Queen's Christmas Fair

**18<sup>th</sup> December 2014** - Duke of Lancaster's Regiment Carols at Kirkham Parish Church with Mayors of Fylde, Blackpool and Kirkham

**20<sup>th</sup> December 2014** - LSA Choral Society Carol Concert with Mayor of Fylde

**7<sup>th</sup> January 2015** - Military Funeral at the Crematorium

### 011/15 MINUTES OF THE PREVIOUS COUNCIL MEETING

**RESOLVED** That the minutes of the Council Meeting of the Council held on the 25<sup>th</sup> November 2014 be approved as a correct record and signed accordingly.

## 012/15 COMMITTEE MINUTES

Planning and Environment Committee	20 <sup>th</sup> November 2014
Policy and Resources Committee	2 <sup>nd</sup> December 2014
Planning and Environment Committee	18 <sup>th</sup> December 2014
Planning and Environment Committee	15 <sup>th</sup> January 2015

- RESOLVED**
- a) That the minutes of the above Committee be noted.
  - b) That Councillor Settle was Chairman of the Policy and Resources Committee on 2<sup>nd</sup> December 2014
  - c) That Councillor Goodman did attend the Planning and Environment Committee on 15<sup>th</sup> January 2015

## 013/15 PRECEPT

The Council considered the budget of £174,806 for 2015/16, which was a zero increase for Council Taxpayers. In considering the level of Precept the Council noted that the Council Tax Support Grant had been reduced by 4.07% and there was no guarantee that a grant would be forthcoming in future years. The Town Clerk reported that the reserves were an estimate; the final figure would be confirmed at the financial year end.

The meeting discussed the problems with having a small Precept; even a 5.65% increase would only raise £8,800 in income.

- RESOLVED**
- a) That the Town Council budget of £174,806 for 2015/16 be approved.
  - b) To levy a precept of £155,799 (One Hundred and Fifty Five Thousand, Seven Hundred and Ninety Nine Pounds) for the Financial Year 2015 – 2016. (*This excludes the Local Council Tax Support Grant of £19,007.*)

## 014/15 TOWN CLERK BUDGET AUTHORITY

- RESOLVED** To delegate the spending of items contained within the Town Council budget for 2015/16, to the Town Clerk.

## 015/15 YOUTH COUNCIL

Councillor Lanyon reported on the Youth Council activities as follows:

- An educational visit to Blackpool Magistrates Court
- Future presentation of donation to the Food Bank
- The awarding of a cheque for £62.77 to Lytham St Annes RNLI, raised by the Youth Council's running of the 'Roll a Penny Stall' at the Carnival and Christmas Switch On Events

- RESOLVED** To note and support the work of the Youth Council.

## 016/15 PUBLIC PARTICIPATION TIME

Members of the public discussed the following items:

- The success of the Christmas Lights with St. Anne's town centre
- The under reporting of crime and the importance of reporting any crime within the town
- That the Chamber of Trade was opposed to businesses operating out of the domes within the square. It was unfair to existing shop keepers who have higher permanent overheads and could not choose on which days they operated, unlike traders within the domes who generally only traded in the good weather.
- The need for operation of two trains per hour on the South Fylde railway line

- The huge success of the Christmas Switch On Event, run by the Town Council with 2000+ people attending
- From the 22<sup>nd</sup> February 2015 there would be a Sunday service on the South Fylde railway line, however for the first month of operation this would be a replacement service by bus due to engineering works

*The meeting then re-convened.*

#### **017/15 ACCOUNTS FOR PAYMENT**

It was confirmed that voucher number 297 was internal audit training for the Town Clerk.

**RESOLVED That the schedule of accounts for payment in the sums of £41,151.60 be approved.**

#### **018/15 PUBLIC OFFICES**

Members of the Public Offices Working Group reported on the potential costs of the purchase of the Public Offices, as follows:

- Potential purchase of the building £290,000
- Potential building costs £250,000
- Loan interest payments of approximately £40,000 per year
- Ongoing maintenance costs of £20,000

It was agreed very reluctantly that due to the financial implications, the Town Council not pursue the purchase of the Public Offices.

**RESOLVED That the Town Council not purchase of the Public Offices at this time.**

#### **019/15 ST. ANNE'S IN BLOOM SIGNS AT TOWN GATEWAYS**

The Council were reminded that at the previous meeting there had been a proposal for St. Anne's to have street signs at the town's gateways promoting the gold award success from North West In Bloom for 2014. Councillor Ford reported that these signs could only be obtained from and installed by Lancashire County Council; each sign would cost £100 approximately plus the cost of installation. It was agreed that the Council did wish to support the purchase and fitting of six signs promoting the North West In Bloom 2014 success, at the gateways to the town.

**RESOLVED a) To agree to the purchase and installation of six street signs at the town gateways, promoting the successful North west In Bloom awards 2014, to a maximum cost of £1000.  
b) That the Town Clerk be authorised to spend £1000 on the signs from the Council budget.**

#### **020/15 TRAM PROPOSALS FOR THE FYLDE**

Councillor Ford updated the meeting on recent tram option proposals for the Fylde coast that were discussed at the Community Rail Partnership. These included:

- The combination of options list was now down to 20 (from 80 possible combinations), it was now to be reviewed to 6 options
- Reluctance of passengers to change the mode of travel mid journey from train to tram
- Proposed tram junction sites
- Passing loops, where do they go?
- There was a call nationally for 2 trains per hour to run from every station
- That a final report was to be produced on the 6 options
- There were no short term solutions

The Council discussed further options for the train/tram proposal on the South Fylde Line and Councillor Ford confirmed that these would be passed onto the consultants undertaking the options review.

#### **021/15 NEIGHBOURHOOD PLAN/EMERGING LOCAL PLAN**

The Chairman of the Neighbourhood Plan Steering Group reported that;

- The recent Design Guide Workshop had been very successful on determining influences on future design within the town
- The aim was for quality housing and quality building
- Examples of suggested design features included using local stone in garden walls and modern innovative design
- The protection of Local Green Spaces, re-enforcing the 'Garden Town by the Sea' vision by the towns founders
- The Plan was looking at protecting Local Green Spaces (LGS)
- Identifying existing walking and cycle routes and future improvement and linkage of the network
- Future tree planting

All Town Councillors had received a draft copy of the Neighbourhood Plan and were asked for their comments by close of business on Wednesday 28<sup>th</sup> January 2015.

**RESOLVED That the progress on St. Anne's Neighbourhood Development Plan is noted and all actions agreed.**

#### **022/15 COMMUNITY GOVERNANCE REVIEW**

The Council discussed the proposal that Fylde Borough Council undertake a Community Governance Review on the number of Town Councillors.

**RESOLVED To discuss the potential for Community Governance Review at the Town Planning Day.**

#### **023/15 TOWN COUNCIL PLANNING DAY**

**RESOLVED To note that the Town Planning Day was scheduled for Wednesday 11<sup>th</sup> February 2015 at the United Reformed Church Meeting Room, from 09.30 – 12.30 pm.**

#### **024/15 LOCAL GOVERNMENT NATIONAL SALARY AWARD**

**RESOLVED To note the National Association of Local Council's nationally agreed pay award for Council employees from April 2014 to March 2016, under the NJC Local Government pay scales agreement.**

#### **025/15 COMMITTEE TIMETABLE**

It was reported that;

- The Annual meeting of the Town Council would be held on Thursday 14<sup>th</sup> May 2015 at the URC meeting rooms, St Georges Road, St, Anne's
- That the Council meeting should read Tuesday 26<sup>th</sup> January 2016

**RESOLVED To agree the Council Committee Timetable for 2015/16**

#### **026/15 NEW LOCAL COUNCIL AWARD SCHEME**

The Council discussed the 'pros and cons' of continued membership of the new Local Council Award Scheme. It was noted that under the transition process between the old and new schemes, the Council had current membership until January 2016.

**RESOLVED** That any further discussion on the new Council Award Scheme take place after the elections in May 2015.

**027/15 MEMBERS REPORTS – FOR INFORMATION**

Councillor Henshaw informed the Council that she had attended the Blackpool Airport Consultative Committee and had been advised by Blackpool Airport management that Blackpool Airport airfield would continue in use as an airfield. The next meeting of the group was scheduled for 25<sup>th</sup> March 2015. She added that she had attended on 14<sup>th</sup> January 2015 the Fylde CAB Annual Meeting. Due to future funding issues there is now a Friends of CAB group who were looking at ways to raise new funding.

Councillor Mackenzie reported that Mr Sim Lane-Dixon, the Lancashire County Council Transport representative, did not attend the recent LALC Fylde Area Committee. She advised that the recently announced programme for road resurfacing improvements within St. Anne's had been cancelled due to budget cuts. The policy now was to concentrate resources on repairing pot holes. It was also noted that the 3 Tier Forum was not well attended and the future of this partnership meeting was under review.

Councillor Ford updated the Council on the success of the recent annual 'Swimarathon' held at the YMCA swimming pool in St. Anne's. The event was organised by Lytham St Annes Lyon's to raise funds for the Cardiac Risk in the Young Charity; over £8000 was raised.

Councillor Ford informed the Council that hundreds more Christmas trees were recently planted on the beach to help preserve Fylde's sand dunes and the 'back to nature' scheme. The scheme involved the Christmas trees being part buried on the beach in front of the existing dunes to provide a barrier and support for the dunes and was proving to be highly successful in helping to keep the sand on the beach. He added that various groups were involved in the planting; these included Town Councillors, volunteers from St Annes in Bloom, Beach Care and Fylde Council officers. Councillor Prestwich said that she was disappointed at the lack of attendance at the 3 Tier Forum. She advised that the demise of Blackpool Airport (the oldest in the country) had caused much confusion and discord within the local community.

Councillor Settle reported that six finger posts were going to be installed by the Town Council at the public rights of way located at the rear of Heyhouses ward.

Councillor Willder advised that there had been 38 instances of speeding in one hour recorded by the Police at Singleton Avenue; traffic calming measures were now being considered.

Councillor Goodman said that the unused station platform at St. Anne's railway station was now becoming an eyesore and she had received many complaints from residents complaining about this site.

**028/15 DATE AND TIME OF NEXT MEETING**

It was noted that the next Council Meeting would be held at **Parish Rooms, Oxford Road, St. Anne's on the Sea FY8 2EA on Tuesday 17<sup>th</sup> March 2015 at 7.00 pm.**

*The meeting finished at 8.20 pm*

Signed.....

Chairman

17<sup>th</sup> March 2015

Up to 15 January 2015

**St Annes on The Sea Town Council**  
**PAYMENTS LIST VOUCHERS 235-304**

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
235-238	1509-12	10	Salaries	Salaries	4,651.77
239	1513	10	HM Revenue	PAYE	1,500.16
240	1514	91	V Settle	Expenses	26.00
241	1515	112	FTS Ltd	Christmas Light I/Project	3,542.00
242	1516	97	Fylde Borough Council	Mayors Carol Service - TEN	21.00
243	D/Debit	10	Lancashire County Council	Superannuation - April	1,158.69
244	1517	154	Jewson Ltd	Shepherd Road - Development	23.94
245	1518	138	S Dunn - refund	Transfers for Town Flags	2.99
246	1518	32	S Dunn - refund	Supplies	1.48
247	1518	155	S Dunn - refund	Neighbourhood Plan	3.11
248	1518	36	S Dunn - refund	Stationery	2.48
249	1518	12	S Dunn	Travel Expenses	3.90
250	1519	156	J Russell	Lodge Cleaning	88.00
251	D/Debit	15	LSAE	Subscriptions	37.44
252	1520	10	Inland Revenue	PAYE	6.02
253	1521	131	City Distributors Limited	Newsletter Delivery	409.50
254	1522	111	Knights of St Columbia Council	Donation To Christmas Crib	50.00
255	1523	112	Congo Design	Christmas T/Support	350.00
256	1523	124	Congo Design	Christmas Switch On	475.00
257	1524	124	CM Sandlin	Christmas Switch On	150.00
258	1525	124	J Hornyak	Number plate and fuel	15.00
259	D/Debit	32	Aldi	Cleaning Supplies	10.07
260	D/Debit	12	S Taylor	Travel Expenses	7.80
261	D/Debit	155	Post Office	Postage	3.90
262	D/Debit	36	WHSmith	Stationery	8.39
263	D/Debit	36	JR Taylor St Annes	Stationery	12.49
264	D/Debit	34	O2	Telephone calls	36.59
265	1526	131	Dexfort (NW) Ltd t/a Grosvenor	Newsletter Printing	1,013.00
266	1527	124	The Pavilion Cafe	Christmas Switch On	90.00
267	D/Debit	34	British Telecom	Internet Line	67.06
268	D/Debit	34	British Telecom	Telephone Rental and Calls	251.93
269	1528	131	Vivid	Newsletter	160.00
270	1529	40	St Annes Parish Church	Hall Hire	22.75
271	1530	36	Discount Ink Cartridges Fylde	Printer Paper	23.33
272	1531	130	Mark Liebenberg	Switch On	135.00
273	1532	152	Shepherd Road Allotment Society	Insurance - Shepherd Road	270.00
274	1533	138	E Nash - refund	Flag Pole Keys	5.50
275-277	1534-36	10	Salaries	Salaries	4,731.37
<b>Balance c/f</b>					<b>£19,367.66</b>

<u>Voucher</u>	<u>Cheque No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
				<b>Sub Total b/f (from 1st sheet)</b>	<b>£19,367.66</b>
278	1537	10	HM Revenue	PAYE	1,563.98
279	1538	12	S Dunn	Travel Expenses	1.95
280	1538	32	S Dunn - refund	Supplies	5.53
281	1539	155	Keith Reed Ltd	Neighbourhood Plan	4,000.00
282	D/Debit	10	Lancashire County Council	Superannuation - April	1,216.79
283	1540	155	Bakes & Cakes Ltd	Neighbourhood Plan	12.38
284	1541	112	IEM Services	Christmas Light FHSIF	6,900.00
285	1542	12	S Taylor	Travelling Expenses	6.30
286	1542	32	S Taylor - refund	Supplies	1.89
287	1542	124	S Taylor - refund	Switch On	6.30
288	1542	124	S Taylor - refund	Switch On	2.33
289	D/Debit	34	O2	Telephone Rental and Calls	36.59
290	1543	156	J Russell	Lodge Cleaning	66.00
291	1544	14	James Knowles & Co	PAYE	40.00
292	D/Debit	34	British Telecom	Internet Line	95.91
293	D/Debit	124	Aldi	Christmas Switch On	13.30
294	D/Debit	35	Post Office Ltd	Postage	106.00
295	D/Debit	12	Northern Rail	Travelling Expenses	7.80
296	1545	40	St Annes URC	Room Hire	48.00
297	1546	13	I Cropper	Training	150.00
298-300	1547-49	10	Salaries	Salaries	4,629.47
301	1550	10	HM Revenue	PAYE	1,490.17
302	D/Debit	10	Lancashire County Council	Superannuation - April	1,184.21
303	1551	37	Konica Minolta Ltd	Printing	70.64
304	1551	37	Konica Minolta Ltd	Printer Rental	128.40
				<b>TOTAL</b>	<b>£41,151.60</b>