

St. Anne's on the Sea Town Council

Minutes of the Council Meeting held on 13th July 2021, 6.45 pm at Council Chamber at Fylde Town Hall

Present: Councillors Gardner, G Harrison, K Harrison, Jacques, Lanyon, Settle, Small, Trudgill, Willder.

Officers: Town Clerk Kevin Martin & RFO John Nightingale.

Members of the public: 0

The Clerk opened the meeting and asked all Councillors to observe our standing orders.

C 58/21	Chairman's Welcome The Chairman welcomed everyone to the meeting and thanked Fylde Council for allowing to use the Council Chamber.
C 59/21	APOLOGIES FOR ABSENCE Apologies with reasons acceptable to the Clerk were received from Cllrs Green, J Harrison and Little.
C 60/21	DECLARATIONS OF INTEREST There were no declarations of interest or requests for dispensations.
C 61/21	MINUTES OF PREVIOUS MEETING That the minutes of the meeting held on 18 th May 2021 be agreed as a true record of the meeting. After being proposed and seconded it was resolved that the minutes of the Council meeting held on 18th May 2021 be accepted. Voting 9 for; 0 against, 0 abstentions.
C 62/21	MINUTES To receive and note the minutes from the following meetings: Planning Committee – 22 nd April, 18 th May and 22 nd June 2021 Policy and Resources – 15 th June 2021 The minutes for the three Planning meetings and Policy & Resources were noted and accepted. Voting 9 for; 0 against, 0 abstentions.
C 63/21	PAYMENTS (greater than £300) FOR THE PERIOD 6th MAY to 30th JUNE 2021 Council received a listing totalling £5,016.65 After being proposed and seconded it was resolved to approve the payments totalling £5,016.65 Voting 9 for; 0 against, 0 abstentions.

C 64/21	INCOME & EXPENDITURE REPORT FOR THE 3 MONTHS TO 30th JUNE 2021 The Clerk provided a brief overview of the financial transactions for the 3 month period highlighting the receipt of New Homes Bonus funds and an ARG Grant from Fylde. Expenditure was lower than profile because of the ongoing pandemic. Councillors noted the report.
C 65/21	RISK MANAGEMENT STRATEGY The Clerk overviewed a new policy document covering risk management for the Council and which he had tried to future proof to cover possible changes in the short term After being proposed and seconded it was resolved that Council approve and adopt the strategy Voting 9 for; 0 against, 0 abstentions.
C 66/21	APPOINTMENT OF INTERNAL AUDITOR The Clerk introduced a report outlining the statutory requirement to have internal audit inspections of the Town Council's records, policies and processes. After being proposed and seconded it was resolved that Council approve the appointment of Mr Ian Cropper for the next two years and ask that he carries out 2 audits a year Voting 9 for; 0 against, 0 abstentions.
C 67/21	COMMUNITY & NEIGHBOURHOOD GROUP UPDATE Cllr K Harrison, as CAN Chair, gave an update covering the event in Ashton Gardens in September; the acquisition of a piano; the planned bike stand in memory of the late Arnold Sumner; a litter pick in August on St Albans Road; the purchase of Hi Viz vests and t-shirts for CAN and the Christmas Light Switch On. Councillors noted the verbal update.
C 68/21	TOWN CENTRE WORKING GROUP UPDATE Cllr Trudgill gave an update covering both the Working Group and the St. Anne's Sub Group. This included bunting; the multi-storey car park; signage; ARG; levelling off & reduced lighting and a canopy over the amphitheatre. Councillors noted the verbal update.
C 69/21	OUTSIDE BODIES Verbal updates were given covering Blundell Road Allotments, Kite Lite Festival and STEP Councillors noted the verbal updates.

C 70/21	UPDATES FROM DUAL HATTED COUNCILLORS Verbal updates were given covering: <ul style="list-style-type: none">• Appointment of consultants by Fylde for the Town Centre health check• Sports events on the beach over the weekend of the 18th/19th September 2021• Additional Enforcement Teams now up and running in Fylde tackling a range of issues• Car Parking and Motorhome issues; specific focus on the Island Car Park• St Anne's Sea Defences which is a £12m project with a start date around January 2023 and looking to be completed by late 2024 Councillors noted the verbal updates.
C 71/21	LGBCE REVIEW OF FYLDE Councillors considered the draft recommendations from the Boundary Commission. A lengthy discussion followed concerning the impact of the proposals on St. Anne's on the Sea. Councillors were unanimous in their concerns on the impact of St Anne's if the district wards for the town were reworked as suggested. After further discussion it was proposed and seconded that; <ul style="list-style-type: none">• The Clerk composes and sends a letter to the Commission outlining the Council's concerns to the draft recommendations as soon as possible, and• That a working group comprising Cllrs Settle, Jacques, Gardner and Lanyon meet to consider alternative proposals to the recommendations and submit them to the Boundary Commission by the consultation closing date of 6th September 2021. Voting 9 for; 0 against, 0 abstentions.
C 72/21	CLOSED SESSION After being proposed and seconded it was resolved that the Meeting move into Closed Session to allow the discussion around staffing matters. Voting 9 for; 0 against, 0 abstentions. The Clerk overviewed a report from Clerk's Management Team and the Clerk with options following the recent departure of a member of staff. Following discussion it was proposed and seconded that: <ul style="list-style-type: none">• The RFO's job description and both the RFO's & Clerk's working hours are changed as per the report• Council to advertise and recruit to a 25 hour per week Administration and Support Officer Role for a fixed term contract for 3 years

	<ul style="list-style-type: none">• The sum of £10k is reallocated from the Salaries & Wages Budget to provide a budget for handyman/grounds maintenance expenditure <p>Voting 8 for; 1 against; 0 abstentions.</p>
C 73/21	<p>DATE AND TIME OF NEXT MEETING</p> <p>The meeting finished at 8.20 pm</p> <p>The next meeting will be on 14th September at 6.45pm. The meeting will be held at the St Anne's Palace.</p>

Signed as a true and accurate record

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Chairman 14th September 2021