

# St. Anne's on the Sea Town Council

## Minutes of the Council Meeting of the Town Council held on 30<sup>th</sup> January 2018 at 7pm at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA

Present:	Councillors	K Henshaw - Chairman A Jacques C Lanyon C Little V Willder	
	Officers	S Taylor S Dunn J Nightingale	Town Clerk Deputy Town Clerk Responsible Finance Officer
	Members of the Public		18

*Prior to this meeting long service awards were presented by the Mayor to the following St. Anne's business in recognition and appreciation of their support of the town:*

- *G Line Coaches – 51 years*
- *The Bedford Hotel – 34 years*
- *Lou-Shang Chinese Restaurant – 28 years*
- *Quick Save Motorist Centre – 34 years*
- *Something Brewing – 43 years*
- *Giglie's Pies – 31 years*

Before the meeting commenced the Council and those present stood in a minute's silence as a mark of respect for Councillor Barbara Nash who very sadly died before Christmas.

### **010/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Ford, Meadowcroft, Nash, Neale and Trudgill.

### **011/18 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY**

The Mayor welcomed everyone to the Council meeting and updated the meeting on the following;

- Christmas Switch On – Saturday 25<sup>th</sup> November 2017 which had been successful despite the bad weather conditions.
- Town Mayors Carol Service – 8<sup>th</sup> December 2017, which had raised additional funds for the Mayor's charity, Homestart Fylde.
- Holocaust Memorial Day – 26<sup>th</sup> January 2018 at St. Anne's Synagogue, a very moving and well attended service.

The Mayor updated Councillors on future events that she intended to arrange, these were;

- A Suffragettes Afternoon Tea
- Mini Golf Open for children and young people

### **012/18 MINUTES OF THE PREVIOUS COUNCIL MEETING**

**RESOLVED** That the minutes of the Council Meeting held on 7<sup>th</sup> November 2017 be approved as a correct record and signed accordingly.

**013/18 COMMITTEE MINUTES**

Planning Committee 19 <sup>th</sup> October 2017	<b>Appendix B</b>
Policy and Resources Committee 31 <sup>st</sup> October 2017	<b>Appendix C</b>
Planning Committee 16 <sup>th</sup> November 2017	<b>Appendix D</b>
Neighbourhood Plan Delivery Committee 18 <sup>th</sup> December 2017	<b>Appendix E</b>
Planning Committee 21 <sup>st</sup> December 2017	<b>Appendix F</b>

**RESOLVED** That the minutes of the above Committees be noted.

**014/18 TOWN COUNCIL PRECEPT 2018– 2019**

The meeting was informed that the budget had been discussed by the Staffing/Setting Council Budget Group, the suggested figures and notes had been circulated to all Councillors for their comments. The attached budget has been amended to include these comments.

The Mayor advised that the budget was affected by the reduction of **87% in the Council Tax Support Grant**, the grant payable from Fylde Council was £1069 for 2018/19. It should be noted that Government has advised all Councils that the Council Tax Support Grant should be passed on in full, not reduced year on. Fylde Council would stop paying the **Council Tax Support Grant from 2019/2020**.

The Council discussed and agreed an increase of £0.80 per year, 4%; reducing the increase by using £4,900 out of Council reserves. This would equate to a Band D Council Taxpayer paying £20.75 per year, which is an increase of £0.015 pence per week.

- a) That the Town Council budget for 2018 - 2019 be approved.**
- b) To levy a Precept of £207,965 (Two Hundred and Seven Thousand, Nine Hundred and Sixty-Five Pounds) for the Financial Year 2018– 2019. (This excludes the Local Tax Support Grant of £1,069).**
- c) That £4,900 be taken out of Town Council reserves and allocated into the Town Council Budget for 2018 – 2019.**

**015/18 TOWN CLERK BUDGET AUTHORITY**

**To delegate the spending of items contained within the Town Council budget for 2018 - 2019, to the Town Clerk.**

**016/18 PUBLIC PARTICIPATION**

*The meeting was adjourned at this point to allow for public participation.*

Members of the public raised the following items:

- The potential for the Youth Council to be restarted
- The Bag Borrow scheme to be launched in St. Anne's to reduce usage of plastic carrier bags because of the environmental impact
- The eradication of 'Spartina grass' on St. Anne's beaches and a request for additional volunteers to complete the process of keeping the beach free from this invasive grass, that included the manual digging up of grass clumps on an annual basis
- That the train service on South Fylde Line had recommenced on 29<sup>th</sup> January 2018, the Friends of St. Anne's Station had been there to welcome the first train; the alteration of the timetable at the end of March and during May; the potential for a Sunday service to be continued across the winter of 2018/2019 and the Progress Housing potential redevelopment at Squires Gate Station.

*The meeting then re-convened.*

**017/18 ACCOUNTS**

**RESOLVED** That the schedule of accounts for payments in the sum of £7991.91 be approved.

**018/18 ST. ANNE'S NEIGHBOURHOOD DEVELOPMENT PLAN**

The Mayor reported that the legal challenge to St. Anne's Neighbourhood Development Plan was heard on 9<sup>th</sup> November 2017 and the challenge was dismissed. However, it should be noted that Oyston Estates Limited have now submitted a further appeal which has yet to be heard by the Court.

**RESOLVED** That the progress on St. Anne's Neighbourhood Development Plan be noted and all actions agreed and supported.

**019/18 CITIZENS ADVICE BUREAU**

The Council Chairman reported that Fylde Citizens Advice Bureau had submitted a request on 14th December 2017 for a contribution towards the Home Visit Service. The suggested contribution from the Town Council was for £2,100 payable every year. The Town Clerk subsequently requested additional information from CAB, including; Project Brief, Financial Accounts and the total number of visits undertaken by the scheme to St. Anne's addresses. It was noted that the total visits for the first year of the Home Visit Service for St. Anne's residents were 47.

The Council agreed that this agenda item be deferred to the Policy and Resources Committee meeting on 27<sup>th</sup> February 2018.

**RESOLVED** a) That the CAB funding request be deferred to the Policy and Resources Committee on 27<sup>th</sup> February 2018 for consideration.  
b) That the Town Clerk obtain additional information regarding the total number of visits across the Fylde for various parishes and present this to the Policy and Resources Committee – 27<sup>th</sup> February 2018.

**020/18 GRIT BIN**

The Town Clerk advised that due to the lack of grit bins located within the town centre, it was suggested that the Town Council purchase a bin to be located at the rear of West Lodge, within the enclosed yard. It was intended that in severe weather conditions, Town Council employees grit the West Lodge pedestrian area to include outside of the entrance to Ashton Gardens.

The grit box would be locked; accessible by keys held by Town Council employees and the Town Council lengthsman. Maintenance and filling the grit bin would be undertaken by the Lengthsman.

**RESOLVED** That the Town Clerk be authorised to purchase a 'Grit Bin' for West Lodge and ensure that the entrance to the Town Council's offices was gritted in severe weather conditions.

**021/18 ST. ANNE'S ENTERPRISE PARTNERSHIP**

The Deputy Town Clerk updated the Council on the progress and actions of STEP, as follows;

- STEP held its Q1 meeting on Monday 22<sup>nd</sup> January 2018 and it was hosted at the Chadwick Hotel. Over 40 people were in attendance and the room was full, it was a very positive meeting.
- Plans for charging for STEP membership needed be considered so that the costs for STEP events such as the Food Festival could be met.
- The guest speaker was from UR Potential about their training opportunities and voluntary work across Fylde.
- Updates were also received on the regeneration work in St Andrew's Road and on events such as the Kite Festival, Victorian Festival and Music and Arts Festival.

- Alison Forster spoke about The Bag Borrow scheme which she was hoping to launch in St. Anne's to reduce usage of plastic carrier bags because of the environmental impact.
- The next quarterly meeting was on 9<sup>th</sup> April 2018, venue TBC, with a guest speaker from Totally Locally which is about the benefits of shopping locally

**RESOLVED That the progress on St. Anne's Enterprise Partnership be noted and all actions agreed and supported.**

#### **022/18 APPOINTMENT OF MAYOR ELECT**

The Deputy Mayor, Councillor Lanyon, congratulated Councillor Henshaw on her hugely successful term of office as Town Mayor. She added that the Mayor possessed many excellent qualities and had served as an outstanding ambassador for the Council. Councillor Henshaw then proposed that Councillor K Henshaw be appointed as Mayor Elect for 2018-2019.

The Council agreed and appointed Councillor K Henshaw as Mayor Elect for 2018 – 2019 for the Municipal Year.

**RESOLVED That Councillor K Henshaw be appointed Mayor Elect for the 2018 – 2019 Municipal Year.**

#### **023/18 MEMBERS REPORTS – INFORMATION ONLY**

Councillor Jacques advised that there was an event to raise funds for the Carnival hosted by the Carnival Queen, a Coffee Morning on 12<sup>th</sup> February 2018, at Fylde Town Hall from 10 am.

#### **024/18 BLACKPOOL AIRPORT - MASTERPLAN**

The Council were advised that Mr Steve Smith, Blackpool Airport Enterprise Zone Delivery Manager, would be attending the Neighbourhood Plan Delivery Committee on the 5<sup>th</sup> February 2018 at 2pm. He was giving a presentation on the Fylde Masterplan – Blackpool Airport Enterprise Zone.

All Town Councillors were welcomed to attend; it was requested to advise the Deputy Town Clerk if they were attending.

#### **025/18 DATE AND TIME OF NEXT MEETING**

It was noted that the next Council Meeting would be held on **Tuesday 17<sup>th</sup> April 2018 commencing 7pm** at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA. The Council meeting will take place after the Annual Parish meeting, which will be held **at 6.30 pm**, at the same venue.

*The meeting finished at 7.50 pm*

Signed.....

Chairman  
17<sup>th</sup> April 2018

**St. Anne's on the Sea Town Council**  
**PAYMENTS LIST**  
**Vouchers 333 - 439 in Cash Book, greater than £300.00**

**Report 01.11.17 - 11.01.18**

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
337	IBanking	30	Fylde Council	Rent	£1,625.00
359	CCard	58	Johnston Publishing	Town Crier Advert	£563.28
365	IBanking	131	City Distributions Ltd	Newsletter Delivery	£495.18
366	IBanking	113	IEMS Services	Christmas Lights	£2,361.00
377	IBanking	111	Diplay Wizzard Ltd	Lamppost Banners	£1,043.99
388	1972	153	Smiths Equipment Hire Ltd	Shepherd Road Allotments - maintenance	£533.46
390	IBanking	124	The Stage Company	Christmas Switch On - MC plus stage, sound and lighting	£1,370.00
<b>Total</b>					<b>£7,991.91</b>

Signed.....

Chairman

Dated 17th April 2018