

**Minutes of the Council Meeting of the Town Council held
on 7th November 2017 at 7pm
St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, FY8 2AA**

Present:	Councillors	K Henshaw C Akeroyd T Ford A Jacques C Lanyon C Little E Nash S Trudgill V Settle	Chairman
	Officers	S Taylor S Dunn	Town Clerk Community Development Manager
	Members of the Public		30

Prior to this meeting long service awards were presented by the Mayor to the following St. Anne's business in recognition and appreciation of their support of the town:

- *Roland Whitehead & Daughter Funerals – 25 years*
- *The Cobblers Den – 32 years*
- *Launderama – 32 years*
- *Whiteleys TV – 34 years*
- *St. Anne's Timber Supply – 37 years*
- *The Dalmeny Hotel – 71 years*

257/17 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Meadowcroft, Neale and Willder.

258/17 DECLARATIONS OF INTEREST

Councillor Ed Nash declared both a personal and pecuniary interest in agenda item no 13, Fylde Veterans – Financial Support Request.

259/17 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor described her upcoming recent engagements:

- 15th November 2017 – AKS Peace Gathering #moreincommon – **by invitation only**
- 18th November 2017 @ 2.30 pm – A Cracker of a Christmas Fashion Show at St Margaret's Church tickets £6
- 25th November 2017 – Christmas Lights Switch on Event
- 8th December 2017 @ 6.30 pm– Mayors Carol Service at St Margaret's Church

The meeting was updated by Fiona Boismaison, Chairman of St. Anne's In Bloom regarding the many awards that the Town were awarded for North West In Bloom 2017. It had been an outstanding year, with St. Anne's winning more awards than ever before. These included;

- The town of St. Anne's being awarded GOLD
- St. Anne's in Station being awarded GOLD
- Braxfield Court (large residential communal garden) being awarded GOLD and the best in their category

- Blundell Road Allotments being awarded outstanding in the Neighbourhood Awards for the fifth year in a row
- Shepherd Road Allotments being outstanding and the best Neighbourhood project in the whole of the Northwest in the Neighbourhood Awards. This was an excellent achievement to receive the 'best of the best'.

The Mayor congratulated everyone involved in St. Anne's in Bloom awards, it was a tremendous accolade for the town and a demonstration of what could be achieved when everyone worked together.

260a/17 MINUTES OF PREVIOUS MEETING

RESOLVED That the minutes of the meeting held on 19th September 2017 be accepted as a true record and approved by the Council.

260b/17 COMMITTEE MINUTES

Planning Committee 17th August 2017

Appendix B

Planning Committee 21st September 2017

Appendix C

Neighbourhood Plan Delivery Committee 2nd October 2017

Appendix D

RESOLVED To note the Council Committee minutes detailed above.

261/17 PUBLIC PARTICIPATION

The meeting was adjourned at this point to allow for public participation.

Members of the public raised the following topics:

- The threat of enforcement action against specific business for illegally displaying 'A' boards within the town centre.
- The Victorian Festival Market event was being held 2-3 December 2017 in St. Anne's town centre. This was a free event and people were encouraged to attend in costume. Various events would be taking place during the weekend, these included a market and the best dressed window competition.
- Jon Harrison from the Supporters of Ashton Gardens formally thanked the Town Council for supporting the schedule of brass band concerts to be held in Ashton Gardens in 2018.
- Councillor Ford reported that in response to the request raised at the Council meeting of the 19th September 2017 regarding the planning application for Squire's Gate Railway Station – ensuring accessibility and improvements, he was now in the process of liaising with all the interested parties. Until all the relevant organisations understood which part of the improvements they were responsible for, this project could not be implemented.
- Issues with litter along Hove Road

The meeting then re-convened.

RESOLVED That the Town Council approach Fylde Council for clarity on the planning application for redevelopment at Squires Gate Railway Station.

262/17 ACCOUNTS

RESOLVED That the schedule of accounts for payment in the sum of £9237.09 be approved.

263/17 ST. ANNE'S NEIGHBOURHOOD DEVELOPMENT PLAN

Councillor Ford updated the Council on the recent meeting the Neighbourhood Plan Steering Group held with Fylde Council Councillors and Officers regarding St. Anne's Neighbourhood Development Plan. The meeting was very positive, the Neighbourhood Plan policies and the Design Guide requirements are included in all new applications submitted to Fylde Council.

It had been agreed that Town Councillors would now be included in pre-application meetings with developers to ensure the expectations of the Neighbourhood Plan are met.

Councillor Ford also advised that the Neighbourhood Plan Delivery Committee was identifying projects that could be considered for funding under the existing S106 system and the future Community Infrastructure Level process.

The Town Clerk reported that **Oyston Estates were seeking an order to quash the decision to make the Neighbourhood Plan.** Fylde Council was contesting Oyston Estates legal challenge to the Neighbourhood Plan.

The hearing was scheduled **for Thursday 9th November 2017, 10.30 am at Manchester Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ, members of the public were welcomed to attend.** This hearing was to determine if Oyston Estates was legally able to submit a judicial review of St. Anne's Neighbourhood Plan.

RESOLVED That the progress on St. Anne's Neighbourhood Development Plan be noted and all actions agreed and supported.

264/17 WEST LODGE – CHRISTMAS OPENING HOURS

RESOLVED That the Town Council offices would be closed from noon on Friday 22nd December 2017 and reopen on Tuesday 2nd January 2018. Arrangements would be made to collect the post and deal with emails during this period.

265/17 TOWN CRIER RECRUITMENT

The Town Clerk updated the Council on the recruitment process as follows;

- Job application pack agreed and produced
- Advert in LSAE, Lancashire Evening Post and Blackpool Gazette for 2 weeks
- Press release sent to LSAE and published twice
- Colin Ballard had promoted the vacancy on Radio Lancashire
- Vacancy promoted on Lancashire TV by the Town Mayor and Town Crier, broadcast on 15.11.17
- Drama Groups/Operatic Societies contacted about the vacancy and their members encouraged to apply
- Social media promotion began on 01.11.17
- Publicised on Council website and local jobs website

RESOLVED That the progress regarding the Town Crier Recruitment process be noted and all actions agreed and supported.

266/17 WAR MEMORIAL

This item has been deferred from the Policy and Resources Committee of the 31st October 2017.

- The Committee have already agreed four proposals for the lasting legacy, as follows;
- Commemorative flag stones inserted outside the main Ashton Gardens entrance
- Commemorative flag stones at another location within St. Anne's Town centre
- Contribution towards the Ashton Gardens gate over throw
- A larger scheme of stone inserts on the driveway to the War Memorial (inside Ashton Gardens) funded by grant funding from the Armed Forces Covenant scheme

To Council then went on to discuss the four options for the lasting legacy project; it was agreed to;

- Form a War Memorial Working Group
- That the larger scheme of stone inserts to the War Memorial and a commemorative flag stone, be the two proposals to go forward for discussion.

- Agreed that a consultation process would be undertaken as part of making the final decision to commemorate the 100th year ending of the 1st World War in 2018

RESOLVED a) That the Town Council agree in principle to provision of a lasting legacy to commemorate the 100th year ending of the 1st World War.
b) That a War Memorial Working Group be created, membership of this Group would include Councillors Little, Nash and Settle.
c) That the War Memorial Working Group consider the two options detailed for schemes associated with the War Memorial and report back to the Council.

267/17 FYLDE VETERANS – FINANCIAL SUPPORT REQUEST

Councillor Ed Nash gave a brief outline of the £600 that Fylde Veterans were requesting *and then left the room during discussion and determination of this agenda item.*

The Council acknowledged that Fylde Veterans provided a valuable service to the community, including the marshalling events. However, it was agreed that this request should be submitted formally to the Policy & Resources Committee on 27th February 2018. The Council were mindful that 'due process' should be followed for all financial requests that the Town Council received.

Councillor Nash then returned to the meeting.

The Chairman of the Council explained that this request should be submitted formally to the Policy and Resources Committee meeting of 27th February 2018. It was also requested that along with the formal paperwork, a copy of Fylde Veterans most recent audited accounts should also be submitted, to reach the Town Clerk by the 13th February 2018.

RESOLVED a) That Fylde Veterans – Financial Support Request should be deferred to the Policy and Resources Committee scheduled for the 27th February 2018.
b) To ensure that Fylde Veterans financial request is included on the next Policy and Resources Committee agenda, all associated paperwork and a set of the most recent audited accounts must be submitted to the Town Clerk by 13th February 2018.

268/17 ST ANNES ENTERPRISE PARTNERSHIP

Councillor Nash updated the Council on the progress and actions of the STEP group, as follows;

- That future meetings should be better attended as these did not now clash with Fylde Council meetings
- That currently STEP did not have any funding, the last of the Coastal Community Funding was allocated to delivery of the 2017 Food Festival
- The Chadwick Hotel had offered a permanent free venue for STEP meetings, however the project group liked to move the meeting venues around St. Anne's
- On the 15th November 2017, there was a Dementia Awareness Training evening at AKS from 7.30pm – a free event
- It was anticipated that on the 22nd January 2018, there would be a day event for the different theme groups to review the finance of STEP
- A meeting had been held with the BID Manager of Blackpool, which had provided useful information
- Victorian Festival was receiving support from STEP to help deliver this event
- Current membership of STEP totalled 189

RESOLVED That the progress on St. Anne's Enterprise Partnership be noted and all actions agreed and supported.

269/17 COUNCIL TIMETABLE 2018-2019

It was requested that all Council Committee meetings were rescheduled to start at 1pm. All Council meeting would remain commencing at 7pm.

RESOLVED That the Committee Timetable for 2018-2019 be agreed subject to all the Council Committee meetings commencing at 1pm.

270/17 TOWN COUNCIL STRATEGY 2017 – 2020

This item was deferred from the Policy and Resources Committee of 31st October 2017.

The Town Clerk reported that the Policy and Resources and agreed the Town Council Strategy 2017 – 2019 in principle, due to the strategic implications of the document it had been submitted to the full Council for ratification.

RESOLVED That the Town Council Strategy 2017 – 2019 be accepted, approved and agreed by the Council.

271/17 MEMBERS REPORTS

Councillor Nash mentioned that on Saturday 11th November 2017 after the ceremony at the War Memorial, Ashton Gardens, all were welcome to the NAAFI Café in Wood Street. After the ceremony would be an unveiling of a monument at the NAAFI Café. He reminded Members that the larger event and parade being held on Sunday 12th November, commencing from the Town Hall at 10.30 am and culminating at the War Memorial.

Councillor Jacques reported that St. Anne's Carnival was being held from 6th – 8th July 2018; Councillor Settle advised that the Kite Festival was scheduled for 31 August until 2nd September 2018.

Councillor Ford informed the Council that after Friday 10th November 2017, no trains would be running from either St. Anne's or Squire Gate Stations until the 28th January 2018. There was a replacement bus service being provided. The South Fylde line was being closed so that improvement works could be completed elsewhere on the network.

The Town Mayor, Councillor Karen Henshaw, on behalf of the Town Council, wished everyone a Happy Christmas and prosperous New Year

272/17 DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Council would be held at St. Anne's Palace, 18 Garden Street, St. Anne's on the Sea, Lancashire FY8 2AA on **Tuesday 30th January 2018, at 7pm.**

The meeting closed at 8.32 pm

Signed.....

Chairman

30th January 2018

St. Anne's on the Sea Town Council
PAYMENTS LIST
Vouchers 262 - 332 in Cash Book, greater than £300.00

Report 12.09.17 - 31.10.17

<u>Voucher</u>	<u>Chq No</u>	<u>Code</u>	<u>Name</u>	<u>Description</u>	<u>Total</u>
264	IBanking	163	CSP Security	Kite Festival - Security	£2,084.00
280	IBanking	54	BDO Limited	Audit Fees	£600.00
282	1962	111	DR design Ltd	Train Station - Signs	£432.00
290	CCard	163	The Carlton Hotel	Kite Festival - Accommodation	£900.00
298	IBanking	111	Bannister Hall Nursery	Blackpool Rd Playing Fields - grant paid direct	£985.76
299	IBanking	163	St John Ambulance	Kite Festival - First Aid	£771.00
301	1964	163	Smiths Equipment Hire Ltd	Kite Festival - Equipment Hire	£317.10
321	IBanking	115	Amberol	St. Anne's in Bloom - planters (recharge)	£1,782.23
323	IBanking	131	House of Print	Newsletter - printing	£1,365.00
Total					£9,237.09

Signed.....

Chairman

Dated 30th January 2018