



St. Anne's on the Sea Town Council

West Lodge, 5 St George's Road, St. Anne's on the Sea, Lancashire FY8 2AE

Wednesday 12th May 2021

To: The Chairman and all Members of St. Anne's on the Sea Town Council

NOTICE OF MEETING

You are hereby summoned to attend the Annual Meeting of St Anne's on the Sea Town Council on Tuesday 18th May 2021 commencing at 7.00 pm. The meeting will be held in the Council Chamber at the Town Hall in St. Anne's

There will be a public forum at the start of the meeting for a maximum of 15 minutes. Members of the public may ask questions or make short statements to the Council.

Kevin Martin
Town Clerk

A G E N D A

1. **Welcome from outgoing Chairman/Mayor**
2. **Nominations for, and election of, Chairman/Mayor of St. Anne's for the 2021/22 year followed by Declaration of Acceptance of Office**
3. **Nominations for, and election of, Deputy Chairman/Mayor of St. Anne's for the 2021/22 year**
4. **Apologies for Absence** – To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
5. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 being any **pecuniary interest** in agenda items not previously recorded on the Members' Register of Interests and consider any written requests for dispensations

6. **Minutes**
Notes of the Council Meeting held on 23rd March 2021 to be approved as minutes (attached)
7. **Internal Affairs**
 - 7.1 **Town Mayor's Announcements** – For information only
 - 7.2 **Chairman's Allowance** – Council to confirm whether allowance is payable for 2021/22
 - 7.3 **Minutes** – to receive and note the minutes from the following meetings: -

Planning Committee – 18th March 2021
Planning Committee – 22nd April 2021
Policy and Resources – 20th April 2021
 - 7.4 **Council and Committee Meeting Schedule for 2021/22** – to note meeting schedule as previously agreed (attached)
 - 7.5 **Appointment of Councillors to Committees** –

To appoint Councillors to the Planning Committee (currently 6 councillors & 2 reserves)
To appoint Councillors to the Policy & Resources Committee (currently 9 councillors)

To appoint Chairs and Vice Chairs to both Committees
 - 7.6 **Appointment of Councillors to Outside Bodies** – (current appointments attached)

District Parish Liaison; Community Rail Partnership; Shepherd Road Allotments Blundell Road Allotments; St. Anne's on Sea in Bloom; St. Anne's Kite Festival, Blackpool Airport, Blackpool Enterprise Zone; St. Anne's Music and Art Festival, St. Anne's Enterprise Partnership
 - 7.7 **Standing Orders and Financial Regulations** – Report for noting (attached)
8. **FINANCE MATTERS**
 - 8.1 **To receive and approve the Council's Financial Accounts and Annual Governance Returns (AGAR) for 2020/21:** (attached)
 - 8.2 **Annual Governance and Accountability Return Section 2 Accounting Statements including Asset Register, Earmarked Reserves & Balances 2020/21** (attached)
 - 8.3 **Annual Governance and Accountability Return Part 3 - Section 1 Annual Governance Statement** (attached)

- 8.4 **Creation of earmarked 'Property' Reserve** – report and recommendation (attached)
- 8.5 **Accounts** – to receive and approve payments (greater than £300) totalling £18265.46 covering the period 15th March 2021 to 5th May 2021 (attached)
- 8.6 **St Anne's Enterprise Partnership** – Request for a core funding allocation – report and recommendation (attached)

9. **Closed Session**

'To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters.'

- 9.1 **HR Matter** - report and recommendation (to follow).

10. **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 13th July 2020 at 6.45 pm. Location to be confirmed.