

## St. Anne's on the Sea Town Council

Minutes of the Council Meeting of the Town Council held  
on 31<sup>st</sup> January 2017 at 7pm  
at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA

Present:	Councillors	C Little C Akeroyd K Henshaw A Jacques C Lanyon B Meadowcroft E Nash G Neale V Settle V Willder	Chairman
	Officers	S Taylor S Dunn J Nightingale D Treece-Birch	Town Clerk Community Development Manager Town Council Support Officer Town Enterprise and Promotion Officer
	Members of the Public	8	

### 011/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Meadowcroft and Councillor Ford.

The Chairman requested that best regards be communicated to Councillor Ford, wishing him a speedy recovery.

### 012/17 TOWN MAYOR'S ANNOUNCEMENTS – INFORMATION ONLY

The Mayor welcomed everyone to the Council meeting.

The Mayor reported that the following cheques had been presented;

- St Thomas' Church - £127.56 towards the 'Organ Fund', raised at the Mayor's Carol Service
- RNLI - £50, raised by the Youth Council at Christmas Switch on Event 2016

The Council were informed that the Town Mayor was hosting a 'Ceilidh' on Saturday 18<sup>th</sup> March 2017, 7.30 pm at St. Anne's Palace, 18 Garden Street, St. Anne's. Tickets were £14 and all proceeds raised would be donated to the Mayor's Charity, the RNLI.

### 013/17 MINUTES OF THE PREVIOUS COUNCIL MEETING

**RESOLVED** That the minutes of the Council Meeting held on 15<sup>th</sup> November 2017 be approved as a correct record and signed accordingly.

### 014/17 COMMITTEE MINUTES

Policy and Resources Committee 1 <sup>st</sup> November 2016	<b>Appendix B</b>
Planning and Environment Committee 17 <sup>th</sup> November 2016	<b>Appendix C</b>
Planning and Environment Committee 15 <sup>th</sup> December 2016	<b>Appendix D</b>
Planning and Environment Committee 19 <sup>th</sup> January 2017	<b>Appendix E</b>

**RESOLVED** That the minutes of the above Committees be noted.

**015/17 COUNCIL STANDING ORDERS – AMENDMENT**

- RESOLVED**
- a) That the following amendment be included in the Town Council Standing Orders *“In the case of an emergency, that expenditure on revenue or capital items be authorised up to a maximum of £1000 by the Clerk in conjunction with the Council Chairman and the three Committee Chairman.”*
  - b) That the Town Council Standing Orders (as amended), be approved and adopted by the Council.

**016/17 ST. ANNES URBAN ART FESTIVAL**

Mr Treece-Birch informed the meeting that there was a St. Anne's Urban Art Festival being proposed which would take place at some point from April 2017. The event would include urban street art being painted on boards that would be attached to specific walls within the town centre. This proposal was being organised with the arts element of STEP, in conjunction with ICAN.

The meeting was advised that match funding was required of 10% of the £20,000 project costs.

The Town Mayor reported that the Council Chairman and three Council Committee Chairman had met with the Town Clerk and agreed in principle to assist with the match funding of £1000 for the Urban Art Festival grant application. Lancashire County Councillor Peter Buckley had agreed to consider part of the match funding out of his ward area budget.

Mr Treece-Birch went on to detail that 15 paintings were being undertaken, with an additional 3 walls being required to display the urban street art.

- RESOLVED**
- a) To support the delivery of a St. Anne's Urban Art Festival
  - b) To agree £1000 from the Town Council project budget being pledged as part of the 10% match funding grant application.

**017/17 TOWN COUNCIL PRECEPT 2017 – 2018**

The meeting was informed that the budget had been discussed by the Staffing/Setting Council Budget Group on 6<sup>th</sup> December 2016 and agreed on 20<sup>th</sup> January 2017.

The Town Clerk reported that the budget was effected by the reduction of **55% in the Council Tax Support Grant**, the grant payable from Fylde Council was £8067 for 2017/18. It should be noted that Government has advised all Councils that the Council Tax Support Grant should be passed on in full, not reduced year on. Fylde Council would stop paying the **Council Tax Support Grant from 2019/2020**.

The Council discussed and agreed an increase of £1.80 per year, 9.9%; reducing the increase by using £18,000 out of Council reserves. This would equate to a Band D Council Taxpayer paying £19.95 per year, which is an increase of £0.035 pence per week.

- a) That the Town Council budget for 2017 - 2018 be approved.
- b) To levy a Precept of £195,358 (One Hundred and Ninety-Five Thousand, Three Hundred and Fifty-Eight Pounds) for the Financial Year 2017– 2018. *(This excludes the Local Tax Support Grant of £8,067).*
- c) That £18,000 be taken out of Town Council reserves and allocated into the Town Council Budget for 2017 – 2018.

**018/17 TOWN CLERK BUDGET AUTHORITY**

**To delegate the spending of items contained within the Town Council budget for 2017 - 2018, to the Town Clerk.**

**019/17 PUBLIC PARTICIPATION**

*The meeting was adjourned at this point to allow for public participation.*

Members of the public raised the following items:

- The potential for improvements to the buildings in poor condition located within the town centre and the negative impact this had on the town as a visitor location
- Security issues within the town due to the withdrawal of the Neighbourhood Police Teams.

*The meeting then re-convened.*

**020/17 ACCOUNTS**

**RESOLVED That the schedule of accounts for payments in the sum of £12,100.85 be approved.**

**021/17 ST. ANNE'S NEIGHBOURHOOD DEVELOPMENT PLAN**

The Town Clerk reported that she had contacted Mark Evans, Head of Planning and Regeneration at Fylde Council regarding the delays of the St. Anne's on the Sea Neighbourhood Development Plan being submitted for the referendum process.

It was noted that Fylde Council had indicated provisionally that the Plan was to be discussed at the Council meeting of the 2<sup>nd</sup> March 2017; subject to approval the referendum would take place during May 2017.

**RESOLVED That the progress on St. Anne's Neighbourhood Development Plan be noted and all actions agreed and supported.**

**022/16 COMMITTEE TIMETABLE 2017 - 2018**

**RESOLVED That the Town Council Committee Timetable for 2017 – 2018 be agreed**

**023/17 ST. ANNE'S ENTERPRISE PARTNERSHIP**

Councillor Nash updated the Council on the partnership, including the following points;

- That STEP was working on the delivery of St. Anne's Urban Art Festival located at the back of St. Anne's Road West.
- The Chief Executive Officer, Fylde Council, Allan Oldfield had attended the last public meeting of STEP held on 18<sup>th</sup> January 2017. He was very supportive of the group and the way it had grown and become so influential with St. Anne's
- There was STEP board meeting scheduled for 8<sup>th</sup> February 2017
- STEP was a Coastal Community Team (CCT) and was working in conjunction with the two other CCTs, Blackpool and Fleetwood, to submit a bid to undertake a joint initiative across the Fylde coast
- The regeneration of St. Andrews Road South
- The installation of new lighting columns across the Crescent that would be suitable for hanging baskets and to display Christmas light features
- The ambition for STEP to become a Business Improvement District
- That the Food Festival would take place on the 12-13<sup>th</sup> August 2017

**RESOLVED That the progress on St. Anne's Enterprise Partnership be noted and all actions agreed and supported.**

**024/17 APPOINTMENT OF MAYOR ELECT**

The Town Clerk advised that as detailed in the Town Council Mayoral Succession Process, two Councillors were eligible to be considered for Mayor Elect 2017 - 2018. These were Councillor C Lanyon and Councillor K Henshaw, however only Councillor Henshaw wished to be considered for the Mayor Elect role.

The Council agreed and appointed Councillor K Henshaw as Mayor Elect for 2017 – 2018 for the Municipal Year.

**RESOLVED That Councillor K Henshaw be appointed Mayor Elect for the 2017 – 2018 Municipal Year.**

**025/17 MEMBERS REPORTS – INFORMATION ONLY**

Councillor Lanyon reported on the recent success of the Youth Council. St. Anne's Youth Council were a group of young people from across the town who came together in their different volunteer roles. Every month the Youth Council collected food and personal items and donated these to Fylde Foodbank. Councillor Lanyon read out a letter of thanks from Fylde Foodbank, that detailed that the volume of donations weighed 26.38kg, with a monetary value of £45 that had provided 63 meals for people in crisis within the area.

The Mayor of behalf of the Council, thanked the Youth Council for all their hard work and commented that they were a credit to the town.

Councillor Nash updated the meeting on the following:

- That Fylde Veterans had purchases free standing crowd control barriers which could be used free of charge by other community groups
- That Fylde Veterans were proposing to undertake a 'Big Square Clean Up'
- The Shrove Tuesday debate was being held at St Margaret's Church Centre on 28<sup>th</sup> February 2017, 7-7.30pm and was being adjudicated by the Bishop of Lancaster; evening dress with free entrance

Councillor Jacques advised that this year's Carnival was being held on the 7-8<sup>th</sup> July 2017. Included within the Carnival was a piano music event to be held in Ashton Gardens on 6<sup>th</sup> July 2017. All funds raised from the Carnival were donated to charity. There was an event to raise funds for the Carnival at AKS, a Fashion Show on 10<sup>th</sup> March 2017, included a display by a bridal business. The event began at 7-7.30 pm, with tickets costing £3.00.

Town Clerk reported back on the outcomes from the District Parish Liaison meeting held on 25<sup>th</sup> January 2017. In response to minute reference 0917/17, the Police were changing the way they were delivering Neighbourhood Police Teams across the Fylde. The proposal was an increase of up to five Community Beat Managers within the area.

It was noted that the other Parish Councils across the Fylde were unhappy in the way election recharges were levied. The outcome if pursued and agreed by Fylde Council would be that St. Anne's election recharge costs would rise considerably. The Town Clerk advised that they had spoken out against this proposal but were a 'lone' voice in a meeting of over 25 attendees. It was agreed that additional support and attendance would be provided from Town Councillors at future meetings.

Councillor Little read a press release regarding St. Anne's Kite Festival.

*"The Kite Festival had faced a funding crisis for 2017 which could have resulted in this ever-popular event being cancelled. The Town Council wants to ensure that the Kite Festival continues and has agreed to commit up to £10,000 to protect its future. In 2016 the enormously popular Kite Festival brought in around 35,000 spectators to the event. A dedicated survey revealed a boost to the local economy with approaching £1 million."*

**026/17 DATE AND TIME OF NEXT MEETING**

It was noted that the next Council Meeting would be held on **Tuesday 11<sup>th</sup> April, 2017 commencing 7pm** at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA. The Council meeting will take place after the Annual Parish meeting, which will be held **at 6.30 pm**, at the same venue.

**027/17 MATTERS TO CONSIDERED IN PRIVATE SESSION**

**RESOLVED** That, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:

**028/17 STAFFING – PROPOSED FOUR YEAR PLAN**

**RESOLVED** a) That the proposed four plan to reduce staffing costs rising disproportionately, be agreed and adopted by the Town Council.  
b) That the Town Clerk's salary be frozen on point 41 from 2018 – 2021.

*The meeting finished at 8.13pm*

Signed.....

Chairman  
11<sup>th</sup> April 2017

**St. Anne's on the Sea Town Council****PAYMENTS LIST****Vouchers 274 - 388 in Cash Book, greater than £300.00****Report 08.11.16 - 24.01.17**

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
284	IBanking	30	Fylde Council	Rent	£1,625.00
302	IBanking	124	KM Casey St Pierre	Christmas Lantern Workshop	£420.00
306	IBanking	70	Fylde Council	Election Costs for By-Election 06.10.16	£4,619.66
315	IBanking	124	The Little Stage Company	Christmas Switch On - stage, lighting, sound and MC	£1,200.00
333	IBanking	131	City Distributors Ltd	Newsletter Delivery	£553.50
334	IBanking	131	House of Print Grosvenor Ltd	Newsletter Printing	£1,130.00
339	1909	111	Pressing Engagements	Bunting - cleaning, pressing and storage	£1,200.00
341	1910	152	Shepherd Road Allotment Society	Shepherd Road - NSLAG Fees refund	£444.00
342	1910	153	Shepherd Road Allotment Society	Shepherd Road - Insurance refund	£308.35
351	IBanking	63	JRB Enterprise Ltd	Dog Bags for Dispensers	£600.34
				<b>Total</b>	<b>£12,100.85</b>

Signed.....

Chairman  
11 April 2017.