



St. Anne's on the Sea Town Council

West Lodge, 5 St George's Road, St. Anne's on the Sea, Lancashire FY8 2AE

Wednesday 16th September 2020

To: The Chairman and all Members of St. Anne's on the Sea Town Council

You are hereby summoned to attend a Meeting of St Anne's on the Sea Town Council on Tuesday 22nd September 2020 commencing at 7.00 pm. The meeting will be held using Zoom.

Members will be able to access the meeting via the following link

<https://us02web.zoom.us/j/84366924418?pwd=R01XUXRtOWpjeHdoRXYrVDIGN29UUU09>

Meeting ID 291 789 9272

Passcode: 243735

There will be a public forum before the meeting commences for a maximum of 15 minutes. Members of the public may ask questions or make short statements to the Council about anything on this agenda. If you require any further information please email info@stannesonthesea-tc.gov.uk or telephone 01253 781124

Kevin Martin
Town Clerk

A G E N D A

1. **Chairman's Welcome**
2. **Apologies for Absence** – To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 being any **pecuniary interest** in agenda items not previously recorded on the Members' Register of Interests and consider any written requests for dispensations
4. **Minutes**
Notes of the Council Meeting held on 14th July 2020 to be approved as minutes (attached)
5. **Internal Affairs**
- 5.1 **Town Clerk** – Report & recommendation from the Clerk's Management Team - (attached)

- 5.2 **Pay Award 2020/21** – report for noting (attached)
- 5.3 **Minutes** – To receive and note the minutes (attached) from the following meetings: -
Planning 16th July 2020
Policy and Resources 18th August 2020
Planning 20th August 2020
- 5.4 **Finance Matters** – To receive and note the quarterly income and expenditure report for the period 1st July to 14th September 2020 (attached)
- 5.5 **Accounts** – To receive and approve payments (greater than £300) totalling £6,711.27 covering the period 2nd July 2020 to 14th September 2020 (attached)
- 5.6 **Scheme of Delegation – Community Events Scheme** – report and recommendation (attached)
- 5.7 **Strategy Day originally planned for 30th September 2020** – verbal update from the Chairman
- 5.8 **Christmas Lights Switch On** – report from Task and Finish Group (attached)
- 5.9 **SATC Website Revamp Update** – Update for noting from RFO (attached)
- 5.10 **Use of Domes, Amphitheatre and Bandstand** – Update from TEPO for noting (attached)
6. **External Affairs**
- 6.1 **Principal Authority Updates** – Verbal updates from dual hatted councillors on matters at Fylde affecting St Annes. To include an update on the St Annes Town Centre Working Group and STEP
- 6.2 **Outside Bodies** – Verbal updates from councillors (if any)
- 6.3 **Combined Authority for Lancashire (or parts thereof)** – report by the Deputy Clerk for noting – (attached)
- 6.4 **Fylde Town Centre Working Group – St Annes Subgroup** – report by the Deputy Clerk for noting – (attached)
- 6.5 **Proposed Changes to the Planning System** – To receive a verbal response from Planning Committee Chair and Deputy Chair
- 6.6 **CCTV in St Annes** – report from Clerk for noting (attached)
7. **Closed Session**
- 'To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters.'
- 7.1 **Changes to Officer Job Description** – report and recommendation (attached)

8. **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 17th November 2020 at 7 pm. This meeting will be held via Zoom. Any changes will be advised.