



St. Anne's on the Sea Town Council

West Lodge, 5 St George's Road, St Anne's on the Sea, Lancashire FY8 2AE

29th January 2018

To: The Chairman and all Members of St Anne's on the Sea Town Council Neighbourhood Plan Delivery Committee. (Councillors Ford, Lanyon, Little, Settle, Trudgill and Town Mayor (ex-officio) [Copy to other Members for information.]

NOTICE OF MEETING

You are hereby summoned to attend a Meeting of the **Neighbourhood Plan Committee** to be held at West Lodge, 5 St. George's Road, St. Anne's on the Sea, Lancashire FY8 2AE on **Monday 5th February 2018** commencing at **2.00 pm**.

Sally Taylor.
Town Clerk

A G E N D A

- 1 APPOINTMENT OF A CHAIRMAN FOR THIS MEETING**
- 2 APOLOGIES**
- 3 DECLARATIONS OF INTEREST**

Members are requested at this stage in the proceedings to report any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' code of Conduct) they must leave the room for the whole of the item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonable regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they make representations, but then must leave the meeting for the remainder of the item.

- 4 DISPENSATIONS**

To consider any dispensations in relation to the previous item.

- 5 MINUTES OF PREVIOUS MEETING**

To agree the minutes of the meeting held on 18th December 2017 as a correct record, attached at **Appendix A**.

6 MASTERPLAN – BLACKPOOL AIRPORT AND ENTERPRISE ZONE

To receive an overview of the Fylde Masterplan including the Blackpool airport Enterprise Zone, from Steve Smith, the Enterprise Zone Delivery Manager.

7 NEIGHBOURHOOD PLAN - PROJECTS

To receive updates on projects including tree planting, from the Projects list.
Updated projects list is attached at **Appendix B**.

8 NEW HOMES BONUS

To receive an update on projects to be submitted for this funding.

9 DATE AND TIME OF NEXT MEETING

The next meeting will be held at West Lodge, 5 St George's Road, St Anne's on the Sea, Lancashire FY8 2AE **on Monday 14th May 2018 at 1 pm.**

St. Anne's on the Sea Town Council

Minutes of the Neighbourhood Plan Delivery Committee held on 18th December 2017, 1.00pm
West Lodge, 5 St George's Road, St. Anne's on the Sea, Lancashire FY8 2AE.

Present:	Councillors	T Ford - Chairman	
		C Lanyon	
		V Settle	
		K Henshaw	ex-officio
	Officers	S Dunn	Deputy Town Clerk

281/17 APOLOGIES

Apologies were received from Councillor Trudgill.

282/17 DECLARATIONS OF INTEREST

There were no declarations of interest.

283/17 DISPENSATIONS

There were no dispensations.

284/17 MINUTES OF PREVIOUS MEETING

RESOLVED

The minutes of the meeting held on 2nd October 2017 were agreed as a correct record.

285/17 NEIGHBOURHOOD PLAN – PROJECTS

Cllr Settle discussed an idea for clearing an overgrown area of land at the junction of Shepherd Road / Boston Road / Winston Avenue. Some time ago he obtained an estimate from Fylde Council to have this land cleared of brambles and turn the area into a “pocket park”. He now wished to re-visit this proposal.

Cllrs Ford, Lanyon and Settle had met with Fylde parks officers to discuss options for tree planting around the parish. A list of proposed locations was submitted to Fylde for consideration. The suggestions for these sites were discussed and estimates will be requested for the following sites:

- Outside Trebaron Garden Centre nr Division Lane
- Heyhouses Lane
- Smithy Lane
- Blackpool Road North

(Cllr Henshaw declared an interest in this location as she is chairman of the Friends group.)

- Headroomgate / corner of Highbury Road
- St. Paul's Avenue
- Ramsgate Road park
- Frobisher Drive

In some cases it was felt that “whip” trees would not have the required impact or prospects of thriving and revised sizes of trees will be sought in certain areas, for less trees than the suggested

numbers.

Updates for other projects can be found in the updated table at Appendix B.

RESOLVED

- a) **Cllr Settle to determine if our County Councillor Ed Nash has any of his members' fund remaining to contribute towards the land clearance cost.**
- b) **Cllr Settle to check with Fylde Council and see if original quote of £1058 for land clearance has increased.**
- c) **Cllr Settle to check with Cllr Willder about possible security concerns from residents who may feel their gardens are more vulnerable once this land is cleared.**
- d) **The Town Clerk to contact Steve Smith at Blackpool Airport in early 2018 about the possibility of having a presentation about the Enterprise Zone.**

286/17 DELIVERY PLAN FOR PROJECTS

Cllr Ford had studied the Regeneration Framework document (currently being updated) and drafted a template which could be used for monitoring of projects undertaken as part of the Neighbourhood Plan. The template includes aspects such as cost estimates, other funding sources and objectives.

287/17 NEW HOMES BONUS

Cllr Ford gave an update about this additional funding source which would give £14035 to the Town Council subject to certain conditions being met.

Payments would be due from 1st April 2018 and checks would be made by Fylde six months after the money is awarded to see how projects are progressing.

288/17 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Neighbourhood Plan Delivery Committee would be held at West Lodge, 5 St. George's Road, St. Anne's on the Sea, Lancashire FY8 2AE on **Monday 5th February 2018, at 2.00 pm.**

The meeting closed at 2.17 pm

Signed.....

Chairman

5th February 2018

PRIMARY PROJECTS		
NDP Policy reference	Outline of project	Notes
EN2 - Green Infrastructure	<ul style="list-style-type: none"> • Agree extent of Green Infrastructure network • Agree Local Green Space designations 	Completed
EN3 - Starr Hills Nature Reserve	Implementation of the sand dunes management action plan	
EN4 - Urban Trees Supply	Tree survey required	Links with FBC Tree Strategy
EN5 - Community Tree Planting	Establish working arrangements with FBC and LCC to develop a programme for community tree planting along strategic corridors	<p>(Update Oct 17)</p> <p>Alan Wallbank, Fylde Council's tree and landscape officer attending the committee meeting on 2nd October and gave general advice on planting.</p> <p>Costs are to be requested for tree planting in certain areas discussed by the councils.</p>
DH2 - Corridors and Gateways	<p>Develop programme for corridor improvement</p> <ul style="list-style-type: none"> • Corridor Tree Planting project • Lighting Strategy – Move to Secondary Projects list due to capital costs • Signage Strategy <p>Develop programme for improving gateways, consider:</p> <ul style="list-style-type: none"> • Early win phased improvement approach, e.g. utilising signage, banners as first step. • Consider design competition over several years • Need for standardised signage designs • Relate to Town's original concept, i.e. north, south, east, west 	<p>Each gateway needs to be looked at individually.</p> <p>Boundary signs – still awaiting costs from LCC for 4 x new signs Railway station signs –were installed in November 2017 Town Centre banners: LCC's Barrie Stoddard has agreed to SATC having new banner designs as long as they are approved by Fylde prior to installation.</p>

E1 – E4 The town centre and town centre development	Investigate and if appropriate, progress establishment of a Business Improvement District (BID).	Ongoing – Darrel progressing.
TR4 - Getting around St. Anne's	<ul style="list-style-type: none"> • Develop and maintain a safe network for pedestrians and cyclists • Input into LCC/Blackpool Council Cycle Study 	Contact Ian Brookes & invite to May committee meeting.

SECONDARY PROJECTS Require CIL funding or cannot commence yet for other reasons		
SECONDARY PROJECTS		
NDP Policy reference	Outline of project	Notes
GP1 - Settlement Boundary (Lytham Moss)	See notes	1 st appeal by Oyston Estates was refused. A 2 nd request for appeal is anticipated in 2018.
DH1 - Creating a distinctive St. Anne's	<ul style="list-style-type: none"> • Design Guide to be adopted by FBC • Design Review Panel 	Discussions ongoing The Design Guide will be adopted after the Fylde Local Plan is finalised.
DH2 – Corridors and Gateways	(Moved from Primary projects list due to capital costs involved 2.10.17) Lighting Strategy (moved from Primary Projects list)	
SS1 - Blackpool Airport	Partnership working with other stakeholders including FBC and LCC	Town Council will be invited to have an observer role on the Enterprise Zone decision making groups.
SS2 - Island Site	Partnership working with other stakeholders including FBC	Allan Oldfield has agreed for SATC to be involved in discussions about this site.
TR2 - Better public transport	Partnership working with FBC, LCC, Network Rail and the bus and rail operators to encourage better planning and improvement of public transport.	LCC need to keep us informed about bus & train services to / from St. Anne's