



St. Anne's on the Sea Town Council



West Lodge, 5 St George's Road, St Anne's on The Sea, Lancashire, FY8 2AE

Tuesday, 22nd January 2013

To : The Chairman and all Members of St Anne's on the Sea Town Council

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of St Anne's on the Sea Town Council to be held in the St Margaret's Church Centre, St Leonard's Road, St Anne's on the Sea on **Tuesday 29th January 2013** commencing at **1900 hours**.

Philip Jackson.
Town Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests, and the nature of that interest, which they may have in any of the items under consideration at this meeting. Members are reminded that they must disclose both the existence and the nature of a personal interest in any matter to be considered at this meeting. A

Member with a personal interest will also have a prejudicial interest if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members' judgement of the public interest. A Member who has a prejudicial interest must withdraw from the meeting room.

3. DISPENSATIONS

To consider any dispensation in relation to the previous item.

4. TOWN MAYOR'S ANNOUNCEMENTS- INFORMATION ONLY

The Town Mayor will address the meeting.

5. COUNCIL MINUTES

To receive and approve as a correct record the Minutes of the Council Meeting of held on 11th December 2012. **Appendix A**

6. COMMITTEE MINUTES

To receive the Minutes of the following Committees:

Planning and Environment Committee	20 th December 2012	Appendix B.
Policy and Resources Committee	15 th January 2013	Appendix C
Planning and Environment Committee	17 th January 2013	Appendix D
Leisure and Community Committee	21 st January 2013	Appendix E

7. PUBLIC PARTICIPATION TIME

[Note: It is necessary to adjourn the meeting at this point to allow for public participation].

8. PRECEPT

The Council is asked to consider the setting of a Precept. Members are referred to Minute 05/13 of the Policy and Resources Committee and the budget recommendation made. The Council is also requested to consider the other decision regarding the calling of a Special Council meeting to set a Precept should this be necessary.

Since the Policy and Resources Committee meeting the attached letter **Appendix F** has been received from Fylde Borough Council containing the Cabinet recommendations to the Borough Council which meets on the 28th January. This shows a projected reduction in the Town Council's Tax Base from £10,636 to £9,148 a percentage reduction of 13.99%. It also shows a proposed grant of £20,855 based on the Precept in the current year of £150,000.

If the grant of £20,855 is applied to the budget requirements of £166,205 this reduces to £145,350. Using the revised Tax Base this produces a new Council Tax of £15.88p an increase of £1.77p or 12.5%. If the Council chose to Precept for its budget requirements this would produce a Council Tax of £18.16p an increase of £4.05p or 28%.

It should be noted that the letter from the Borough Council refers to recommendations that reduces the discount on long-term empty properties and suggests that this if agreed may have an impact on the Council's Tax Base. It is possible therefore that this may increase and lessen the impact of the changes.

Confirmation of the recommendations made to the Borough Council's meeting on the 28th January will be reported at the meeting.

9. YOUTH COUNCIL

It has been suggested that other Members of the Town Council should meet with the Youth Council and Members are asked to consider this suggestion.

10. COMMUNITY RAIL PARTNERSHIP

To receive a verbal report from Councillor Ford.

11. MEMORIAL BENCH – WITCH WOOD

A memorial bench in memory of Sgt. Nigel Coupe is proposed and the Council have been invited to contribute to the cost of provision.

RECOMMENDED That a sum of £350 be made from the grants budget.

12. ACCOUNTS

The schedule of accounts for payment is attached. **Appendix G.**

RECOMMENDED That the schedule of accounts for payment in the sum of £23,363. 08 be approved.

13. MEMBERS REPORTS

Members may use this opportunity to report on any matter of community interest they would like to bring to the attention of the Council. In making reports Members will be aware that it is not lawful for decisions to be taken on any matter not on the agenda.

14. DATE AND TIME OF NEXT MEETING

The next Council Meeting will be held at St Margaret's Church Centre, St Leonard's Road, St Anne's on the Sea on Tuesday, 5th March 2013 at 7.00pm.

15. MATTERS TO BE CONSIDERED IN PRIVATE SESSION

The Council may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interest:

That, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:

There are no items for consideration.

St. Anne's on the Sea Town Council

Minutes of the Meeting of the Town Council held on 11th December 2012 at 7pm at St. Margaret's Church Centre, St. Leonard's Road, St. Anne's.

Present:	Councillors	A Jacques	Chairman
		C Akeroyd	
		T Ford	
		K Henshaw	
		C Lanyon	
		B Mackenzie	
		E Nash	
		V Settle	
	Officers	P Jackson	Town Clerk
		S Dunn	Community Development Officer
	Members of the Public	2	
	Press	0	

435/12 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Little, Goodman, Prestwich and Willder.

436/12 DECLARATIONS OF INTEREST

There were no declarations of interest.

437/12 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor said she had attended a number of events since the last meeting including:

- Lytham St Annes Choral Society
- Remembrance Day – laying of the wreath
- Switch On – St Anne's Christmas Lights
- Lancashire Day with Town Crier
- Cancer Research Fashion Show
- Opening of the new Digital Screen at Island Cinema
- Fire Service Carols at Blackburn Cathedral
- Opening of new Toast Venue in Wood Street
- Attended last session before Christmas at Fylde Sharks
- Opened the new Made in Lancashire shop in Wood Street

438/12 COUNCIL MINUTES

RESOLVED That the minutes of the Council Meeting held on the 6th November 2012 be approved as a correct record and signed accordingly.

439/12 COMMITTEE MINUTES

Planning and Environment Committee	1 st November 2012
Policy and Resources Committee	27 th November 2012
Planning and Environment Committee	29 th November 2012
Leisure and Community Committee	3 rd December 2012

RESOLVED That the minutes of the above Committees be noted.

The meeting was adjourned for 15 minutes to allow for questions from the public.

440/12 PUBLIC PARTICIPATION

Vernon Smith reported that the replacement bus service from St Anne's Station to Preston at weekends had now finished but it might possibly re-start in January. There is no Sunday rail service to Preston at the moment but this will re-start in February. He welcomed the approach of the Town Council in respect of the former platform and the Town Clerk answered a question regarding the approach that had been made to the owners.

David Wood congratulated the Town Mayor on the work she was doing in supporting the community. He reported that there was no road signs at Avroe Crescent and asked that next year if it were possible to extend the Christmas Lighting over the Crescent and if there was a Crib similar to that provided this year in Kirkham.

He reported that the Victoria Public House Community Association were looking to provide meals on Christmas Day for certain individuals and asked whether the Town Council would be prepared to give financial support. Advice was given that any request for financial support had to follow certain procedures but it was noted that Councillors could give support as individuals.

The meeting then re-convened.

441/12 STATEMENT OF ACCOUNTS 2012/13 – APPOINTMENT OF INTERNAL AUDITOR

RESOLVED That Mr Ian Cropper be re-appointed to undertake the Internal Audit of the current years accounts.

442/12 CHRISTMAS BREAK – OFFICE CLOSURE

It was noted that the office would not be open from lunchtime on the 21st December until Wednesday 2nd January. Arrangements had been made to collect the post and deal with emails during this period.

443/12 ACCOUNTS

RESOLVED That the schedule of accounts for payment in the sums of £6,264.84 be approved

444/12 MEMBERS REPORTS

Councillor Ford said that St Anne's on the Sea In Bloom were working with the Chamber of Trade and had received a cheque for £100 towards the cost of providing flower tubs and Councillor Mackenzie added that she believed HALSA would also sponsor a flower tub.

Councillor Settle reported back on his attendance at the recent District Parish Liaison meeting and the LALC Area Committee meeting. He advised that the County Council representative had reported that there were severe cutbacks in the repair programme next year. He had enquired whether the feasibility project in respect of the rail line had survived but was not given an answer and said he would be pursuing this with the relevant people. At the LALC meeting Borough Councillor David Eaves had reported on Localism and had said that the Borough Council were in discussion with this Council on the transfer of parks and open spaces which he found encouraging.

Councillor Mackenzie circulated details of a Colour Codes arts project by Christine Stringfellow who had been involved in the Music and Arts Festival.

Councillor Nash said the Annual Report of the Armed Forces Covenant had reported that a sum of £30m had been received from closed bank accounts and that this was being distributed in the form of grants for projects.

The Town Mayor referring to the recent Council Newsletter said that she felt that it was very good. She thanked David Wood for his kind words and his assistance during the switch on of the lights. She said the community group St Anne's Rangers were looking to put packs together for Fylde Women's Refuge containing toiletries and other basic essentials including notepads etc for young children. She would be happy to collect the items but mentioned that the Rangers meet on certain Wednesdays at Church Road Methodist Church.

She reminded everyone that her Carol Service was this Friday at the Parish Church of St Thomas. She wished everyone a happy Christmas and a prosperous New Year.

445/12 DATE AND TIME OF NEXT MEETING

It was noted that the next Council Meeting would be held at St Margaret's Church Centre, St Leonard's Road West, St Anne's on the Sea on Tuesday, 29th January 2013.

446/12 MATTERS TO BE CONSIDERED IN PRIVATE SESSION

There were no items for consideration.

Signed
Chairman

29th January 2013

5 December 2012 (2012-2013)

St Annes on The Sea Town Council
DRAFT PAYMENTS LIST: Vouchers 201 to 219

Vchr	Cheque	Cde.	Name	Description	Amount
201	989	6	Fylde Borough Council	Office Rent	1,500.00
202	990	15	St Margarets Church P.C.C.	Hall Hire	35.00
203	991	12	Fylde Borough Council	Remembrance Wreath	20.00
204	992	23	Voucher/Cheque Cancelled		0.00
205	993	62	A D Joy	Town Plan Consultant Fee	682.93
206	994	2	S Dunn	Travelling Expenses	1.30
207	994	8	S Dunn	Supplies refund	0.39
208-09	994/5	1	Salaries	Salaries	2,497.84
210	995	2	P Jackson	Travelling Expenses	45.25
211	DDebit	1	Lancashire County Council	Superannuation Nov	286.14
212	996	147	Christmas lights expenses	C Little	57.74
213	997	136	T Ford	Materials etc for Blundell Road	108.40
214	998	7	P Jackson	Replacement Door Bell - West Lodge	49.98
215	1000	11	P Jackson	Postage	74.00
216	999	12	Office Depot (UK) Ltd	Stationery	249.65
217	1001	31	Lancashire County Council	Transfer Grant - Re Community Rail	450.00
218	1002	136	Jewson Ltd	Materials etc for Blundell Road	164.22
219	1002	43	Shepherd Road Allotment Society	Fencing Posts Shepherd Rd	42.00
TOTAL					6,264.84

Signed

Chairman

11th December 2012

St. Anne's on the Sea Town Council

Minutes of the Planning and Environment Committee held on 20th December 2012 at

West Lodge, 5 St George's Road

Present:	Councillors	T Ford	Chairman
		C Akeroyd	
		G Goodman	
		K Henshaw	
		B Mackenzie	
		C Lanyon	
		A Jacques	ex-officio
		P Jackson	Town Clerk
	Members of the Public/Press		0

447/12 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Nash.

448/12 DECLARATIONS OF INTEREST

There were no declarations of interest or requests for dispensation.

449/12 MINUTES OF PREVIOUS MEETING

RESOLVED That the minutes of the meeting held on the 29th November 2012 be approved and signed as a correct record.

450/12 FYLDE BOROUGH COUNCIL – PLANNING APPLICATIONS CONSIDERED

RESOLVED That the following comments be forwarded to Fylde Borough Council on the applications received:

Application Number 12/0511 348 Clifton Drive North

Proposal Proposed replacement of timber windows to front and side elevation with white pvc equivalents

Observations Objection – Loss of featured/original windows in a property in a Conservation Area.

Application Number 12/0655 2 Sandgate

Proposal Proposed erection of two storey dwelling house following demolition of existing bungalow

Observations Objection Design not in keeping with the character of the area.

Application Number 12/0682 81 St Andrews Road North

Proposal Removal of condition 3 on application 86/0577 to convert garage into a habitable space

Observations Objection Reasons for original condition have not changed.

Application Number 12/0699 91 Mayfield Road,

Proposal Proposed erection of single storey extension to rear (revised scheme to planning permission 11/0572)

Observations None specific.

Application Number 12/0702 19 Lindsay Avenue

Proposal Replacement of existing garage with new garage and garden workshop

Observations None specific.

Application Number 12/0708 6 Clitheroe Road

Proposal Proposed first floor dormer to front elevation

Observations None specific.

Application Number 12/0710 36 Blackpool Road North

Proposal Erection of a replacement garage

Observations None specific.

Application Number 12/0715 Tiggis, 23 Wood Street

Proposal Advertisement consent for three internally illuminated fascia signs to replace existing

Observations None specific.

Application Number 12/0731 St Annes Church, St Annes Road East

Proposal Upgrade of existing rooftop telecommunications site by replacement of existing 3 no. antennas within flagpole shroud with 1 no. trisector antenna attached as existing within flagpole shroud. internal addition of 2 no. equipment cabinets, and ancillary development

Observations Comment The applicant has responded "No" to the question in the documentation as to whether the installation is within 3 kilometres of an airfield which is incorrect.

Application Number 12/0732 St Annes Church, St Annes Road East

Proposal Listed building consent for upgrade of existing rooftop telecommunications site by replacement of existing 3 no. antennas within flagpole shroud with 1 no. trisector antenna attached as existing within flagpole shroud. internal addition of 2 no. equipment cabinets, and ancillary development

Observations as for 12/0731.

Application Number 12/0733 Ashton Gardens Depot/ Central Nursery, St Georges Road

Proposal Proposed new storage building and alterations to part of an existing building to form new toilet facilities

Observations Support the DDA compliance of the new facilities is welcomed.

Application Number 12/0734 188 Clifton Drive South,

Proposal Resubmission of application 12/0349 for proposed dual pitched roof to existing garage

Observations None specific.

Application Number 12/0741 Pierpoint House, 385 Clifton Drive North

Proposal Certificate of lawfulness for existing use as a drug and alcohol rehabilitation unit.

Observations Support – continuing use of a well used and valuable facility.

451/12 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting would be held at West Lodge, 5 St Georges Road St Anne's on the Sea Thursday 17th January 2013 at 2.00pm

Signed

Chairman

Date 17th January 2013

St. Anne's on the Sea Town Council

Minutes of the Policy and Resources Committee held on 15th January 2013 at

West Lodge, 5 St George's Road

Present: Councillors E Nash Chairman
T Ford
G Goodman
C Lanyon
V Settle
V Willder

P Jackson Town Clerk

Members of the Public/Press 0

01/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Jacques.

02/13 DECLARATIONS OF INTEREST

There were no declarations of interest.

03/13 MINUTES OF PREVIOUS MEETING

RESOLVED That the minutes of the meeting held on 27th November 2012 be approved and signed as a correct record.

04/13 BUDGETARY REPORT

The budgetary report of receipts and payments to the 31st December 2012 was received.

RESOLVED To note the report.

05/13 PRECEPT AND BUDGET 2013 – 2014

The Town Clerk's report on budget requirements for 2013/14 was received. It was noted that it was not possible to set a Precept until details of the revised Tax Base and any Mitigation Grant was decided by the Borough Council which was not due to meet to consider a scheme and any grant until Monday 28th January. It was considered that this may be too late for the Council Meeting the following day to give due consideration to the setting of a Precept. It was therefore considered that the next date of the

Policy and Resources Committee on the 19th February should also include provision for a Special Meeting of the Council to take place immediately before the Committee in order to determine a Precept for 2013/14.

The Committee then considered the budget requirements proposed.

- RESOLVED**
- i) That a budget requirement of £166,205 for 2013/14 be RECOMMENDED to Council for approval.**
 - ii) That a Special Meeting of the Town Council be arranged, if necessary, for the 19th February to agree a Precept for 2013/14.**
 - iii) That the Appointments Panel report at the next meeting on the new and revised Job Descriptions of the Promotions Officer and Community Development Officer respectively.**

06/13 TOWN FLAG

The Council considered a report on investigations into the cost of provision of a Town Flag and suitable flagpoles. Several quotations were considered.

- RESOLVED**
- i) That the quotation from Flying Colours Flagmakers for the provision and installation of two flagpoles complete with flags at cost of £1,416 be accepted.**
 - ii) That the Town Clerk contact Fylde Borough Council to seek approval for the siting of the flagpoles.**

07/13 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting will be at 2.00pm on Tuesday 19th February 2013 at West Lodge, 5 St George's Road.

Signed

Chairman

Date 19th February 2013

St. Anne's on the Sea Town Council

Minutes of the Planning and Environment Committee held on 17th January 2013 at

West Lodge, 5 St George's Road

Present:	Councillors	T Ford	Chairman
		G Goodman	
		B Mackenzie	
		E Nash	
		C Lanyon	
		A Jacques	ex-officio
		P Jackson	Town Clerk
	Members of the Public/Press		0

08/13 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillors Akeroyd and Henshaw.

09/13 DECLARATIONS OF INTEREST

There were no declarations of interest or requests for dispensation.

10/13 MINUTES OF PREVIOUS MEETING

RESOLVED That the minutes of the meeting held on the 20th December 2012 be approved and signed as a correct record.

11/13 FYLDE BOROUGH COUNCIL – PLANNING APPLICATIONS CONSIDERED

RESOLVED That the following comments be forwarded to Fylde Borough Council on the applications received:

Application Number 12/0745 466 Clifton Drive North

Proposal Proposed remodelling of front elevation including balcony feature, two storey extension to rear and single storey extension to side

Observations None specific.

Application Number 12/0764 146 St Albans Road

Proposal Change of use to betting shop (class a2) with installation of new shop front.

Observations Comment. Consideration should be given to the provision of a condition requiring a physical barrier to prevent vehicles parking on the footway in front of the property.

Application Number 12/0769 35-41 South Promenade

Proposal Outline application for 31 no. apartments

Observations Objection

- In contravention of Policy TREC1 which encourages tourism related uses in tourism (designated) area.
- On outer perimeter of the Conservation Area and not in keeping with nearby historic buildings.
- The monstrous design would be prejudicial to the character and appearance of the area.
- The proposed development shows no mix of dwelling or affordable housing. The 31 apartments do not in any significant way contribute to a perceived shortage of housing.
- In conflict with Policy EP3 (new development in a designated Conservation Area will only be permitted where the character or appearance of the area are appropriately conserved or enhanced).
- The proposed building is too high.

12/13 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting would be held at West Lodge, 5 St Georges Road St Anne's on the Sea Thursday 14th February 2013 at 2.00pm

Signed

Chairman

Date 14th February 2013

St. Anne's on the Sea Town Council

Minutes of a Meeting of the Leisure and Community Committee held on 21st January
2013 at West Lodge, St George's Road, St. Anne's.

Present:	Councillor	C Little	Chairman
		C Akeroyd	
		D Prestwich	
		V Settle	
		B Mackenzie	
		V Willder	
		A Jacques	ex-officio

Also present Councillor T Ford

Officers S Dunn Community Development Officer

Press/Members of the Public 0

13/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Henshaw.

14/13 DECLARATIONS OF INTEREST

There were no declarations of interest or requests for dispensations.

15/13 MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting of the Leisure and Community Committee held on the 3rd December were considered. It was noted that subsequent to the previous meeting, the time of the meeting to be held on January 25th had been changed to 2pm instead of 10.30am by agreement with the committee members.

RESOLVED That the minutes of the meeting of the Committee held on 3rd December 2012 be approved.

16/13 ALLOTMENTS

Councillor Ford provided the following update:

Blundell Road

All plots were now numbered, measured and linked to a plan of the site. Some vacant plots had been offered to those on the Shepherd Road waiting list. Tony Hamed continued to provide valuable labour skills on the site, with his latest project being a herb wall.

When more plots were let a Management Committee would be established to operate similarly to Shepherd Road's committee so that a crossover of skills and support would be facilitated to both sites.

Shepherd Road

Much of the site remained underwater due to recent rain and this had caused problems for many plot holders. Several plots have been let recently and this has reduced the waiting list considerably.

A new compost bin is to be located adjacent to Plot 90 once the ground had dried out to allow the construction to commence.

The Society raised £130 on bulk seed orders and £86 on the bonfire night social event. A new cooker in the Cabin would support future social and fund-raising events. The Society's Committee plan various activities during 2013.

17/13 YOUTH COUNCIL

Councillor Ford provided the following update:

The Youth Council continued to meet monthly and were supported by Councillors Lanyon, Goodman and Ford.

They had been provided with photo ID badges courtesy of Fylde Borough Council.

Current plans included meetings with prospective County Council candidates in April and with a Youth Council representative from Werne in July.

There might be a visit to the House of Commons hosted by MP Mark Menzies.

Youth Council members participated in the Town Mayor's Charity Carol Service and also met with Inspector Ogle to discuss local policing issues.

Involvement in the Carnival might also be possible this year depending on other commitments.

Some suggestions had been put forward to the town Team regarding the range of shops and activities locally.

18/13 ST ANNE'S ON SEA IN BLOOM

Councillor Ford provided the following update:

The Chamber of Trade and commerce were becoming more involved with the group.

Retailers on Orchard Road wanted to be involved with maintaining the new planting areas.

Proprietors of the Monarch Hotel had offered to help maintain the planters which were on the Crescent.

The antique shop on St Andrews Road South had bought half barrels to provide a winter display.

There were new planters at the bottom of the Crescent railings and by the bus stops outside the Lord Derby.

Early discussions about developing an Art Trail were taking place following a local retailer's suggestion.

The raised flowerbed on Queensway near the road leading to Easterleigh Animal Sanctuary had been weeded and planted with bulbs.

Tabards were being provided to identify In Bloom workers to help raise the organisation's and volunteers' profiles.

Links were being developed with the Dunes Officer and with Keep Britain Tidy.

Fylde Borough Council's Andy Moss was drawing up a plan for the station forecourt which would be discussed with BAFRUA and with Northern and Network Rail.

19/13 KITE FESTIVAL

Councillor Settle reported that Mr May's plans were progressing well and he had been successful in securing some sponsorship for the festival as well as plans to broaden the scope of this year's event to attract more visitors.

Although a formal committee structure had not yet been implemented, Mr May had involved others in the administrative process for some of the planning activities.

RESOLVED That Councillor Settle would continue to act as liaison person between Mr May and the Town Council.

20/13 EGG-ROLLING, EASTER 2013

Discussion of this event concluded that it would go ahead this year although it was agreed that poor weather had previously affected the numbers of children participating despite all the hard work put into providing this event.

In case of inclement weather, a gazebo would be used to provide some shelter during this year's events.

As it was agreed that plenty of helpers were needed, the Community Development Officer proposed to draw up a list of required duties for this event.

RESOLVED That the Community Development Officer would contact Fylde Borough Council to request permission to hold this event in Ashton Gardens on Easter Monday.

21/13 MUSIC AND ARTS FESTIVAL, 2013

Councillor Mackenzie informed the Committee that she had received further offers of help with this event and also offers from potential participants.

The craft fair would only be held on a Saturday due to low numbers on other days and due to the costs of hiring premises for them.

Offers of sponsorship by local businesses would be sought, as had been the case in 2012.

Councillor Mackenzie reported that she was considering holding the Music and Arts Festival to coincide with the Heritage Open Weekend. However this was to be a week later than last year and it was agreed that an outdoor event in mid September would run a higher risk of being spoiled by bad weather.

It was decided that the main weekend of the event would be on 7th and 8th September 2013 as the respective publicity for the Festival and for Heritage Open Weekend could still be mutually beneficial for both events.

RESOLVED i) That Cllr Mackenzie would draft a letter to be sent to local schools inviting them to take part.

ii) That the Community Development Officer would contact the Lytham Proms Orchestra and the St Anne's Lifeboat Station to arrange the performance for Sunday 8th September 2013.

22/13 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Committee would be held on Monday February 25th at 2.00 pm at West Lodge, St George's Road.

Signed
Chairman

Date 25th February 2013

All Parish Clerks
Fylde Borough

Our Ref: PS/070113
Your Ref:
Please Ask For: Paul Swindells
Telephone: 01253 658619
Email: Paul.swindells@fylde.gov.uk
Date: 21st January 2013

Dear Parish Clerk

Changes to the Council Tax Base 2013/14 – Update following Cabinet meeting

I wrote to you on 7th January 2013 advising you of the consequences that the Localisation of Council Tax Support (LCTS) scheme will have on your precept decision-making in respect of 2013/14.

I am now able to provide a further update following the Cabinet meeting of 16th January 2013 which I hope will serve to keep you informed of developments and the latest position.

Cabinet considered the LCTS scheme options and will make recommendations for consideration by Council its meeting on 28th January that:

- agrees a Council Tax Reduction Scheme which limits the percentage reduction a claimant will experience to a level of 8.5% of the total Council Tax liability;
- recommend that Council adopt the proposed Council Tax Reduction Scheme which incorporates both the national scheme for pensioners and the local scheme for working age claimants;
- recommend that Council introduce a Discretionary Hardship Fund to be awarded as an additional discretionary discount in exceptional circumstances and agree a Discretionary Discount Policy which contains the eligibility criteria for such awards.

The report to Council will also contain an additional Section (Section 11 of the report) that details proposals for the distribution of grants to parish councils who are affected by tax-base reductions as a consequence of the LCTS Scheme. A copy of the proposed allocations is attached for your information.

Also at its meeting of 16th January 2013 Cabinet considered a report detailing options to make adjustments to Council Tax discounts in respect of a number of existing exemptions and discounts.

On this matter, Cabinet made a recommendation for consideration by Council its meeting on 28th January that reduces the discounts in relation to long-term empty properties.

If Council support this recommendation this will also have an impact on your Council Tax base.

The Council agenda for the meeting on 28th January contains the reports to be presented to Council covering all of the above and is now available at www.fylde.gov.uk.

I recommend that colleagues at Town and Parish Council's make themselves aware of the developing position in respect of Council Tax and tax-base changes effective from 2013/14 to ensure that precept decisions are made in full knowledge of all the relevant facts.

It is my intention to advise all Town and Parish Councils of the consequences of these Council decisions on each area tax-base as soon as practicably possible following the final decisions made at the Fylde Council meeting of 28th January.

If you wish to discuss this further please do not hesitate to contact Paul Swindells, Deputy Section 151 Officer, on telephone 01253 658619 or e-mail paul.swindells@fylde.gov.uk.

Yours Faithfully



Paul O'Donoghue

Chief Financial Officer

Distribution of CTRS grant to Parish Councils 2013/14 (Total Grant of £73,790)

	Precept Level 2012/13	Tax Base 2012/13	Band D Parish charge 2012/13	Notional Tax Base 2013/14 see note 1	Notional Income 2013/14	Notional Income Reduction 2013/14	Proposed Parish CTRS Funding Allocations 2013/14
	Col A	Col B	Col C = (A/B)	Col D	Col E = (Cx D)	Col F = (A-E)	Col G = Col F scaled back to £73,790 Grant
Area	£		£		£	£	£
Bryning-with-Warton	49,742	1,253	39.68	1,091	43,277	6,466	6,423
Elswick	18,793	438	42.92	409	17,573	1,220	1,212
Freckleton	96,820	2,090	46.31	1,856	85,957	10,863	10,792
Greenhalgh-with-Thistleton	5,001	177	28.25	169	4,775	226	224
Kirkham	165,600	2,277	72.72	2,048	148,904	16,696	16,587
Little Eccleston-with-Larbreck	6,813	213	31.95	194	6,201	611	607
Medlar-with-Wesham	49,995	1,231	40.62	1,129	45,843	4,153	4,126
Newton-with-Clifton	49,962	1,044	47.86	975	46,653	3,310	3,288
Ribby-with Wrea	48,190	753	64.01	727	46,512	1,678	1,667
Singleton	16,636	436	38.12	406	15,462	1,174	1,167
Staining	52,610	848	62.06	768	47,687	4,923	4,891
St.Annes	150,074	10,636	14.11	9,148	129,083	20,991	20,855
Treales, Roseacre & Wharles	6,625	226	29.36	222	6,518	106	106
Weeton-with-Preese	13,792	317	43.53	288	12,524	1,269	1,260
Westby-with-Plumpton	7,995	543	14.73	503	7,405	589	585
Lytham		7,843		7,267	-		
tax base all areas	738,648	30,325		27,198	664,373	74,275	73,790

Note 1: This is the 2012/13 tax-base adjusted to reflect only the changes that are estimated as a consequence of the adoption of a Council Tax Reduction Scheme incorporating an 8.5% limit of Council Tax liability as the maximum percentage contribution by working-age claimants (Option B within the body of the Report) and any of the usual annual changes to the tax-base to reflect new properties and changes to entitlement to the existing range of discounts and exemptions. It is important to note that there will be additional changes to this tax-base resulting from other determinations by Council. Any decisions regarding precept levels and the consequent Band D Council Tax charge should be taken only when all changes have been reflected in the tax-base levels.

22 January 2013 (2012-2013)

St Annes on The Sea Town Council
DRAFT PAYMENTS LIST: Vouchers 220 to 253

Vchr	Cheque	Cde.	Name	Description	Amount
220	1004	34	Red Rose Brass Band	Silver Bell Jazz Band performance	200.00
221	1005	29	V Settle	Meeting and Travel Expenses	171.70
222	DDebit	10	British Telecom	Internet Line	61.92
223	DDebit	10	British Telecom	West Lodge Phone Line	234.16
224	1006	33	Fylde Borough Council	Christmas Lights Grant	9,500.00
225	1007	49	St Anne's on the Sea In Bloom	Grant	500.00
226	1008	15	St Margarets Church P.C.C.	Hall Hire	35.00
227	1009	36	Falstaff Computing Ltd	Newsletter Design	340.00
228	1010	143	Legacy3Innovations	Town App Design	297.00
229	1011	32	Fylde Borough Council	Grant - Plaque - War Memorial	750.00
230	1012	44	Smiths Equipment Hire Ltd	Strimmer Blades etc	38.16
231	1013	136	T Hamed	General Work re: Blundell Rd	250.00
232	1014	36	Moulton Printing	Newsletter Printing	1,522.00
233	1015	2	S Dunn	Travelling Expenses	20.80
234-5	1015	1	Staff	Salaries	2,497.64
236	1016	2	P Jackson	Travelling Expenses	18.85
237	DDebit	1	Lancashire County Council	Superannuation December	286.14
238	1017	60	Patricia Lee	Library Grant via SATC as Accountable Body	2,005.00
239	1018	45	David Helm Haulage	Waste Removal - Shepherd Road	216.00
240	1019	1	HM Revenue	Tax and NI	2,453.51
241	1020	4	James Knowles & Co	Professional Services	42.00
242	1021	44	Smiths Equipment Hire Ltd	Parts for allotment equipment	20.68
243	1022	136	DR Design	Plot Numbering Blundell	73.92
244	1022	97	DR Design	Carol Concert Tickets	42.00
245	1023	12	Konica Minolta Ltd	Photocopy Charge (3 months)	154.08
246	1023	13	Konica Minolta Ltd	Photocopies	95.28
247	1024	44	P H Timber Ltd	Sleepers etc for Shepherd Road	493.25
248	1025	62	A D Joy	Town Plan Consultant Fee	682.36
249	DDebit	10	British Telecom	Internet Service	111.49
250	DDebit	42	United Utilities	Water Charges - Shepherd Rd Allotments	30.01
251	1026	35	SLCC	Job Advert - Town Clerk	144.00
252	1027	136	T Ford	Materials etc for Blundell Road	53.22
253	1027	27	T Ford	Travelling Expenses	22.91
TOTAL					23,363.08

Signed.....

Chairman

29th January 2013